

**Rural Municipality of Brock No. 64
Regular Meeting
October 12th, 2022**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, October 12, 2022, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:
 Division 1: Lucas Hislop
 Division 2: Randy James
 Division 3: Darren Ippolito
 Division 4: Vacant
 Division 5: Doug Ilchuk
 Division 6: Kevin Brigden
 Councillor Darren Ippolito arrived at 9:30am.
 Administrator – Shawna-Lee Bertram

AGENDA

The following items were added to the Agenda:
 Re-Occuring Business: WSP/WF Botkin Progress Payment No. 3 and Road Work – Division 2;
 New Business: Arcola Recreation Board, 2022 Christmas Party, and Gravel – RR 2063

248/2022

D. Ilchuk: THAT the agenda be approved as amended.

CARRIED

CONFLICT OF INTEREST DECLARATION

Reeve L. Gordon declared Conflict of Interest regarding Agenda No. 17 “Gravel-RR 2063.”

ANNUAL DECLARATION

Council reviewed and signed their Annual Declarations.

MINUTES

249/2022

L. Hislop: THAT the minutes of the last regular meeting held September 14th, 2022, be approved as presented.

CARRIED

FINANCIALS

250/2022

R. James: THAT the Financial Activities for the month of September, 2022, be acknowledged as presented;
 AND THAT the Bank Reconciliation for the month of September, 2022, be approved as presented.

CARRIED

ACCOUNTS FOR APPROVAL

251/2022

K. Brigden: THAT the R.M. of Brock No. 64 approves payment of the following accounts as listed:
 Computer Cheques

No. 8089-8094	\$1,288,137.82
No. 8095	VOID
No. 8096-8115	\$45,691.31
Online Payments	\$1,185,324.51
Payroll-September 15 th & 30 th	\$33,659.26
TOTAL PAYMENTS	<u>\$2,552,812.90</u>

CARRIED

DELEGATES

1. Carlyle
RCMP Sgt. Mike Shortland introduced himself to Council and reported on the stats for the area. Sgt. Shortland reported that there has been a small increase in property crime for the area compared to last year, traffic issues are always a concern, and that there is a Traffic Unit Service.
2. Highway
13 Safety
Proposal Representatives from Stantec and the Ministry of Highways and Infrastructure addressed Council with proposals for making the intersections along Highway 13, at Arcola, safer for drivers. Council reviewed the various options that were presented, shared their concerns regarding the potential impact to local businesses as well as to the Municipality's infrastructure, and suggested possible solutions including reducing the speed limit by Arcola. More plans will be available in early 2023 with possible implementation to begin in the year 2024. A meeting with stakeholders will be held at the end of October, 2022.

RE-OCCURRING BUSINESS

1. Foreman
Worksheet Council filled out the worksheet. Council identified areas needing repair and gravel; and tree trimming.
2. Capital Road Projects
 - a. 604 Road
Widening Paving on the road and the bridge are now complete; Ministry of Highways will be painting the lines on both Highway 604 and RR 2063; the final meeting with WSP Engineers, WF Botkin and HJR will be October 13, 2022. RIRG grant money in the amount of \$475,000.00 has been received to date for the Bridge replacement.

WSP/W.F.
Botkin
252/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes payment to W.F. Botkin for Progress Payment No. 3 in the amount of \$1,861,392.16.

CARRIED
 - Highway 604
Sign Removal
253/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 removes all 13 tonne weight signs on Highway 604;
AND THAT Highway 604 is now Primary Weights.

CARRIED
3. West Public
Well The outbuilding has been delivered and now power will be trenched in. A foundation for the building was discussed.
4. Road Work
RR 2053
254/2022 R. James: THAT the Rural Municipality of Brock No. 64 hires a contractor to haul clay and build up approximately 300yds of road on RR 2053 at an estimated cost of \$20,000.00.

CARRIED

REPORTS

- Foreman Foreman Dave Weightman attended the Council meeting at 11:20am. Road repair, graveling and tree trimming were discussed. Council also discussed the road work to be done on RR 2053.

Administrator
Report

1. Laminated
Wall Map

255/2022 D. Ilchuk: THAT the R.M. of Brock No.64 orders a laminated wall map from Munisoft, 42"x47", at a cost of \$160.00.

CARRIED

256/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report as presented.

CARRIED

**RECESS-
LUNCH**

257/2022 L. Gordon: THAT the Rural Municipality of Brock No. 64 recesses for lunch at 12:05pm for ½ hour.

CARRIED

RECONVENE

Council reconvened the meeting at 12:35pm.

OLD BUSINESS

1. Allnorth-
Ch# 8034

258/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 authorizes the cancellation of Cheque No. 8034 to Allnorth Consultants Limited, dated August 10, 2022, in the amount of \$10,503.74.

CARRIED

2. Bylaw
No. 2022-01
2nd Reading

259/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 has the 2nd reading of Bylaw No. 2022-01, a Bylaw To Authorize Certain Expenditures.

CARRIED

Bylaw
No. 2022-01
3rd and Final
Reading

260/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 has the third and final reading of Bylaw No. 2022-01, a Bylaw To Authorize Certain Expenditures;
AND THAT Bylaw No. 2022-01 be adopted.

CARRIED

3. Bylaw
No. 2022-02
2nd Reading

261/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 has the 2nd reading of Bylaw No. 2022-02, A Bylaw To Establish Depths For Burying Lines, Cables, and Pipelines.

CARRIED

Bylaw
No. 2022-02
3rd and Final
Reading

262/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 has the third and final reading of Bylaw No. 2022-02, a Bylaw To Establish Depths For Burying Lines, Cables, and Pipelines;
AND THAT Bylaw No. 2022-02 be adopted.

CARRIED

4. Employee
Reviews

Reeve L. Gordon and Councillors L. Hislop and D. Ippolito met with employees Ken Perry, Nancy Marsh and Shawn Rickard for fall employee

reviews on October 3, 2022.

- 263/2022** D. Ippolito: THAT [REDACTED] is hired full-time, year-round, beginning November 1, 2022;
AND THAT he is guaranteed a minimum of 20 hours per week during the off season (approximately November 1-March 30), at his current wage.

CARRIED

5. Sale of Dr.
House-Arcola

- 264/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the terms of purchase from the Moose Mountain Health Care Corp. for the purchase of the Dr.'s residence in Arcola, Sk., as attached hereto and forming part of these minutes as "Schedule A."

CARRIED

NEW BUSINESS

1. 2022 Mill

Rate

- 265/2022** R. James: THAT the Rural Municipality of Brock No. 64 amends Resolution No. 113/2022 as follows:
"7" is removed and replaced with "8."

CARRIED

2. Arcola Rec.

Board

Councillor L. Hislop attended the meeting of the Town of Arcola on October 11, 2022, where he discussed the current situation regarding the Recreation Board. Currently the existing board is not functioning so he brought forth a proposal wherein the board would consist of representatives from the Town of Arcola and the Rural Municipality of Brock No. 64. Councillor D. Ippolito will contact the Village of Kisbey to include them in the discussions.

Councillor D. Ippolito left the meeting at 1:35pm.

3. Dev. Permit

Approvals

- 266/2022** R. James: THAT the Rural Municipality of Brock No. 64 approves the following Development Permit Requests:
-Prairie Land & Investment Services: Approach and Culvert SE 14-08-04-W2
-Scott Land & Lease: Utilize existing approach SW 28-07-05-W2
-Scott Land & Lease: Consent to use existing approach SW 28-07-05-W2
-Prairie Land & Investment: Wellsite development SE 11-08-04-W2
-Prairie Land & Investment: Wellsite development NW-02-08-04-W2
-Scott Land & Lease: Consent to utilize existing approach SW 29-09-06-W2
-Scott Land & Lease: Consent to utilize existing approach NE 33-07-05-W2
-Scott Land & Lease: Consent to construct an approach NW 21-08-05-W2
-Scott Land & Lease: Consent to construct an approach SE 29-07-05-W2

CARRIED

4. Crescent Point

Lease

Continuation

- 267/2022** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Petroleum and Natural Gas Lease Continuation with Crescent Point Resources Partnership for the NE 32 09 06 W2 (101/14-32-009-06W2/00).

CARRIED

5. Land

Sale

- 268/2022** K. Brigden: THAT the Rural Municipality of Brock No. 64 sells a portion of land located in the SW 18-08-05-W2 Plan D1782 Ext 2, approximately 400' east and west, and 300' north and south, to Stealth Truck and Trailer (Brody Singleton), for a purchase price of \$1.00;
AND THAT the purchaser is responsible for the subdivision and title transfer costs, as well as all other associated costs to complete the transaction.

CARRIED

6. Highway
605 Paving
269/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the paving of the north end of Highway 605, located on the south side of Highway 13.
CARRIED
7. APAS
Rep.
270/2022 L. Gordon: THAT the Rural Municipality of Brock No. 64 appoints Darren Ippolito as the Municipality's representative to the Agricultural Producers Association of Saskatchewan (APAS).
CARRIED
8. Grading-
Arcola
271/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 grades the perimeter roads around the Town of Arcola 2 times per year.
CARRIED
9. Professional
Building Insp. Tabled
10. SE Library
272/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 appoints Shawna-Lee Bertram as representative for the Southeast Library.
CARRIED
11. Accounts
Rec. List
273/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 writes letters to the Village of Kisbey and the Town of Arcola, as per Subsection 369 (d) of *The Municipalities Act, 2006*, requesting payment in the amount of \$26,048.50 for fees owing for firefighting services performed in their respective Municipality; AND THAT the following accounts be written off as uncollectible:

	\$250.00
	\$5,950.00

CARRIED
12. RCL-
Kisbey Br.
274/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 donates \$50.00 to the Royal Canadian Legion, Kisbey Branch.
CARRIED
13. SARM
Midi-Term
Conv. No delegates will be attending this year.
14. Tax Enf.
List The 2022 Tax Enforcement List was presented to Council.
275/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 exempts from Tax Enforcement proceedings, all properties with tax arrears that are less than 50% of the levy for that property;
AND THAT letters be written to land owners with all other tax arrears requesting payment before December 31, 2022, otherwise a tax lien will be registered against the property.
CARRIED
15. Holiday
Request
276/2022 R. James: THAT the Rural Municipality of Brock No. 64 approves the Administrator's holiday request for October 26 & 27th, 2022, and November 28th to December 1st, 2022.
CARRIED

16. Christmas Party

277/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 purchases 2 tables for Council and Staff to attend the Comedy night on November 18, 2022, in Arcola, Sk.

17. Gravel-RR 2063

Reeve Larry Gordon declared Conflict of Interest and left the meeting at 3:20pm.

278/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 trades 5157 yds of crusher dust to Percyview Farms in exchange for 9668.73 yds of tailings; AND THAT the remaining balance of \$95,372.50 be paid to Percyview Farms for gravel that was used for the RR 2063 road project.

CARRIED

Reeve Larry Gordon returned to the meeting at 3:30pm.

CORRESPONDENCE

279/2022 R. James: THAT the R.M. of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.

CARRIED

ROUND TABLE

ADJOURNMENT

280/2022 L. Hislop: THAT we do now adjourn.
The meeting was adjourned at 3:45pm.

CARRIED

Approved by resolution of Council at the regular meeting held on the 9th day of November, 2022.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator