

**Rural Municipality of Brock No. 64  
Regular Meeting  
May 10th, 2023**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, May 10th, 2023, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:  
 Division 1: Lucas Hislop  
 Division 2: Randy James  
 Division 3: Darren Ippolito  
 Division 4: Vacant  
 Division 5: Doug Ilchuk  
 Division 6: Kevin Brigden  
 Administrator – Shawna-Lee Bertram

**CONFLICT OF INTEREST**

**DECLARATION** No Conflict of Interests were declared.

**AGENDA**

The following item was added to the agenda under New Business:  
 Arcola Fire Department Pancake Breakfast, Arcola Fair Sponsorship, Tailings-Hall Pit, and Term Deposits.

**143/2023** D. Ilchuk: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**144/2023** K. Brigden: THAT the minutes of the last regular meeting held April 12, 2023, be approved as presented.

**CARRIED**

**FINANCIALS**

**145/2023** D. Ilchuk: THAT the Financial Activities for the month of April, 2023, be approved as presented.

**CARRIED**

**146/2023** R. James: THAT the Bank Reconciliation for the month of April, 2023, be approved as presented.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**147/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8320-8345	\$309,026.03
Online Payments	\$22,897.34
Payroll – April	\$22,003.46
<b>TOTAL PAYMENTS</b>	<b><u>\$353,926.83</u></b>

**CARRIED**

**DELEGATES**

1. JJ's Trucking  
 Jeremy Johnston Council invited Mr. Johnston in to discuss the use of roads and the best ones to use when hauling loaded.

**RE-OCCURRING BUSINESS**

1. Twp Rd 70

Clay Capping Administration is currently working on getting permits from Alliance and Pembina to cross the pipeline. Construction tentatively scheduled to start in June.

2. West Public

Well Piping for outside access needs to be installed and dirt work needs to be completed.

3. Fire Dept.

Pump Insp.

**148/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the quote of \$1,264.07 from Sea Hawk, Carmen MB, for pump inspection.

**CARRIED**

4. Recreation Committee

i. Bylaw No.

2022-06-Rescind

**149/2023**

L. Hislop: THAT the Rural Municipality of Brock No. 64 rescinds Bylaw No. 2022-06, being a Bylaw to Enter into A Partnership With The Town of Arcola To Establish And Set Out The Constitution, Powers and Duties, of the Arcola and District Recreation Committee.

**CARRIED**

ii. Bylaw No.

2023-01

1<sup>st</sup> Reading

**150/2023**

R. James: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-01, a Bylaw to Provide for the Municipality to Enter Into an Agreement with the Town of Arcola to Establish the Arcola and District Recreation Committee, for the 1<sup>st</sup> time.

**CARRIED**

2<sup>nd</sup> Reading

**151/2023**

L. Hislop: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-01, a Bylaw to Provide for the Municipality to Enter into an Agreement with the Town of Arcola to Establish the Arcola and District Recreation Committee, for the 2<sup>nd</sup> time.

**CARRIED**

Proceed to

3<sup>rd</sup> Reading

**152/2023**

R. James: THAT the Rural Municipality of Brock No. 64 has the 3<sup>rd</sup> reading of Bylaw No. 2023-01.

**CARRIED**

3<sup>rd</sup> and Final

Reading

**153/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-01, being a Bylaw to Provide for the Municipality to Enter into an Agreement with the Town of Arcola to Establish the Arcola and District Recreation Committee, for the 3<sup>rd</sup> and final time; AND THAT Bylaw No. 2023-01 is adopted and now in force.

**CARRIED**

iii. Rec. Comm.

Minutes

**154/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 acknowledges the Recreation Committee meeting minutes for April 6, 2023, and May 4, 2023.

**CARRIED**

iv. Prairie Place

Floor Cleaner

**155/2023**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the purchase of a floor cleaner for Prairie Place, Arcola, Sk. at an approximate cost of \$13,000.00;

AND that the Rural Municipality of Brock No. 64 agrees to cover ½ the cost.

**CARRIED**

5. Village of  
Kisbey-Bylaw  
No. 2001-93  
**156/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 writes a letter to the Village of Kisbey giving them 30 days' notice, as required in the agreement, that the Municipality intends to rescind Bylaw No. 2001-93 as it is outdated and no longer valid;  
AND THAT the Rural Municipality of Brock No. 64 donates \$2000.00 per year to the Kisbey Silver Threads Hall.

**CARRIED**

#### **REPORTS**

1. Foreman Foreman Dale Didrick attended the Council meeting at 10:00am. Human Resources, culvert repair/installation, rock removal, and general road work was discussed.

2. Administrator  
Report

**157/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report as presented.

**CARRIED**

3. SE  
Library

Administrator S. Bertram attended the South East Library Annual Meeting via Zoom on Saturday, April 22, 2023. The annual requisition will be increasing \$1.00 per capita; the library offers many services such as lending Regional Park passes, reading programs for all ages, and movie streaming.

4. OH&S  
Minutes Tabled

#### **OLD BUSINESS**

1. HJR-  
Holdback

**158/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 pays invoice no. INV103264 in the amount of \$32,438.92.

**CARRIED**

#### **NEW BUSINESS**

1. By-Election  
Division 4

**159/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 sets the By-Election date for July 12, 2023, for Division 4.

**CARRIED**

2. Grader Op.  
Evaluation

**160/2023** L. Hislop: THAT the text message sent by the Administrator on May 2, 2023, 1:28pm, regarding authorization to have the foreman evaluate the heavy equipment operating skills of Tom Sheehan; and response by Council, as attached to these minutes, be ratified.

**CARRIED**

3. Grader Op.  
Utility Op.  
Positions

**161/2023** R. James: THAT the Rural Municipality of Brock No. 64 hires Tom Sheehan as Maintenance/Utility Operator at [REDACTED], full SARM Level 2 Benefits when eligible, a 3-month probation period, with a retroactive start date of May 3, 2023;  
AND THAT the wage will be reviewed after 3 months.

**CARRIED**

**162/2023** R. James: THAT the Rural Municipality of Brock No.64 hires Katelyn Marsdin as Grader Operator at [REDACTED], full SARM Level 2 Benefits when eligible, 3-month probation period, with a start date of May 23, 2023; AND THAT the wage will be reviewed after 3 months.

**CARRIED**

4. N. Marsh  
Res.

**163/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 accepts the resignation of Nancy Marsh as per the email received April 13, 2023.

**CARRIED**

**RECESS FOR  
LUNCH**

**164/2023** L. Gordon: THAT Council now recesses for lunch.

**CARRIED**

Council recessed for lunch at 12:00 noon.

**RECONVENE**

**165/2023** L. Gordon: That Council now reconvenes the meeting.

**CARRIED**

Council reconvened at 12:30pm.

5. HR Reviews  
Stat. Hol.

**166/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 writes a letter to all employees regarding Employment Standards concerning statutory holidays indicating that the Rural Municipality of Brock No. 64 requires all employees to take all statutory holidays off unless otherwise approved by Council.

**CARRIED**

6. Well  
Analysis

**167/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Well Analysis report as presented.

**CARRIED**

7. Sk. Public  
Health

**168/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 sends water samples from both wells to the Roy Romanow Provincial Lab at least once per month;  
AND that the Rural Municipality of Brock No. 64 acknowledges the Saskatchewan Public Health Inspectors Report as presented.

**CARRIED**

8. RIRG  
Grant

**169/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 applies to the Rural Integrated Roads for Growth, Road Construction, for the paving of Grid Road 604 from Twp Rd 074 south to Twp Rd 072.

**CARRIED**

9. MHI  
Withdraw

**170/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Municipal Hail Insurance withdrawal request for the SE 08 07 04 W2.

**CARRIED**

10. Sask  
Power 3  
Phase Line

**171/2023** L. Gordon: THAT the Rural Municipality of Brock No. 64 includes the condition that SaskPower must repair, at their cost, any damages done to Municipal road allowance as a result of this project.

**CARRIED**

11. Dev.  
Permits  
i. Prairie Land  
**172/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the development permit from Prairie Land & Investment for the NW 11-08-04-W2.  
**CARRIED**
- ii. Saturn  
Oil & Gas  
**173/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Permit from Saturn Oil & Gas for the SW 29-09-09-W2.  
**CARRIED**
- iii. Saturn  
Oil & Gas  
**174/2023** R. James: THAT the Rural Municipality of Brock No. 64 approves the Development Permit from Saturn Oil & Gas for the SE 31-07-05-W2  
**CARRIED**
12. Bylaw  
No. 2023-02  
**175/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-02, a Bylaw to provide for Council Procedures, for the 1<sup>st</sup> time.  
**CARRIED**
- 2<sup>nd</sup> Reading  
**176/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-02, a Bylaw to provide for Council Procedures, for the 2<sup>nd</sup> time.  
**CARRIED**
- Proceed to  
3<sup>rd</sup> Reading  
**177/2023** R. James: THAT the Rural Municipality of Brock No. 64 has the 3<sup>rd</sup> reading of Bylaw No. 2023-02.  
**CARRIED**
- 3<sup>rd</sup> and Final  
Reading  
**178/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-02, a Bylaw to provide for Council Procedures, for the 3<sup>rd</sup> and final time; AND THAT Bylaw No. 2023-02 is adopted and now in force.  
**CARRIED**
13. Bylaw  
No. 2023-03  
**179/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-03, being a Bylaw Respecting Buildings, for the 1<sup>st</sup> time.  
**CARRIED**
- 2<sup>nd</sup> Reading  
**180/2023** R. James: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-03, a Bylaw Respecting Buildings, for the 2<sup>nd</sup> time.  
**CARRIED**
- Proceed to  
3<sup>rd</sup> Reading  
**181/2023** K. Brigden: THAT the Rural Municipality has the 3<sup>rd</sup> and final reading of Bylaw No. 2023-03.  
**CARRIED**
- 3<sup>rd</sup> Reading  
**182/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-03, a Bylaw Respecting Buildings, for the 3<sup>rd</sup> and final time; AND THAT Bylaw No. 2023-03 is adopted and now in force.  
**CARRIED**
14. Trench Council discussed trenching within the Municipality.

15. Sasktel  
Easement  
**183/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the Sasktel Easement request as it pertains to the Subdivision for SW 18-08-05-W2.  
**CARRIED**
16. 2022  
Financials  
**184/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the Draft of the 2022 Financial Statements as prepared by Auditors Dudley & Company, Regina, Sk.  
**CARRIED**
17. Pheasant  
Rump-Don.  
**185/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 donates \$500.00 to Pheasant Rump Nakota First Nation for their Annual Pow Wow.  
**CARRIED**
18. RIRG-CTP  
Agreement  
**186/2023** R. James: THAT the Rural Municipality authorizes the Reeve and Administrator to sign the updated Rural Integrated Roads For Growth – Clearing the Path agreement.  
**CARRIED**
19. Holiday  
Request  
**187/2023** R. James: THAT the Rural Municipality of Brock No. 64 approves Shaun Rickard’s holiday request for August 26, 2023.  
**CARRIED**
20. Arcola  
Fair  
**188/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 purchases supplies for the Arcola Fire Department Pancake Breakfast for the Arcola Fair on June 24, 2023, at an approximate cost of \$1500.00;  
AND THAT the Rural Municipality of Brock No. 64 donates \$500.00 to the Steer and Heifer Show.  
**CARRIED**
21. Hall Pit  
Tailings  
**189/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 pays JJ Trucking \$2.00/yard for tailings from the gravel crush at the Hall Pit.  
**CARRIED**
22. Term  
Deposits  
**190/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 renews Term Deposits renewing on December 31, 2023, for 180 days after such time they will be added to Term Deposit [REDACTED] in order to consolidate the Term Deposits.  
**CARRIED**
23. June  
Meeting  
**191/2023** L. Gordon: THAT the Rural Municipality of Brock No. 64 changes it’s June regular meeting date from Wednesday June 14, 2023, to Thursday June 15, 2023.  
**CARRIED**
- CORRESPONDENCE**  
**192/2023** L. Hislop: THAT the R.M. of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.  
**CARRIED**

**ROUND TABLE**

Issues discussed by Council included weed control, road maintenance and Road Bans.

**NEXT MEETING**

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Thursday, June 15, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

**ADJOURNMENT**

**193/2023** L. Gordon: THAT we do now adjourn.

**CARRIED**

The meeting was adjourned at 2:35 pm.

Approved by resolution of Council at the regular meeting held on the 15th day of June, 2023.

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Larry Gordon – Reeve

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Shawna-Lee Bertram - Administrator