

**Rural Municipality of Brock No. 64
Regular Meeting
January 8th, 2025**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on Wednesday, January 8th, 2025, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 1 - Lucas Hislop
- Division 2 - Randy James
- Division 3 - Vacant
- Division 4 - Justin McNeil
- Division 5 - Gregory Johnson
- Division 6 - Kevin Brigden
- Administrator: Shawna-Lee Bertram

CONFLICT OF INTEREST DECLARATION

AGENDA The following items were added to the agenda:
New Business:
No. 23 Optimist Club – Pancake Breakfast
No. 24 Voyent Alert

1/2025 J. McNeil: THAT the agenda be approved as amended. **CARRIED**

MINUTES

2/2025 R. James: THAT the minutes of the last regular meeting held December 11th, 2024, be approved as presented. **CARRIED**

FINANCIALS

Financial Activities and Bank Reconciliation

3/2025 J. McNeil: THAT the Financial Activities for the month of December, 2024, be accepted as presented, with the understanding that the Auditor may make some year-end adjustments. **CARRIED**

4/2025 K. Brigden: THAT the Bank Reconciliation for the month of December, 2024, be accepted as presented, with the understanding that the Auditor may make some year-end adjustments. **CARRIED**

ACCOUNTS FOR APPROVAL

5/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques		
No. 8919 - 8944		\$48,692.96
No. 8945 – 8949	VOID-Printing Error	\$0.00
No. 8950 - 8980		\$332,381.45
Online payments		\$63,604.86
Debit		\$2,248.20
Payroll: December		\$24,526.19
TOTAL PAYMENTS		\$471,453.66

CARRIED

DELEGATES

No Delegates

Initials:

RE-OCCURRING BUSINESS

1. Grid 604 South Rebuild

a. Holdback/Quantities

6/2025 R. James: THAT the Rural Municipality of Brock No. 64 approves payment of \$238,325.85; AND that the AC Bonus of \$45,333.16 is not paid at this time.

CARRIED

2. Fire Department

a) Kisbey Fire Dept.

Currently looking for a new Fire Chief. Council discussed membership and equipment. Councillor G. Johnston will contact Carlyle Fire Department for discussion.

3. Road Maintenance Maps

7/2025 R. James: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED

5. Environmental

Services Analysis

8/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for January 2, 2025, as presented.

CARRIED

REPORTS

1. Foreman

a) Pheasant Rump Nakota

First Nation – Road Clear

9/2025 R.James: THAT the Rural Municipality of Brock No. 64 grants permission to the Pheasant Rump Nakota First Nation to clear the road on the west side of the NE 19 08 05 W2, if they wish, as the Municipality does not maintain it in the winter due to it not being an all-weather road; AND that there is no cost to the Municipality.

CARRIED

Other items discussed include beacons for the equipment, mower and grader blades, and servicing of equipment.

10/2025 R. James: THAT the Rural Municipality of Brock No. 64 accepts the Foreman’s verbal report as presented.

CARRIED

2. Administrator

Report

11/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report for January 8th, 2025 as presented.

CARRIED

3. OH&S

a) Safety Minutes Will be presented at the February, 2025, regular meeting.

OLD BUSINESS

1. Invoice 2024-00033

Write off

12/2025 R. James: THAT the Rural Municipality of Brock No. 64 writes off Invoice 2024-00033 due to incorrect billing.

CARRIED

2. 2025 Budget

Council reviewed the 2025 draft budget.

NEW BUSINESS

1. Development Permits

a) Millenium Land Ltd. - Saturn Oil&Gas

SW 17-09-06 W2 App#9592

13/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Saturn Oil&Gas for Proximity to Road Allowance-Consent.

CARRIED**b) Millenium Land Ltd.-Saturn Oil&Gas****4-17-9-6 W2 App# 9582**

14/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Saturn Oil&Gas for Wellsite and Access-New Approach-Consent.

CARRIED**c) Millenium Land Ltd.-Saturn Oil&Gas****9-20-9-6 W2 App#9593**

15/2025 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Saturn Oil & Gas for Wellsite and Access-New Approach-Consent.

CARRIED**d) Scott Land&Lease Ltd-Woodland Dev.****NE 33-8-4 W2 App# 9613**

16/2025 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Woodland Development Corp. for Wellsite and Access-New Approach-Consent.

CARRIED**e) Scott Land&Lease-Woodland Dev.****3-34-8-4 W2 App#9614**

17/2025 G. Johnston: THAT the Rural Municipality of Brock No.64 refuses the development application for Woodland Development Corp. for Access Road Construction and utilize existing approach, due to the proposed development being located on an area that may be bored for gravel.

CARRIED**f) Scott Land&Lease Ltd.-Woodland Dev.****SW 34-8-4 W2 PAR A Plan 101402346 Ext.50**

18/2025 G. Johnston: THAT the Rural Municipality of Brock No.64 refuses the development application for Woodland Development Corp. for Wellsite and Access-Existing Approach-Consent, due to the proposed development being located on an area that may be bored for gravel.

CARRIED**g) Development Permit****#2025-01 NW 9-9-4 W2**

19/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves development permit 2025-01 for a residential dwelling RTM, located on the NW 9-9-4 W2;
AND THAT the Administrator is authorized to issue the Building Permit.

CARRIED**h) Ministry of Highways****Consent-SW 17-9-6 W2**

20/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Consent of the Minister of Highways for Oil Effluent Pipeline(s) in the SW 17-9-6 W2 for Saturn Oil & Gas.

CARRIED**i) Minister of Highways****Private Utility Permit**

21/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Private Utility Permit issued by the Ministry of Highways for Spectrum Resource Group Inc., to install a powerline to an existing wellsite along the NE 23-7-4 W2.

CARRIED

LUNCH

22/2025 L. Gordon: THAT we do now convene for lunch at 12:00pm. **CARRIED**

RECONVENE

23/2025 L. Gordon: THAT we do now reconvene at 12:30pm. **CARRIED**

*Councillor R. James left the meeting at 12:00 noon. *

2. 2025 Council Remuneration

24/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 sets the 2025 Council remuneration as follows:

Regular Meeting	\$250.00
Committee Meeting	
Full day	\$250.00
½ day	\$200.00
Supervision	\$250.00/day
Convention	\$250.00/day with meals, mileage and out of pocket expenses covered by the Municipality.

CARRIED

3. 2025 Mileage Rates

25/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 sets the 2025 mileage rates as follows:
\$1.50/mile or \$0.98/km

CARRIED

4. 2025 Custom Rates

26/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 sets the 2025 Custom rates as follows:

Grader	\$250.00/hour
Mower	\$150.00/hour
Snow Blower	\$200.00/hour

CARRIED

5. 2025 Building Inspectors

27/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 appoints MuniCode Services Ltd., Warman, Sk., as the 2025 Building Inspectors. **CARRIED**

6. Fire Rangers

28/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 appoints the entire Council as Fire Rangers for 2025. **CARRIED**

7. 2025 Weed Inspector

29/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints Kylie McCrae as the 2025 Weed Inspector. **CARRIED**

8. Pest Control Officer

30/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 appoints Randy Walbaum as Pest Control Officer for 2025. **CARRIED**

9. WCB Councillor Coverage

31/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 covers Council members for Worker’s Compensation at the 2025 minimum rate of \$42,235.00. **CARRIED**

10. 2025 Committee

Appointments

32/2025

G. Johnston: THAT the Rural Municipality of Brock No. 64 appoints the following as Committee representatives:

- a. Deputy Reeve Lucas Hislop
- b. Returning Officer Shawna-Lee Bertram
- c. Deputy Returning Officer Tawny Niedermayer
- d. Polling Place Municipal Office, 760 Railway Street, Kisbey, Sk.
- e. Human Resources Larry Gordon, Lucas Hislop
- f. Southeast Library Shawna-Lee Bertram
- g. South East Transportation Larry Gordon
- h. Redcoat Mutual Aid Lucas Hislop
- i. APAS Randy James
- j. Percy Cemetery Larry Gordon and Greg Johnston
- k. Road Bans Larry Gordon and Kevin Brigden
- l. Municipal Hail Insurance Justin McNeil
- m. Poundkeeper Weyburn Livestock Exchange
- n. Solicitor Billesberger Law Firm
- o. Auditor Dudley & Company
- p. Golden Years Corp. Larry Gordon
- q. Moose Mountain Healthcare Larry Gordon
- r. Kisbey/Arcola Fire Dept. Darren Ippolito
- s. Water Security/Watershed Justin McNeil
- t. Arcola Recreation Committee Randy James, Lucas Hislop, Darren Ippolito

CARRIED

11. 2025 Administrator

Bond

33/2025

K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Fidelity Bond for 2025 as follows;
 Policy Number: SARMBOND2018
 Policy Period: January 1, 2025 to January 1, 2026
 Fidelity Bond Insurance: \$50,000 coverage
 Registered Mail: \$50,000 coverage
 Money & Securities: \$2,500 coverage

CARRIED

12. SARM-LSIP

34/2025

L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Excess Liability Insurance as follows:

- Policy Number: SCINT1702489
- Term: January 1, 2025 to January 1, 2026
- Excess Liability Insurance \$7,000,000
- Errors & Omissions \$2,000,000

CARRIED

13. SARM PSIP

Fire Trucks Value

35/2025

J. McNeil: THAT the Rural Municipality of Brock No. 64 adds the following fire trucks to the SARM Property Self Insurance Plan:

- 2009 Silverado 3500 Crew Cab \$50,000.00 Replacement Cost
- 1980 IH 3 Ton \$20,000.00 Actual Cash Value

CARRIED

14. 2025 Interest and

Discount Rates

36/2025

L. Gordon: THAT the Rural Municipality of Brock No. 64 sets the 2025 Interest and Discount Rates as follows:

- Interest charges on overdue taxes: 0.75%

Discount Rates:	
January 1 to September 30	5%
October	4%
November	3%
December	0

CARRIED

15. Stoughton Credit Union

-Rec Term Dep.

37/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 transfers \$25,000.00 annually from the Preferred Account, no. 220021000181, into the Recreation Capital Term, account No. 360021000181, which matures annually on December 30th.

CARRIED

16. Gravel Crushing

38/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 contracts JJ Trucking Ltd. to crush 12,500 yards of gravel at \$5.90/yd.

CARRIED

**17. 2025 Salary-
3rd Operator**

39/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves a 2% increase in salary, in the amount of \$1,600.00, for the 3rd Operator, for the year 2025.

CARRIED

18. Municipal Revenue

Sharing Declaration

40/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
-Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
-The Municipality does not run a Municipal Waterworks System;
-In good standing with respect to the reporting and remittance of Education Property Taxes;
-Adoption of a Council Procedures Bylaw;
-Adoption of an Employee Code of Conduct; and
-All members of Council have filed and annually updated their Public Disclosure Statements, as required, and
THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

19. Arcola School

Community Calendar

41/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 advertises in the Arcola School Community Calendar Fundraiser in the amount of \$60.00.

CARRIED

20. Sask. Lotteries

Grant-2026

42/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 approves the transfer of the 2026 Sask. Lotteries Grant to the Town of Arcola to be used for the Arcola Recreation Board.

CARRIED

21. WSP Bridge

Inspections

43/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Bridge Inspection report conducted and submitted by WSP & EI Engineering, as presented.

CARRIED

**22. Miller Thomson-
Ducks Unlimited**

44/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges and approves the Ducks Unlimited Conservation Easement for the NE 11-08-06 W2 as submitted by MillerThomson LLP.

CARRIED

**23. Optimist Club-
Pancake Breakfast**

45/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 approves the purchase of supplies for the Optimist Club Snowmobile Derby Pancake Breakfast.

CARRIED

24. Voyent Alert

46/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 cancels the Voyant Alert service due to minimal use.

CARRIED

CORRESPONDENCE

47/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

CARRIED

ROUND TABLE

Council discussed Zoning Bylaw issues.

NEXT MEETING

The next regular meeting of Council will be held Tuesday, February 11, 2025, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

48/2025 L. Gordon: THAT we do now adjourn at 1:40pm.

CARRIED

Approved by resolution of Council at the regular meeting held on the 11th day of February, 2025.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator