

**Rural Municipality of Brock No. 64**  
**Regular Meeting**  
**October 8th, 2025**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on October 8th, 2025, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:05am with the following Councillors present:

Division 3 – Douglas Wyatt

Division 4 – Justin McNeil

Division 6 - Kevin Brigden

Administrator: Shawna-Lee Bertram

Arriving at 9:10am:  
Division 1 – Lucas Hislop  
Division 2 – Randy James

ABSENT: Division 4: Greg Johnston

**CONFLICT OF INTEREST DECLARATION**

- Councillor Randy James declared Conflict of Interest regarding Whitecap Resources and Woodland Developments.
- Councillor J. McNeil declared Conflict of Interest regarding Saturn Oil & Gas Inc.

**AGENDA**

The following items were added to the agenda:  
Re-Occurring Business: Fire Department:

- c. Kisbey Fire Truck Service
- d. Arcola Fire Dept – New Fire Truck

Old Business: No. 5 – Dust Control  
No. 6 – Tree Mulching  
New Business: No. 11 – SPARKED Regional Economic Development Alliance Inc.

356/2025J. McNeil: THAT the agenda be approved as amended.

CARRIED

**MINUTES**

357/2025K. Brigden: THAT the minutes of the last regular meeting held September 10th, 2025, be approved as presented.

CARRIED

**FINANCIALS**

**Financial Activities and  
Bank Reconciliation**

358/2025R. James: THAT the Financial Activities and the Bank Reconciliation for the month of September, 2025, be accepted as presented.

CARRIED

**ACCOUNTS  
FOR APPROVAL**

359/2025K. Brigden: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	No. 9179 - 9189	\$52,042.21
Other	E-Transfer	\$10,403.38
Online Banking		\$793,581.38
Debit		\$149.30

Payroll: September		\$39,689.94
<b>TOTAL ACCOUNTS</b>		<b>\$895,866.21</b>

CARRIED

**DELEGATES**  
No Delegates

**RE-OCCURING BUSINESS**

**1. Fire Department**  
**a) Fire Underwriters**  
**Survey**

**360/2025** D. Wyatt: THAT the Rural Municipality of Brock No. 64 accepts the Fire Underwriters Survey as prepared by Mark Radejewsky, Verisk Canada.  
**CARRIED**

**b) Minutes**  
**361/2025** D. Wyatt: THAT the Rural Municipality of Brock No. 64 acknowledges the October 2, 2025, Kisbey Fire Department minutes as presented.  
**CARRIED**

**c) Kisbey Fire Truck**  
**Service**  
**362/2025** D.Wyatt: THAT the Rural Municipality of Brock No. 64 contacts Southern Industrial, Weyburn, Sk., to service the Kisbey Fire Truck;  
AND THAT the Municipality’s maintenance crew deliver the truck to Weyburn, Sk., when Southern Industrial is able to schedule the work.  
**CARRIED**

**d) Arcola Fire Dept.**  
**New Truck**  
**363/2025** D. Wyatt: THAT the Rural Municipality of Brock No. 64 authorizes Councillor L. Hislop and Councillor J. McNeil to attend the Town of Arcola’s Council meeting on Tuesday, October 14<sup>th</sup>, 2025, to discuss the purchase of a new Fire Truck.  
**CARRIED**

**2. Road Maintenance Maps**  
**364/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.  
**CARRIED**

**3. Environmental**  
**Services Analysis**  
**365/2025** D.Wyatt: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for September 18, 2025, as presented.  
**CARRIED**

**REPORTS**

**1. Foreman** Foreman Dale Didrick addressed Council at 10:05am. Items discussed include:  
-Kenworth is in for clutch repairs;  
-All the Gravelock product has been applied;  
-The hydraulic low pressure has to be repaired on the 1069 Grader before Finning will apply the extended warranty;  
-PME training will be done in November, 2025;  
-Culverts for the Bridge demolition/Culvert installation have arrived.

**366/2026** L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the foreman’s verbal report as presented.  
**CARRIED**

**2. Administrator****Report****367/2025**

R. James: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report for October 8th, 2025 as presented.

**CARRIED****3. OH&S****a) Safety Minutes****368/2025**

J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the OH&S safety minutes for October 8th, 2025, as presented.

**CARRIED****OLD BUSINESS****1. New Office****a. Purchase Lots****369/2025**

K. Brigden: THAT the Rural Municipality of Brock No. 64 purchases Lots 5, 6, 7, 8 Plan L4610; and Lot 29 Plan 101263755 Ext. 16, in the Village of Kisbey, for a total purchase price of \$14,000.00.

**CARRIED****b. RFP for****Design and Build****370/2025**

R. James: THAT the Rural Municipality of Brock No. 64 works with SARM's Procurement Branch for the Request for Proposal for the design and build for the new Municipal Office;  
AND THAT upon approval of SARM, the Administrator is authorized to advertise the Design and Build proposal on SaskTenders.

**CARRIED****2. East Well/****Public Health**

Administration advised Council that Saskatchewan Public Health will not accept the proposal from Rebel Drilling, Weyburn, Sk., to further seal the well.

**3. Bylaw No. 2025-04****Speed Limits****2<sup>nd</sup> Reading****371/2025**

L. Hilsop: THAT the Rural Municipality of Brock No. 64 has the 2nd reading of Bylaw No. 2025-04, being a Bylaw to Provide for Setting Speed Limits on Roads Within the Municipality.

**CARRIED****3<sup>rd</sup> Reading****372/2025**

K. Brigden: THAT the Rural Municipality of Brock No. 64 has the 3<sup>rd</sup> and final reading of Bylaw No. 2025-04;  
AND THAT Bylaw No. 2025-04 is adopted and now in force.

**CARRIED****NEW BUSINESS****1. Development Permits****a. Millennium Land-Saturn Oil****Misc. – 11-07-05 W2****App#10387****373/2025**

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Permit for Saturn Oil & Gas Inc., Miscellaneous Projects-Consent.

**CARRIED**

**b. Scott Land&Lease-Whitecap****New Approach****32-6-5 W2 App#10404**

**374/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Whitecap Resources Ltd. for New Approach – Road Proximity - Consent.

**CARRIED****c. Scott Land & Lease****Woodland Dev.-Access****SE&SW 34-8-4 W2****App# 10424**

**375/2024** J. McNeil/K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Woodland Developments for Wellsite and Access-Existing Approach-Consent.

**CARRIED****d. Scott Land & Lease****Woodland Dev.-Misc.****34-8-4 W2 App#10423**

**376/2025** J. McNeil/K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Woodland Developments for Temporary Workspace/ Access Agreement dated January 16, 2025.

**CARRIED****e. Prairie Land&Inv.****Triland-Access****SW 6-7-4 W2****App# 10445**

**377/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Triland Energy Inc. for Wellsite and Access-Existing Approach-Proximity to Road Allowance-Consent.

**CARRIED****2. Community Planning****Proposed Subdivision****NW 6-7-4 W2**

**378/2025** L. Hislop: THAT the Rural Municipality of Brock No. 64 has no issues with the proposed subdivision for the NW 6-7-4 W2.

**CARRIED****3. Asset Management****a. Munitrxxx Road****Maintenance**

**379/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 purchases the Munitrxxx Tablet for a cost of \$1064.50 and the Cellular Data package at \$25.00 per month, for marking the assets for the Municipality.

**CARRIED**

**380/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 purchases the Munitrxxx Road Maintenance Add-on at a cost of \$1000.00 plus GST for the first 2 years.

**CARRIED**

**b. ASI Eng.** Council reviewed the Asset Management Proposal from ASI Engineering.

**4. 293(2)(e) Exemptions**

**2<sup>nd</sup> Residences** Administration will bring more information to the November meeting.

**5. SARM-Procurement****Agreement**

**381/2025** L. Hislop: THAT the Rural Municipality of Brock No. 64 signs the agreement with SARM for procurement services at no cost to the Municipality as it is currently included in the SARM Membership.

**CARRIED**

**6. Office-  
Furnace  
382/2025**

J. McNeil: THAT the Rural Municipality of Brock No. 64 purchases a new furnace for the Municipal Office from J. Milligan for a total cost of \$5000.00 plus taxes.

**CARRIED**

**7. SARM Midterm  
Convention  
383/2025**

K. Brigden: THAT the Rural Municipality of Brock No. 64 appoints Reeve Larry Gordon and Administrator Shawna-Lee Bertram to attend the SARM Midterm Convention to be held in Regina, Sk., November 5<sup>th</sup> & 6<sup>th</sup>, 2025.

**CARRIED**

**8. Office Hours-  
Fridays  
384/2025**

R. James: THAT the Rural Municipality of Brock No. 64 changes its office hours on Friday's to 9:30am – 4:00pm, closed 12:00 – 12:30pm for lunch.

**CARRIED**

**9. Robert Slinn-  
Temp. Road  
Closure  
385/2025**

J. McNeil: THAT the Rural Municipality of Brock No. 64 authorizes Robert Slinn, Manager for A Life Less Empty, to temporarily close Twp Rd 084, ½ mile east of Highway 605, to allow for the shooting of a scene for the Pheasant Rump Nakota First Nation.

**CARRIED**

**10. Royal Canadian  
Legion-Military  
Rec. Book  
386/2025**

R. James: THAT the Rural Municipality of Brock No. 64 advertises in the Royal Canadian Legion's Military Recognition Book in honour of our Veterans at a cost of \$250.00.

**CARRIED**

**11. SPARKED  
Alliance  
387/2025**

R. James: THAT the Rural Municipality of Brock No. 64 supports the SPARKED Regional Economic Development Alliance Inc. and contributes \$5000.00 for the seed funding.

**CARRIED**

**CORRESPONDENCE**

**388/2025** L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

**CARRIED**

**ROUND TABLE**

A date will be set for Employee reviews.

*\*Councillor L. Hislop left the meeting at 11:45am.\**

**LUNCH  
389/2025**

L. Gordon: THAT we do now adjourn for lunch at 11:45am.

**CARRIED**

**RECONVENE  
390/2025**

L. Gordon. THAT we do now reconvene at 12:05pm.

**CARRIED**

**IN CAMERA  
SESSION  
391/2025**

L. Gordon: THAT the Rural Municipality of Brock No. 64 move into camera to discuss legal, land, or employee issues at 12:05pm.

**CARRIED**

*\*Administrator Shawna-Lee Bertram left Council Chambers at 12:15pm.\**  
*\*Administrator Shawna-Lee Bertram returned to Council Chambers at 12:23pm.\**

**RISE FROM  
IN CAMERA**

**392/2025** L. Gordon: THAT the Rural Municipality of Brock No. 64 open the meeting to the public at 12:23pm.

**CARRIED**

**393/2025** R. James: THAT the Rural Municipality of Brock No. 64 has reviewed and considered the complaint received August 19, 2025 and has determined that the complaint is unsubstantiated. Council has determined that the Administrator followed all procedures, and acted ethically, transparently, in good faith and without bias in the exercise of her duties.

**CARRIED UNANIMOUSLY**

**NEXT MEETING**

The next regular meeting of Council will be held Wednesday, November 12th, 2025, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**CARRIED**

**ADJOURNMENT**

**394/2025** L. Gordon: THAT we do now adjourn at 12:25pm.

**CARRIED**

Approved by resolution of Council at the regular meeting held on the 12th day of November, 2025.

\_\_\_\_\_  
Larry Gordon – Reeve

\_\_\_\_\_  
Shawna-Lee Bertram - Administrator