

Rural Municipality of Brock No. 64
Regular Meeting
November 12th, 2025

The Council of the Rural Municipality of Brock No.64 held its regular meeting on November 12th, 2025, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:05am with the following Councillors present:

- Division 1 – Lucas Hislop
- Division 3 – Douglas Wyatt
- Division 4 – Justin McNeil
- Division 5 – Greg Johnston
- Division 6 - Kevin Brigden
- Administrator: Shawna-Lee Bertram
- Division 2 – Randy James – Arrived at 9:10am.

CONFLICT OF INTEREST DECLARATION

- Councillor Randy James declared Conflict of Interest regarding Whitecap Resources and Woodland Developments.
- Councillor J. McNeil declared Conflict of Interest regarding Saturn Oil & Gas Inc.

PUBLIC DISCLOSURE ANNUAL DECLARATION

Council updated and signed their 2025 Public Disclosure Annual Declaration.

AGENDA

- The following items were added to the agenda:
- Re-Occurring Business: Fire Department:
- b. Arcola Fire Dept – New Fire Truck
- New Business: No. 16 – New Grader

395/2025

G. Johnston: THAT the agenda be approved as amended.

CARRIED

MINUTES

396/2025

J. McNeil: THAT the minutes of the last regular meeting held October 8th, 2025, be approved as presented.

CARRIED

FINANCIALS

**Financial Activities and
Bank Reconciliation**

397/2025

D. Wyatt: THAT the Financial Activities and the Bank Reconciliation for the month of October, 2025, be accepted as presented.

CARRIED

**ACCOUNTS
FOR APPROVAL**

398/2025

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	No. 9190 - 9227	\$130,335.40
Online Banking		\$116,751.19
Payroll: October		\$41,474.35
TOTAL ACCOUNTS		\$288,560.94

CARRIED

DELEGATES

St. Joseph’s Hospital – Lori Gervais from St. Joseph’s Hospital addressed Council at 10:00am. She thanked Council for their \$25,000.00 contribution towards the new MRI

machine, and shared that the \$6.5 million dollar goal has been reached with still more donations coming in; the new MRI machine is scheduled to arrive in April, 2026, from Germany; and that the construction has started.

RE-OCCURRING BUSINESS

1. Arcola Fire Department

a. Provincial Radios

399/2025 R. James: THAT the Rural Municipality of Brock No. 64 rents a Provincial Radio for the Arcola Fire Department at a cost of \$65.00 per month and \$41.00 per year for licensing.

CARRIED

b. New Fire Truck

Councillor L. Hislop attended the Town of Arcola October Council meeting to discuss the need for a new Fire Truck for Arcola. Councillor Hislop reported that the Town of Arcola has committed to contributing ½ the cost for a new truck.

2. Road Maintenance Maps

400/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED

3. Environmental Services Analysis

401/2025 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for October 6th, October 16th, and October 29th, 2025, as presented.

CARRIED

REPORTS

1. Foreman Foreman Dale Didrick addressed Council at 10:40am. Items discussed include:
-The overhead door in the Fire Hall needs servicing;
-Winter plans for the Water Truck;
-2026 Dust Control options;
-Potential locations for 2026 for Gravelock application;
-Pressure Washer
-The bridge replacement on the Old Highway is scheduled for the week of November 17th, 2025.

402/2026 L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the foreman’s verbal report as presented.

CARRIED

2. Administrator Report

403/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report for November 12th, 2025 as presented.

CARRIED

3. OH&S

a) Safety Minutes

404/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the OH&S safety minutes for November 12th, 2025, as presented.

CARRIED

OLD BUSINESS

1. New Office

Council reviewed the Requests for Proposals for the Design and Build of the new Municipal Office. The following proposals were received:

	Stage 1:	Contractor’s
	Fee Proposal	Fee
Tymark Construction	\$35,000.00	10%

CCR Construction	\$50,000.00	3%
Rococo Construction	\$10,000.00	8%
T.L Penner Construction	\$38,500.00	9.25%
Blue Hills Construction	\$29,000.00	4%

405/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 awards the contract to Rococo Construction Services Ltd., Carlyle, Sk., for a Stage 1 Fee Proposal of \$10,000.00 and a Contractor’s Fee of 8%.

CARRIED

LUNCH

406/2025 L. Gordon: THAT we do now adjourn for lunch at 12:10pm.

CARRIED

RECONVENE

407/2025 L. Gordon. THAT we do now reconvene at 12:40pm.

CARRIED

2. 293 (2)(e) Exemptions

2nd Residences Administration updated Council regarding the requirements for the possible exemptions for owners with 2 residences.

3. Employee Reviews

Reeve Gordon and Councillor Hislop will conduct Employee reviews on Monday, November 17, 2025.

4. Twp Rd 70

408/2025 R. James: THAT the Rural Municipality of Brock No. 64 authorizes Midwest Surveys Ltd., to finish registering the Right of Way for Twp Rd 70, from Range Road 2070 east to Range Road 2060.

CARRIED

NEW BUSINESS

1. Development Permits

a. SW 15-09-04 W2

Shop

409/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Development permit for a new shop to be located on the SW 15-09-04 W2.

CARRIED

b. Millennium Land

Saturn Oil-Pipeline

NW 07-07-05 W2

App#10535

410/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Saturn Oil + Gas, for Pipeline-No Crossing-Proximity to Road Allowance-Consent.

CARRIED

c. Prairie Land & Inv.

Triland Energy-Access

SE 14-08-04 W2

App# 10596

411/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Triland Energy for Wellsite and Access-Existing Approach-Consent.

CARRIED

**d. Scott Land & Lease
Whitecap Resources-
Access-Approach
App#10597**

412/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Whitecap Resources for Wellsite and Access-Existing Approach-Proximity to Road Allowance-Consent, with the condition that the well must be drilled and completed between December 15th, 2025 and March 15th, 2026.

CARRIED

**e. SaskPower
Notice of Intent
NW 18-08-05 W2**

413/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 acknowledges the notice from SaskPower for the submission of the right of way plan to the Controller of Surveys.

CARRIED

**f. Sasktel Line
Relocate
N ½ 31-08-04 W2**

414/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the Sasktel Cable relocation for the N ½ 31-08-04 W2.

CARRIED

**g. Ministry of Gov.
Relations
NW 06-07-04 W2**

415/2025 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the Certificate of Approval issued by the Ministry of Government Relations, for the proposes residential subdivision for the NW 06-07-04 W2.

CARRIED

**2. Whitecap Resources
Agreement
Sec. 29-09-06 W2**

416/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the agreement with Whitecap Resources Inc. for the Production Allocation Agreement-Lessor Consent, Horizontal Well: SaturnViewfield HZ 8B5-28-4C5-29-9-6 W2(101/05-29-009-06 W2), Target Formation: BAKKEN.

CARRIED

**3. Millennium Land-
Offer to Lease All
Mines and Minerals
Sec 21-08-06 W2
NE 13-08-05 W2**

417/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 declines Millennium Land Ltd.'s offer to lease all mines and minerals for Section 21-08-06 W2 and NE 13-08-05 W2;
AND THAT the Municipality counteroffers with the following:
Signing Bonus: \$100.00 per acre
Term: 5 years
Royalty: 18%

CARRIED

**4. Gravel Crushing
Bryce Pit**

418/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 contracts JJ Trucking Ltd. to crush 13,000 yds of ¾" inch gravel at the Bryce Pit.

CARRIED

**5. 2026 Draft
Budget**

Council reviewed the 2026 draft budget.

**6. Bylaw 2025-05 - A Bylaw to
Establish a Public Conduct
Policy**

1st Reading

419/2025

R. James: THAT the Rural Municipality of Brock No. 64 has the 1st reading of Bylaw No. 2025-05, a Bylaw to Establish a Public Conduct Policy.

CARRIED

2nd Reading

420/2025

D. Wyatt: THAT the Rural Municipality of Brock No. 64 has the 2nd reading of Bylaw No. 2025-05.

CARRIED

**Proceed to
3rd Reading**

421/2025

G. Johnston: THAT the Rural Municipality of Brock No. 64 proceeds to the third reading of Bylaw No. 2025-05.

CARRIED UNANIMOUSLY

3rd Reading

422/2025

K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2025-05 for the 3rd and final time;
AND THAT Bylaw No. 22025-05 is adopted and now in force.

CARRIED

**7. Webinar-
MLT Aikens
Employment
Standards**

423/2025

J. McNeil: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to attend the Webinar on the 2026 changes to the Saskatchewan Employment Standards offered by MLT Aikens on December 15, 2025, at a cost of \$75.00.

CARRIED

**8. BOE/AMP
Approval**

424/2025

L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Administrator to conduct the duties of the RMAA Board and Examiners and Advanced Mentorship Program Secretary should she wish to pursue the opportunity.

CARRIED

**9. Estevan
Snowmobile**

425/2025

L. Hislop: THAT the Rural Municipality of Brock No. 64 gives the Estevan Snowmobile Club permission to use the road allowances, as indicated on the map, in the Municipality, for the purpose of snowmobiling for the 2025-2026 winter season.

CARRIED

**10. SARM
LSIP/PSIP
Renewal**

Council was advised that SARM will be increasing the 2026 rate for the Liability Self Insurance Program by 6%.

**11. Kisbey
Legion
Donation
426/2025**

D. Wyatt: THAT the Rural Municipality of Brock No. 64 donates \$100.00 to the Kisbey Legion.

CARRIED

**12. Stoughton-
Tecumseh
District FD-
Donation
427/2025**

G. Johnston: THAT the Rural Municipality of Brock No. 64 donates \$2000.00 to the Stoughton-Tecumseh District Fire Department as per their request for funds to retrofit a truck.

CARRIED

**13. Municipal
Revenue Sharing
Declaration
428/2025**

L. Hislop: THAT the Rural Municipality of Brock No. 64 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- The Municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required, and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**14. Western Municipal
Consulting-
Renew 2026
429/2025**

K. Brigden: THAT pursuant to Subsection 220(1) of *The Municipalities Act*, the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jourdan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Board of
Revision
Secretary
430/2025**

K. Brigden: THAT pursuant to Subsection 221(1) of *The Municipalities Act*, the Rural Municipality of Brock No. 64 appoints Nicole Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term

of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**Development
Appeals Board**

431/2025

K. Brigden: THAT pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Development
Appeals Board**

Secretary

432/2025

K. Brigden: THAT pursuant to Subsection 216 (3)(a) of *The Planning and Development Act, 2007*, the Rural Municipality of Brock No. 64 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**Municipal
Board of
Appeal**

433/2025

K. Brigden: THAT pursuant to Subsection 365 (1)(a) of *The Municipalities Act*, the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Municipal Board of Appeal process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Municipal
Board of
Appeal
Secretary
434/2025**

K. Brigden: THAT the Rural Municipality of Brock No. 64 appoints Nicole Hoskins with Western Municipal Consulting Ltd. as Secretary to the Municipal Board of Appeal for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**15. Holiday
Request
435/2025**

R. James: THAT the Rural Municipality of Brock No. 64 approves the Administrator's holiday request for November 24th to November 27th, 2025.

CARRIED

**16. New
Grader**

Administration will contact Brandt and Finning for quotes on a new grader to bring to the December meeting.

Councillor L. Hislop left the meeting at 1:45pm.

CORRESPONDENCE

436/2025

L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

CARRIED

ROUND TABLE

Tree mulching still needs to be done.

**IN CAMERA
SESSION**

437/2025

L. Gordon: THAT the Rural Municipality of Brock No. 64 move into camera to discuss legal, land, or employee issues at 1:55pm.

CARRIED

Reeve Larry Gordon left Council Chambers at 2:00pm.

Reeve Larry Gordon returned to Council Chambers at 2:05pm.

**RISE FROM
IN CAMERA**

438/2025

L. Gordon: THAT the Rural Municipality of Brock No. 64 open the meeting to the public at 2:05pm.

CARRIED

439/2025

G. Johnston: THAT the Rural Municipality of Brock No. 64 has reviewed and considered the complaint received November 3, 2025, and has determined that the complaint is unsubstantiated, and therefore, the complaint has been dismissed.

CARRIED UNANIMOUSLY

NEXT MEETING

The next regular meeting of Council will be held Wednesday, December 10th, 2025, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

CARRIED

ADJOURNMENT

440/2025 L. Gordon: THAT we do now adjourn at 2:10pm.

CARRIED

Approved by resolution of Council at the regular meeting
held on the 10th day of December, 2025.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator