

**Rural Municipality of Brock No. 64  
Regular Meeting  
December 11th, 2024**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on Wednesday, December 11th, 2024, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- |                                   |                            |
|-----------------------------------|----------------------------|
| Division 1 - Lucas Hislop         | Division 2 - Randy James   |
| Division 3 - Vacant               | Division 4 - Justin McNeil |
| Division 5 - Gregory Johnson      | Division 6 - Kevin Brigden |
| Administrator: Shawna-Lee Bertram |                            |

**CONFLICT OF INTEREST DECLARATION**

Reeve L. Gordon declared Conflict of Interest with Old Business No. 1 – Purchase of Gravel – Percyview Farms.

**AGENDA**

The following was added to the Agenda:

- Old Business No. 3 – TwpRd 70 – Road Survey Plan
- New Business No. 10: Employee Appreciation

**438/2024** J. McNeil: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**439/2024** K. Brigden: THAT the minutes of the last regular meeting held November 20th, 2024, be approved as presented.

**CARRIED**

**FINANCIALS**

**Financial Activities and  
Bank Reconciliation**

**440/2024** J. McNeil: THAT the Financial Activities for the month of November, 2024, be accepted as presented.

**CARRIED**

**441/2024** G. Johnston: THAT the Bank Reconciliation for the month of November, 2024, be accepted as presented.

**CARRIED**

**ACCOUNTS  
FOR APPROVAL**

**442/2024** R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques		
No. 8901	Void	During Printing
		\$0.00
No. 8902 – 8918		\$199,246.50
Other – E-Transfers		\$737.06
Online payments		\$98,637.15
Debit		\$21.91
Payroll: November		\$28,639.54
<b>TOTAL PAYMENTS</b>		<b><u>\$327,282.16</u></b>

**CARRIED**

**DELEGATES**

No Delegates  
Initials:

**RE-OCCURRING BUSINESS****1. Grid 604 South Rebuild****a. Scope Change 1****WSP E&I Canada Ltd.**

**443/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves WSP Scope Change 1 in the amount of \$32,955.18 and that the Administrator is authorized to sign Scope Change #1 and return it to WSP E&I Canada.

**CARRIED****2. Fire Department****a) Kisbey Fire Dept.**

Councillor G. Johnston met with Fire Chief Ryan David on December 10<sup>th</sup>, 2024. Discussions included supplies needed, decals/lights for the Fire Trucks, and a different grass fire truck. Mr. David will be stepping down as Fire Chief in the New year.

**444/2024** G. Johnston: THAT the Rural Municipality of Brock No. 64 accepts the Kisbey Fire Department Minutes dated December 4, 2024, as presented.

**b) Arcola Fire Dept.**

An inventory will be done and some SCBA's will be recertified.

**3. Road Maintenance Maps**

**445/2024** R. James: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

**CARRIED****5. Environmental****Services Analysis**

**446/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for November 28<sup>th</sup>, 2024, as presented.

**CARRIED****REPORTS**

**1. Foreman** Foreman Dale Didrick attended the Council meeting at 10:00am. Items discussed include: packer repairs, signs on Grid 605, sanding, Fuel tank location and pads, and culvert markers.

**447/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman's verbal report as presented.

**CARRIED****2. Administrator****Report**

**448/2024** G. Johnston: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report for December 11th, 2024, as presented.

**CARRIED****3. OH&S****a) Safety Minutes**

**449/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Safety Meeting Minutes for December 10th, 2024, as presented.

**CARRIED****OLD BUSINESS****1. Gravel Crushing**

*\*Reeve L. Gordon declared Conflict of Interest and left Council Chambers at 10:55am\**

**450/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 crushes an additional 20,000 yds of 7/8" gravel; THAT an additional 10,000 yds (approximately) be purchased from Percyview Farms Ltd; AND THAT as agreement be drawn up with Percyview Farms Ltd. stating that

15,000 yds be paid in 2025 and the remaining amount of 10,000 yds (approximately), be paid in the year 2026.

**CARRIED**

*\*Reeve L. Gordon returned to Council Chambers at 11:05am\**

**2. 2025 Budget**

Council discussed road work on RR 2053 and Grid 605 north to be included in the 2025 Budget.

**3. Twp Rd 70-  
Road Survey Plan Tabled**

**NEW BUSINESS**

**1. Development Permits**

**a) Scott Land&Lease-Spectrum Res.**

**NE 23-7-4 W2 App#9567**

**451/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the development application for Spectrum Resource Group Inc. for Wellsite and Access-New Approach-Consent.

**CARRIED**

**b) Peer Solutions-Seismic**

**Arcola NE 3D #24P029**

**452/2024** R. James: THAT the Rural Municipality of Brock No.64 authorizes the Administrator to sign the Notice of Completion for Seismic Operations, Peer Solutions, Program Number 24P029, Arcola NE 3D.

**CARRIED**

**c) Scott Land&Lease Ltd-Spectrum Res.**

**Sec 23-7-4 W2 App#9568**

**453/2024** L. Hislop: THAT the Rural Municipality of Brock No.64 approves the development application for Spectrum Resource Group Inc. for Pipeline-No Crossing-Consent.

**CARRIED**

**d) Scott Land&Lease-Spectrum Res.**

**NE 23-7-4 W2 App# 9575**

**454/2024** L. Hislop: THAT the Rural Municipality of Brock No.64 approves the development application for Spectrum Resource Group Inc., for Powerline-Road Crossing-Consent.

**CARRIED**

**e) Scott Land&Lease Ltd.-Veren Inc.**

**SE 29-9-6 W2 App#9547**

**455/2024** K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Veren Inc. for Wellsite and Access-Existing Approach-Proximity to Road Allowance-Consent.

**CARRIED**

**2. Arcola Cemetery**

**Beautification Account**

**456/2024** G. Johnston: THAT the Rural Municipality of Brock No.64 authorizes the withdrawal of \$3,932.92 from the Cemetery Beautification Account for the purchase of Benches for the Cemetery and Eavestrough for the Gazebo.

**CARRIED**

**LUNCH**

**457/2024** L. Gordon: THAT we do now convene for lunch at 11:50am.

**CARRIED**

**RECONVENE**

**458/2024** L. Gordon: THAT we do now reconvene at 12:20pm.

**CARRIED**

**3. 2025 Employee Salaries and Wages**

**459/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 sets the 2025 Employee Salaries and Wages as follows:

Administrator	\$115,000.00/year
Administrative Assistant	\$30.00/hour
Foreman	\$95,000.00/year
1 <sup>st</sup> Operator	\$86,000.00/year
2 <sup>nd</sup> Operator	\$80,000.00/year
Seasonal Operator-1	\$36.00/hour
Seasonal Operator-2	\$30.00/hour

**CARRIED**

**4. Sask. Public Safety Association-Inv. 2024-00019** Tabled

**5. Rental Property- Upstairs Office**

**460/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 does not rent the upstairs apartment at this time.

**CARRIED**

**6. Western Municipal Consulting- 2025 Appointments**

**a) Board of Revision**

**461/2024** R. James: THAT pursuant to Subsection 220(1) of *The Municipalities Act*, the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**b) Board of Revision Secretary**

**462/2024** R. James: THAT pursuant to Subsection 221(1) of *The Municipalities Act*, the Rural Municipality of Brock No. 64 appoints Nicolle Hoskins with Western Municipal Consulting Ltd, as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**c) Development Appeals**

**Board**

**463/2024**

R. James: THAT pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsay, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fire Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED**

**d) Development Appeals**

**Board Secretary**

**464/2024**

R. James: THAT pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Rural Municipality of Brock No. 64 appoints Claudette McGuire with Western Municipal Consulting Ltd, as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**7. 2025 Regular**

**Meeting Dates**

**465/2024**

K. Brigden: THAT the Rural Municipality of Brock No. 64 sets the 2025 Regular Meeting dates for the 2<sup>nd</sup> Wednesday of each month, beginning at 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**CARRIED**

**8. 2024 Reeve**

**Remuneration**

**466/2024**

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the request of Reeve L. Gordon to donate his 2024 remuneration as follows:

Jim Pattison Children’s Hospital	\$4000.00
STARS	\$2500.00
St. Joseph’s Hospital (MRI)	\$1500.00
Hospitals Regina	\$4000.00
Weyburn Hospital	\$1000.00

**CARRIED**

**9. Holiday Request**

**T. Niedermayer**

**467/2024**

L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the holiday request for T. Niedermayer for January 22<sup>nd</sup> – January 31, 2025.

**CARRIED**

**10. Employee Christmas Gifts**

**468/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the purchase of gift cards for all employees in the amount of \$200.00 each.  
**CARRIED**

**CORRESPONDENCE**

**469/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.  
**CARRIED**

**ROUND TABLE**

No discussion.

**NEXT MEETING**

The next regular meeting of Council will be held Wednesday, January 8, 2025, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**ADJOURNMENT**

**470/2024** L. Gordon: THAT we do now adjourn at 2:00pm.  
**CARRIED**

Approved by resolution of Council at the regular meeting held on the 8th day of January, 2025.

\_\_\_\_\_  
Larry Gordon – Reeve

\_\_\_\_\_  
Shawna-Lee Bertram - Administrator