

**Rural Municipality of Brock No. 64  
Regular Meeting  
September 18th, 2024**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on Wednesday, September 18th, 2024, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:05am with the following Councillors present:

- Division 1: Lucas Hislop      Division 2: Randy James
- Division 3: Darren Ippolito      Division 4: Justin McNeil
- Division 5: Douglas Ilchuk      Division 6: Kevin Brigden
- Administrator – Shawna-Lee Bertram

**CONFLICT OF INTEREST DECLARATION**

No Conflict of Interests were declared.

**AGENDA**      The following item was added to the Agenda:  
New Business No.14: Fuel Tank

**337/2024**      J. McNeil: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**338/2024**      D. Ilchuk: THAT the minutes of the last regular meeting held August 14th, 2024, be approved as presented.

**CARRIED**

**FINANCIALS**

**Financial Activities and  
Bank Reconciliation**

**339/2024**      K. Brigden: THAT the Financial Activities and Bank Reconciliation for the month of August, 2024, be accepted as presented.

**CARRIED**

**ACCOUNTS  
FOR APPROVAL**

**340/2024**      R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	
No. 8833-8856	\$1,327,487.11
Online payments	\$439,071.36
Debit	\$91.47
Payroll August	\$30,951.61
<b>TOTAL PAYMENTS</b>	<b><u>\$1,797,601.55</u></b>

**CARRIED**

**DELEGATES**

No Delegates

**RE-OCCURING BUSINESS**

**1. Grid 604 South Rebuild**

**a.** Progress Payment #3 and #4: Tabled

**b.** WSP Invoice #20135314

**341/2024**      L. Hislop: THAT the Rural Municipality of Brock No.64 pays 50% of WSP E&I invoice no.20135314 in the amount of \$45,068.25 plus \$2,253.42 GS.

**CARRIED**

**c.** Profilograph

**342/2024**      L. Hislop: THAT the Rural Municipality of Brock No. 64 declines the Profilograph test for the Grid 604 South Rebuild.

**CARRIED**

**d. Bonus/Penalty** Tabled. Administration will contact WSP & EI Canada and request they attend the next regular Council meeting to be held Wednesday, October 9<sup>th</sup>, 2024.

### 3. Fire Department

**343/2024** D. Ippolito: THAT the Rural Municipality of Brock No.64 acknowledges the Kisbey Fire Department September 5, 2024 minutes as presented.

**CARRIED**

### 4. Road Maintenance Maps

**344/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

**CARRIED**

### 5. Environmental

#### Services Analysis

**345/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for August 20<sup>th</sup> and September 3, 2024, as presented.

**CARRIED**

## REPORTS

**1. Foreman** Foreman Dale Didrick attended the Council meeting at 10:00am. Items discussed include: Blading trails, gravelling yet to be done, work needed on RR 2044 north of Highway 13, signs and culverts on Grid 604, measuring gravel piles, and a new fuel tank.

**346/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman's verbal report as presented.

**CARRIED**

### 2. Administrator

#### Report

**347/2024** R. James: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report for September 18th, 2024, as presented.

**CARRIED**

### 3. OH&S

#### a) Safety Minutes

**348/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Safety Meeting Minutes for September 18th, 2024, as presented.

**CARRIED**

## OLD BUSINESS

### 1. Asbestos Removal

**349/2024** L. Gordon: THAT the Rural Municipality of Brock No.64 contracts Prairie Asbestos, Regina, Sk., to remove the floor tiles in the Kisbey Fire Hall that contain asbestos at a cost of \$1,054.50, including taxes.

**CARRIED**

### 2. Utility Operator

**350/2024** L. Gordon: THAT the Utility Operator position advertised not be filled at this time.

**CARRIED**

## NEW BUSINESS

### 1. Development Permits

#### a) Scott Land & Lease

#### Woodland Dev. Corp.

#### SW 35 08 04 W2 App.#9265

**351/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the development application for Woodland Development Corp. for Pipeline-No Crossing-Consent.

**CARRIED**

#### b) Verex Prof. Services-

#### Approach Removal

**352/2024** L. Hislop: THAT the Rural Municipality of Brock No.64 declines the request for the removal of the approach located in the road allowance in Section 07-07-04 W2 due to landowners needing the approach for Agriculture purposes.

**CARRIED**

**2. SaskTel Installation****E ½ 22-07-05 W2****NE 15-07-05 W2**

**353/2024** R. James: THAT the Rural Municipality of Brock No.64 approves SaskTel's request to replace facilities for service in the Arcola area in the E ½ 22-07-05 W2 and NE 15-07-05 W2.

**CARRIED****3. Peer Solutions****Notice of Intent-Seismic**

**354/2024** D. Ippolito: THAT the Rural Municipality of Brock No.64 approves and signs the Notice of Intent for Seismic for Section 31-34 08 04 W2, Sections 9-11 and 14 09 04 W2.

**CARRIED****4. Canada Community****Building Fund (CCBF)**

**355/2024** R. James: THAT the Rural Municipality of Brock No.64 signs the Municipal Funding Agreement for the Canada Community Building Fund.

**CARRIED****LUNCH**

**356/2024** L. Gordon: THAT we do now convene for lunch at 12:05pm.

**CARRIED****RECONVENE**

**357/2024** L. Gordon: THAT we do now reconvene at 12:30pm.

**CARRIED****5. Commercial Mill****Rate Factors**

**358/2024** K. Brigden: THAT the Rural Municipality of Brock No.64 approves a 46% abatement on 2024 Municipal taxes only, for all properties with a Commercial-Other property classification.

**CARRIED****6. Municode-Services Ltd.**

**359/2024** J. McNeil: THAT the Rural Municipality of Brock No.64 terminates the services of Professional Building Inspections Inc. effective immediately; AND THAT Municode Services Ltd. be contracted as Building Inspectors for the Municipality.

**CARRIED****7. Civic Addressing-Fridge Magnets**

**360/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 orders fridge magnets with Civic Address Information for all ratepayers from Dynamic Signs Inc., Estevan, Sk., at a cost of \$405.71 including taxes.

**CARRIED****8. Records Retention**

**361/2024** R. James: THAT the Rural Municipality of Brock No. 64 approves the destruction of the list of records as presented and attached to these minutes.

**CARRIED****9. Truth and Reconciliation**

**362/2024** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 closes the office on Monday, September 30, 2024, in honour of Truth and Reconciliation Day.

**CARRIED****10. Creative Tables****Donation**

**363/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 donates 10yds of 7/8 gravel, plus hauling within a 50km radius of Kisbey, Sk., to the Creative Tables Fundraiser to be held October 17, 2024, in Arcola, Sk.

**CARRIED**

**11. Kisbey Legion**

**Poppy Fund**

**364/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 donates \$50.00 to the Kisbey Legion for their annual Poppy Fund.

**CARRIED**

**12. Hospitals of**

**Regina Foundation**

**365/2024** R. James: THAT the Rural Municipality of Brock No. 64 declines to donate to the Regina Hospitals Foundation at this time.

**CARRIED**

**13. Holiday Request**

**366/2024** R. James: THAT the Rural Municipality of Brock No. 64 approves the holidays for A. Jackson for October 18<sup>th</sup> and October 25<sup>th</sup>, 2024.

**CARRIED**

**14. Fuel Tank**

**367/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 purchases a 35,000 litre fuel tank from the Arcola Co-op for a purchase price of \$58,500.00; AND THAT a Business Fuel Lock System at a cost of \$2,699.99 plus applicable taxes also be purchased.

**CARRIED**

**CORRESPONDENCE**

**368/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

**CARRIED**

**ROUND TABLE**

Council discussed roads needing repairs before freeze up.

**NEXT MEETING**

The next regular meeting of Council will be held on Wednesday, October 9th, 2024, 9:00am, in the Municipal Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**ADJOURNMENT**

**369/2024** L. Gordon: THAT we do now adjourn at 1:30pm.

**CARRIED**

Approved by resolution of Council at the regular meeting held on the 9th day of October, 2024.

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Larry Gordon – Reeve

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Shawna-Lee Bertram - Administrator