

Rural Municipality of Brock No. 64
Regular Meeting
May 11, 2022

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, May 11, 2022, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:
 Division 1: Lucas Hislop
 Division 2: Randy James
 Division 3: Darren Ippolito
 Division 4: Terry Johnson
 Division 5: Doug Ilchuk
 Division 6: Kevin Brigdon
 Administrator – Shawna-Lee Bertram

AGENDA 101/2022

T. Johnson: THAT the agenda be approved as presented.

CARRIED

MINUTES 102/2022

K. Brigdon: THAT the minutes of the last meeting held April 20, 2022, be approved as presented.

CARRIED

FINANCIALS 103/2022

R. James: THAT the Financial Activities for the month of April, 2022; AND the Bank Reconciliation for the month of April, 2022; BE approved as presented.

CARRIED

ACCOUNTS FOR APPROVAL

104/2022

D. Ilchuk: THAT the R.M. of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques		
No. 7922-7934	All Inclusive	\$1,061,378.83
No. 7936-7951	All Inclusive	\$52,198.50
Online Payments		\$23,623.05
TOTAL PAYMENTS		<u>\$1,137,200.38</u>

CARRIED

RE-OCCURRING BUSINESS

Worksheet for Foreman

Council recorded work needing to be done in their respective divisions on the worksheet. It will be passed on to the Foreman.

RR 2063 Paving

Construction started on May 4, 2022. 2 culverts need to be replaced and the road has been closed temporarily until the paving is completed.

105/2022

K. Brigdon: THAT the R.M. of Brock No. 64 approves the quote of \$8000.00 submitted by Allnorth for the purchase and installation of 2 culverts on RR 2063.

CARRIED

Tender
106/2022 L. Hislop: THAT the R.M. of Brock No. 64 awards the tender for the 604 Road Widening and Paving project to W.F. Botkin Ltd. at a cost of \$2,640,332.00.
CARRIED

604 Paving
107/2022 THAT the R.M. of Brock No. 64 paves the remaining 1.5km of Road 604 into Arcola;
AND that the quote received from HJR Asphalt for \$169,000.00 be accepted;
AND that Councillor L. Hislop speak to the Council for the Town of Arcola regarding the possibility of extending the pavement and finishing the intersection of Twp Rd 82 and Road 604.
CARRIED

West Public
Water Well Councillor D. Ippolito has consulted Rebel Drilling regarding drilling the new well.
CARRIED

OLD BUSINESS

Dust Control
108/2022 T. Johnston: THAT the R.M. of Brock No. 64 contracts Triple S Transport to apply MG30 dust control;
AND that a newsletter is sent to ratepayers with information about the new product and that Triple S Transport will be applying it;
AND that the price for dust control will remain at \$2.63 per metre as per last year;
AND that the R.M. of Brock No. 64 will cover the difference in cost.
CARRIED

Foreman
109/2022 T. Johnston: THAT the Foreman position be eliminated and a 1st Operator position be created;
AND that the R.M. of Brock No. 64 advertises for a 1st Operator.
DEFEATED

110/2022 R. James: THAT the Foreman position remains as is;
THAT Councillors be given the authority to talk to all operators regarding work needing to be done in their division, within reason;
THAT that the operators can go to the Administrator with any concerns regarding the communication with councillors;
THAT Councillors cannot supersede the daily agenda for the operators;
AND THAT they must inform the Foreman that they have spoken to the operator as well as letting the Foreman know what was discussed as it pertains to work in their division.
CARRIED

Moose Mountain
Maintenance
111/2022 D. Ippolito: THAT the R.M. of Brock No. 64 sends the following proposal to the R.M. of Moose Mountain No. 63 regarding maintenance in the Fine View Area:

The R.M. of Brock No. 64 will do the grading and winter snow removal on the R.M. of Moose Mountain No. 63 roads from the Clay corner north to the Texas gate; and east approximately $\frac{3}{4}$ of a mile from the Clay Corner to the resident's laneway, with the following conditions:
1. Summer time grading will be done only when the grader is in the area with a maximum of 1 $\frac{1}{2}$ to 2 hours per grade;
2. Winter time snow removal will be done to a maximum of 1 to 1 $\frac{1}{2}$ hours per snow clearing. This time can be adjusted in extenuating circumstances;
3. Mowing will be done when in the area;
4. All requests and communication from ratepayers regarding the area must be submitted to the Administrator for the R.M. of Moose

Mountain No. 63. The Administrator will then email the Administrator for the R.M. of Brock No. 64 with the request. The R.M. of Brock Administrator will then contact the Division 4 councillor to let them know about the request;

5. Any off-road work will require preapproval from the R.M. of Moose Mountain No. 63;
6. The R.M. of Brock No. 64 will invoice the R.M. of Moose Mountain No. 63 monthly, at current custom rates, for all grading, mowing and snow removal that is completed.

CARRIED

Scott Land and Lease

112/2022 K. Brigdon: THAT the Administrator informs Scott Land & Lease that the R.M. of Brock No. 64 remains firm on their counter offer regarding the 50% lease for the NW 31 09 06 W2 as follows:

Bonus Consideration	\$20,000.00
Lease Term	2 years
Lessor Royalty	18%

CARRIED

Sale of Dr. House In Arcola

Administration will contact the Moose Mountain Health Care and ask them to submit a payment proposal for Council consideration.

NEW BUSINESS

2022 Budget

114/2022 D. Ippolito: THAT the R.M. of Brock No. 64 adopts the 2022 Budget with Revenues of \$9,819,698.00 and Expenses of \$9,819,698.00.

CARRIED

2022 Mill Rate

113/2022 D. Ippolito: THAT the R.M. of Brock No. 64 sets the 2022 Mill Rate at 7 mills; THAT the Mill Rate Factors be set as Agriculture .50, Residential .55, Commercial and Industrial 2.1; AND that the Education Mill Rate be set as prescribed by the Province of Saskatchewan at Agriculture 1.42, Residential 4.54, Commercial/Industrial 6.86 and Resource 9.88.

CARRIED

RECESS FOR

LUNCH Council recessed for lunch at 12:00pm

RECONVENE Council reconvened at 12:30pm.

PDAP

Designation

115/2022 D. Ippolito: THAT the R.M. of Brock No. 64 applies to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by the severe winter storm that occurred on April 13th – 15th, 2022.

CARRIED

116/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 applies to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by the second severe winter storm that occurred on April 22 – 24th, 2022.

CARRIED

<p>Scott Land& Lease 117/2022</p>	<p>D. Ilchuk: THAT the R.M. of Brock No. 64 consents to the use of the existing approach located at the SE 30 08 05 W2.</p>	<p>CARRIED</p>
<p>Development Application 118/2022</p>	<p>R. James: THAT the R.M. of Brock No. 64 approves the Development Permit from Taprock Energy for the N ¼ of 05 07 05 W2.</p>	<p>CARRIED</p>
<p>Vacation Pay 119/2022</p>	<p>D. Ippolito: THAT all accrued vacation pay is paid out immediately; AND that vacation pay is now paid on every cheque for the hourly employees; AND that the vacation time for salaried employees is kept track of during the year and reconciled, and paid out if applicable, at year end.</p>	<p>CARRIED</p>
<p>Operator Resignation 120/2022</p>	<p>L. Hislop: THAT the resignation letter for Brian Melnychuk dated May 4, 2022, with the last day worked being May 6, 2022, be accepted.</p>	<p>CARRIED</p>
<p>Subdivision/ OCP/Zoning Bylaw</p>	<p>Council discussed the criteria regarding subdivisions, the Zoning Bylaw and Official Community Plan. Administration will forward a copy of the current Zoning Bylaw to Council for review prior to the next Council meeting.</p>	<p>TABLED</p>
<p>Kisbey Fire Department 121/2022</p>	<p>The Kisbey Fire Department sent in a list of equipment that needs to be serviced and/or replaced.</p> <p>R. James: THAT the R.M. of Brock No. 64 approves the purchase of 5 new complete sets of turn out gear for an estimated cost of \$13,020.00; AND that the R.M. of Brock No. 64 approves the testing of 10 SCBA bottles at a cost of \$850.00.</p>	<p>CARRIED</p>
<p>Carlyle Assisted Living</p>	<p>Carlyle is researching the possibility of building an Assisted Living facility and have inquired if the R.M. of Brock No. 64 is interested in being involved. Reeve Gordon will attend the next meeting and get more information.</p>	
<p>OH&S</p>	<p>The Administrator has spoken with the Foreman regarding the R.M. of Brock No. 64's Safety Plan. The Foreman will hold safety meetings once per month and submit the minutes to the office.</p>	
<p>Division Boundaries</p>	<p>The Government of Saskatchewan is requiring that all Rural Municipalities have a policy in place to review their division lines in order to achieve the most even allocation of population within the R.M. of Brock No. 64. The policy must be done by January 1, 2023.</p>	
<p>Grid Road Signs</p>	<p>There are approximately 6 grid road signs that need to be replaced. Administration will get a quote on new signs and bring it to the next meeting.</p>	

- Removal of
Signing Auth.
122/2022 L. Hislop: THAT Sheila Sim and Audrey Trombley be removed from the R.M. of Brock No. 64's signing authority.
CARRIED
- SAMA
Flowline
Assessment SAMA will be conducting a flowline assessment in the R.M. of Brock No. 64 this year.
- Employee
Paid Training
123/2022 D. Ippolito: THAT employees are paid for Council approved training that they receive while they are employed with the R.M. of Brock No. 64.
CARRIED
- RMAA
124/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 authorizes Shawna-Lee Bertram to attend the Rural Municipal Administrators Association Convention being held May 16-19, 2022;
AND that the R.M. of Brock No. 64 pays for all lodging, travel, and meal expense for the convention.
CARRIED
- Rental
Repairs
124/2022 K. Brigdon: THAT the R.M. of Brock No. 64 has a plumber service the air conditioning for the office, office apartment, and residence;
AND that FSK Construction Ltd. be contacted to finish the windows in the upstairs office apartment and to look at the attic vent in the residence.
CARRIED
- Donation
125/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 does not donate to the Forever in the Clouds Memorial at this time.
CARRIED
- ROUND TABLE**
- Grader and
Mower Op.
126/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 advertises for a full-time, year-round Grader Operator and for a full-time seasonal mower Operator for the 2022 season.
CARRIED
- Crack Filling
127/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 hires Genco Asphalt Inc. to do crack filling for approximately 14 miles on the 605.
CARRIED
- Rock
Removal
128/2022 D. Ilchuk: THAT the R.M. of Brock No. 64 hires B&A Holdings to remove rock imbedded in roads in Division 3 and Division 4.
CARRIED
- Civic
Addressing Administration will start the process for Civic Addressing in the R.M. of Brock No. 64.
- NEXT MEETING**
The next regular meeting of the Council of the R.M. of Brock No.64 will be held on Wednesday, June 15, 2022, in the Municipal Boardroom located at 760 Railway Avenue, Kisby, Sk.

ADJOURNMENT

129/2022 K. Brigdon: THAT we do now adjourn.
The meeting was adjourned at 2:35pm.

Approved by resolution of the Council at the regular meeting
held on the 15th day of June, 2022.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator