

**Rural Municipality of Brock No. 64  
Regular Meeting  
April 17, 2024**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on April 17, 2024, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

Division 2: Randy James      Division 3: Darren Ippolito  
 Division 4: Justin McNeil      Division 5: Douglas Ilchuk  
 Division 6: Kevin Brigden  
 Administrator – Shawna-Lee Bertram  
 Division 1: Lucas Hislop arrived at 9:07am.

**CONFLICT OF INTEREST DECLARATION**

No Conflicts of Interest were declared.

**AGENDA**

The following items were added to the agenda:  
 New Business:    No. 22      C&R Lubricants  
                           No. 23      Grid 605 South  
                           No. 24      Helipad  
                           No. 25      Seasonal Employees  
                           No. 26      Full-Time Employee  
                           No. 27      Employee Share-Town of Arcola

**148/2024**      D. Ilchuk: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**149/2024**      J. McNeil: THAT the minutes of the last regular meeting held March 20, 2024, be approved as presented.

**CARRIED**

**FINANCIALS**

**Financial Activities**

**150/2024**      R. James: THAT the Financial Activities for the month of March, 2024, be accepted as presented.

**CARRIED**

**Bank Reconciliation**

**151/2024**      K. Brigden: THAT the Bank Reconciliation for the month of March, 2024, be accepted as presented.

**CARRIED**

**ACCOUNTS**

**FOR APPROVAL**

**152/2024**      D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8703-8726	\$129,550.48
Online Payments	\$23,953.04
Payroll March	\$22,559.65
<b>TOTAL PAYMENTS</b>	<b><u>\$176,063.17</u></b>

**CARRIED**

**RE-OCCURRING BUSINESS**

**2. Road Maintenance Maps**

**153/2024**      L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

**CARRIED**

**3. Fire Department**

**a. April 4, 2024 Minutes**

**154/2024** D. Ippolito: THAT the Rural Municipality of Brock No.64 approves the Kisbey Fire Department April 4, 2024, minutes as presented.

**CARRIED**

**b. Kisbey FD Requests**

**155/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes the purchase of D batteries, 2 brooms, air chuck and tire gauge for the Kisbey Fire Department.

**CARRIED**

**4. Environmental Services Analysis**

**156/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for April 2, 2024; AND the Environmental Services Analysis Report, Major Ion Panel, as presented.

**CARRIED**

**5. Tax Enforcement LSD 5 19-07-05 W2**

**157/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 acknowledges the letters sent to the Municipality regarding tax enforcement proceedings for LSD 5 19-07-05 W2.

**CARRIED**

**REPORTS**

**1. Foreman** Foreman Dale Didrick attended the Council meeting at 10:00am. Items discussed were road conditions; OH&S visit on April 16, 2024; use of the reclaimer and radios for the equipment.

**158/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman’s verbal report as presented.

**CARRIED**

**2. Administrator Report**

**159/2024** R. James: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report as presented.

**CARRIED**

**3. OH&S**

**a) Safety Minutes**

**160/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the Safety minutes for April 17, 2024.

**CARRIED**

**b) OH&S**

**Notice of Contravention**

**161/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 acknowledges the Notice of Contravention issued by Occupational Health and Safety for contravention of OHS Reg 11-2, Trained operators for Power Mobile Equipment, and OHS Reg 3-6, Supervision of Work.

**CARRIED**

**OLD BUSINESS**

**1. Lake Roy Watershed**

**162/2024** R. James: THAT the Rural Municipality of Brock No.64 purchases a 2024 membership with the Lake Roy Watershed Association.

**CARRIED**

**NEW BUSINESS****1. Development Permits****a) Millennium Land****Saturn Oil & Gas 34-08-06 W2**

**163/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Saturn Oil & Gas for Additional Wells – Existing Lease.

**CARRIED****b) Scott Land & Lease****Crescent Point SW 31-9-6 W2**

**164/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Crescent Point Energy, wellsite and access.

**CARRIED****c) Millennium Land****Saturn Oil & Gas 8-7-5 W2 to 7-7-5 W2**

**165/2024** R. James: THAT the Rural Municipality of Brock No. 64 approves the development application for Saturn Oil & Gas for Pipeline – Road Crossing.

**CARRIED****d) Millenium Land****Saturn Oil & Gas 1-34-8-6 W2 to 16-27-8-6 W2**

**166/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Saturn Oil & Gas for Pipeline – No Crossing.

**CARRIED****e) Millenium Land****Saturn Oil & Gas 4-6-8-6 W2**

**167/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the development permit for Saturn Oil & Gas for Wellsite and Access – New Approach.

**CARRIED****f) Millenium Land****Saturn Oil & Gas 4-6-8-6 W2 to 12-6-8-6 W2**

**168/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the development permit for Saturn Oil & Gas for Pipeline – No Crossing.

**CARRIED****2. Targeted Sector****Support Grant**

**169/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 Council authorizes a letter of support to the TSS Steering Committee Targeted Sector Support (TSS) initiative cost shared grant for the purpose of developing an Official Community Plan and Zoning Bylaw together with the Village of Kisbey and the Town of Arcola.

**CARRIED****3. Bylaw No.****2024-06****A Bylaw to Establish a Haying Policy****1<sup>st</sup> Reading****170/2024**

J. McNeil: THAT the Rural Municipality of Brock No. 64 has the 1<sup>st</sup> reading of Bylaw No. 2024-06.

**CARRIED****2<sup>ND</sup> Reading****171/2024**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 has the 2<sup>nd</sup> reading of Bylaw No. 2024-06.

**CARRIED****Proceed to****3<sup>rd</sup> Reading****172/2024**

K. Brigden: THAT the Rural Municipality of Brock No. 64 proceeds to the 3<sup>rd</sup> reading of Bylaw No. 2024-06.

**CARRIED UNANIMOUSLY****3<sup>rd</sup> Reading****173/2024**

L. Hislop: THAT the Rural Municipality of Brock No. 64 has the 3<sup>rd</sup> and final reading of Bylaw No. 2024-06 and that Bylaw No. 2024-06 is adopted and

now in force.

**CARRIED**

**4. Bylaw No.  
2024-07**

**A Bylaw To Establish Licence Fees For Mining Contractors And Well  
Drilling Contractors**

**1<sup>st</sup> Reading  
174/2024**

R. James: THAT the Rural Municipality of Brock No. 64 has the 1<sup>st</sup> reading of Bylaw No. 2024-07.

**CARRIED**

**2<sup>ND</sup> Reading  
175/2024**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 has the 2<sup>nd</sup> reading of Bylaw No. 2024-07.

**CARRIED**

**Proceed to  
3<sup>rd</sup> Reading  
176/2024**

J. McNeil: THAT the Rural Municipality of Brock No. 64 proceeds to the 3<sup>rd</sup> reading of Bylaw No. 2024-07.

**CARRIED UNANIMOUSLY**

**3<sup>rd</sup> Reading  
177/2024**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 has the 3<sup>rd</sup> and final reading of Bylaw No. 2024-07 and that Bylaw No. 2024-07 is adopted and now in force.

**CARRIED**

**5. 2023 Draft  
Financial  
Statements  
178/2024**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the 2023 draft financial statement, schedules and notes, as provided by Dudley & Company LLP.

**CARRIED**

**6. Spectrum  
Resources  
179/2024**

L. Hislop: THAT the Rural Municipality of Brock No. 64 enters into an agreement with Spectrum Resource Group for the maintenance of the south and west sides of section 23-7-4-W2;  
AND THAT the maintenance includes only 2 grades per year plus 160 yards of gravel per year.

**CARRIED**

**7. Flat Deck  
Trailer  
180/2024**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 purchases a Norbert Flat Deck Trailer, 20ft, 7000 lb axels, for a cost of \$11,000.00 plus applicable taxes.

**CARRIED**

**8. Ministry of  
Highways Road  
Restrictions  
181/2024**

R. James: THAT the Rural Municipality of Brock No. 64 opts out of the Ministry of Highways Road Restriction Orders effective immediately.

**CARRIED**

**9. June 15/22  
Minutes-Amend  
182/2024**

L. Hislop: THAT the Rural Municipality of Brock No. 64 amends the June 15, 2022, regular meeting minutes by adding the following:  
142.1 L. Hislop: THAT the Rural Municipality of Brock No. 64 rises from In-Camera at 11:59am.

**CARRIED**

**10. Dust Control  
Grid 605  
183/2024**

R. James: THAT this is tabled until the May 8, 2024 regular meeting.

**CARRIED**

**RECESS FOR LUNCH**

**184/2024** L. Gordon: THAT Council now recesses for lunch at 12:00pm.

**CARRIED**

**RECONVENE**

**185/2024** L. Gordon: THAT Council now reconvenes the meeting at 12:30pm.

**CARRIED**

**11. 2024 Crack**

**Sealing** Tabled

**12. Office**

**Electrical**

**186/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to contact an electrician to add additional outlets as needed.

**CARRIED**

**13. Education**

**Property Tax**

**187/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Education Property Tax Mill Rates for 2024 as set by the Ministry of Government Relations, as follows:

Agriculture Property	1.42 Mills
Residential Property	4.54 Mills
Commercial and Industrial Property	6.86 Mills
Resource Property	9.88 Mills

**CARRIED**

**14. Professional**

**Building Insp.**

**188/2024** D. Ippolito: THAT the Rural Municipality of Brock No. 64 appoints Joshua Nitz, Class 3 Licensed Building Official, and Cristin Korchinski, R-Class 2 Licensed Building Official, as building officials for the Municipality.

**CARRIED**

**15. WN Permit**

**189/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves SaskPower request to install a new pole and bore under road with primary cable at the SW 31-8-6 W2.

**CARRIED**

**16. St. Josephs**

**MRI**

**190/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 donates \$5000.00 per year, for 5 years, beginning in 2024 and ending in 2029, to St. Joseph’s Hospital for the MRI machine.

**CARRIED**

**17. Meeting**

**Caterer**

**191/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 hires the Kisbey Recreation Centre Committee to supply lunch for regular meeting days.

**CARRIED**

**18. Holiday**

**Request**

**192/2024** R. James: THAT the Rural Municipality of Brock No. 64 approves the holiday request for Tawny Neidermayer for June 7<sup>th</sup>, June 21<sup>st</sup>, August 15<sup>th</sup>, August 16<sup>th</sup>, and August 19<sup>th</sup>, 2024.

**CARRIED**

**19. Ministry of Highways-Pipeline  
SW 18-8-5 W2, SE 13-8-6 W2  
NE 12-8-6 W2**

**193/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the consent of the Minister of Highways for the pipeline on the SW 18-8-5 W2, SE 13-8-6 W2 and NE 12-8-6 W2.

**CARRIED**

**20. Ministry of Highways  
Pipeline SW 8-7-5 W2 to  
SE 7-7-5 W2**

**194/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Consent of the Minister of Highways for the pipeline on the SW 8-7-5 W2 to SE 7-7-5 W2.

**CARRIED**

**21. SGI Inspection  
Reports**

**195/2024B** D. Ippolito: THAT the Rural Municipality of Brock No. 64 acknowledges the SGI Inspection Certificates for the 1998 International and the 2017 Kenworth.

**CARRIED**

**22. C&R**

**Lubricants** Tabled

**23. Grid 605**

**South** Council discussed the condition of the pavement.

**24. Helipad** Councillor L. Hislop updated Council on the project.

**25. Seasonal  
Employees**

**196/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 sets May 1<sup>st</sup>, 2024 as the call back to work date for seasonal employees Kenneth Perry and Thomas Sheehan.

**CARRIED**

**26. Full-Time  
Employee**

**197/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 hires John Davies full-time, at \$25.00 per hour, plus enrollment in the Municipal Employees Pension Plan, and enrollment in single benefits with SARM, with the premium being covered by the Municipality.

**CARRIED**

**27. Town of Arcola-Employee  
Share**

**198/2024** L. Hislop: THAT the Rural Municipality of Brock No. 64 enters into an agreement with the Town of Arcola to share employee John Davies, schedule to be determined and agreed upon by both the Rural Municipality of Brock No. 64 and the Town of Arcola.

**CARRIED**

**CORRESPONDENCE**

**199/2024** L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

**CARRIED**

**NEXT MEETING**

The next regular meeting of Council will be held on Wednesday, May 8, 2024, 9:00am, in the Municipal Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**ADJOURNMENT**

**200/2024** R. James: THAT we do now adjourn.

**CARRIED**

The meeting was adjourned at 1:40pm.

Approved by resolution of Council at the regular meeting held on the 8<sup>th</sup> day of May, 2024.

---

Larry Gordon – Reeve

---

Shawna-Lee Bertram - Administrator