

**Rural Municipality of Brock No. 64
Regular Meeting
November 20th, 2024**

The Council of the Rural Municipality of Brock No.64 held its first meeting of the new Council on Wednesday, November 20th, 2024, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Having signed the Oath of Office on November 14, 2024, Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 2 – Randy James
- Division 4: Justin McNeil
- Division 5: Gregory Johnston
- Division 6: Kevin Brigden
- Administrator – Shawna-Lee Bertram
- Division 1: Lucas Hislop – Arrived at 9:06am
- Division 3: Vacant

OATHS OF OFFICE AND PUBLIC DISCLOSURE STATEMENTS

Reeve L. Gordon and Division 1 Councillor L. Hislop signed their Oaths of Office and submitted their new Public Disclosure Statements on November 14, 2024. Newly elected Councillor Gregory Johnston signed the Oath of Office and completed his Public Disclosure Statement prior to the beginning of the meeting. Councillors R. James, J. McNeil and K. Brigden completed their Public Disclosure Annual Declaration.

CONFLICT OF INTEREST DECLARATION

Reeve L. Gordon declared Conflict of Interest with New Business No. 3 – Purchase of Gravel – Percyview Farms.

GENERAL ELECTION-DECLARATION OF RESULTS

The Declaration of Results from the General Election for Division 5 were presented to Council.

AGENDA

The following was added to the Agenda:

- New Business No. 20: Flashing lights for equipment and Fire Trucks
- New Business No. 21: Speed Limits – Grid 605, RR 2063

398/2024 J. McNeil: THAT the agenda be approved as amended.

CARRIED

MINUTES

399/2024 K. Brigden: THAT the minutes of the last regular meeting held October 9th, 2024, be approved as presented.

CARRIED

FINANCIALS

**Financial Activities and
Bank Reconciliation**

400/2024 R. James: THAT the Financial Activities for the month of October, 2024, be accepted as presented.

CARRIED

401/2024 L. Hislop: THAT the Bank Reconciliation for the month of October, 2024, be accepted as presented.

CARRIED

**ACCOUNTS
FOR APPROVAL**

402/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

| | |
|-------------------------------|------------------------------|
| No. 8890-8900 | \$1,277,019.13 |
| No. 8901 Void During Printing | \$0.00 |
| Other – Bank Trans | \$80,299.43 |
| Online payments | \$88,293.23 |
| Debit | \$298.17 |
| Payroll: October | \$32,658.15 |
| TOTAL PAYMENTS | <u>\$1,478,568.11</u> |

CARRIED

DELEGATES

No Delegates

RE-OCCURRING BUSINESS

1. Grid 604 South Rebuild

a. Scope Change 1

WSP E&I Canada Ltd.

403/2024 R.James: THAT the Rural Municipality of Brock No. 64 declines to approve WSP Scope Change 1 in the amount of \$32,955.18; THAT the balance owing of \$103,883.33 (Total quoted amount of \$151,205.00 less \$47,321.67 paid, dated October 8, 2024, Chq# 8880) be paid; AND THAT a letter be written to WSP informing them of the reasons for Council’s decision.

CARRIED

2. Fire Department

a. Arcola Fire Dept.

Furnace went out in Fire Hall, waiting for parts; more flashing lights and decals are needed for the Fire Truck.

3. Road Maintenance Maps

404/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED

5. Environmental

Services Analysis

405/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for October 15th, October 29th, and November 12th, 2024, as presented.

CARRIED

REPORTS

1. Foreman

Foreman Dale Didrick attended the Council meeting at 10:00am. Items discussed include: Flashing lights on equipment, sanding, approaches, gear boxes for the mowers and getting equipment ready for snow removal.

406/2024

L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman’s verbal report as presented.

CARRIED

2. Administrator

Report

407/2024

G. Johnston: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report for November 20th, 2024, as presented.

CARRIED

3. OH&S**a) Safety Minutes**

408/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Safety Meeting Minutes for November 20th, 2024, as presented.

CARRIED**OLD BUSINESS**

1. Cemetery Council reviewed the Ortho Photo Survey Map of the Percy Cemetery as completed by Midwest Surveys Inc. The R.M. of Browning will be contacted regarding work they may be doing on their cemetery to repair grave sites.

2. Helipad Councillor L. Hislop reported to Council the progress on the Helipad Project at the Arcola Hospital for STARS. The Saskatchewan Health Authority has agreed to review a plan for the project.

409/2024 G. Johnston: THAT the Rural Municipality of Brock No. 64 agrees to supply aggregate for the construction of the Helipad;
AND THAT the Municipality agrees to budget for approximately \$5000.00 per year for maintenance of the Helipad.

CARRIED**NEW BUSINESS****1. Development Permits****a) Saturn Oil & Gas****SE 29 & SW 28-09-06-W2 App#9370**

410/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Saturn Oil & Gas Inc. for Powerline-Road Crossing-Consent.

CARRIED**b) Scott Land&Lease Ltd-Veren Inc.****Sec 08-07-05-W2 App#9396**

411/2024 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Scott Land & Lease, Veren Inc., for Miscellaneous Projects.

CARRIED**c) Scott Land&Lease-Veren Inc.****25-08-06 to 24-08-06 W2 App# 9417**

412/2024 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Veren Inc., for Pipeline-Road Crossing-Consent.

CARRIED**d) Millennium Land Ltd.-Saturn Oil&Gas****SE 5-28-06-06-W2 App#9454**

413/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Saturn Oil&Gas Inc. for Additional Wells-Existing Lease-Consent.

CARRIED**e) Scott Land&Lease Ltd.-Veren Inc.****SE 30-08-05-W2 App#9501**

414/2024 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Veren Inc. for Miscellaneous Projects-Consent.

CARRIED**f) Scott Land&Lease Ltd.-Veren Inc.****8-29-09-06 to 5-28-09-06 W2 App#9506**

415/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Veren Inc. for Pipeline-Road Crossing-Consent.

CARRIED**g) R.M. Development Permit****SW 34-08-04-W2**

416/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the development permit for a dwelling to be moved on to the SW 34-08-04-W2 with the condition that a pre-inspection of the dwelling is conducted by Municode prior to being moved.

CARRIED

h) Ministry of Highways

Consent-SE 29-09-06 and SW 28-09-06-W2

417/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the receipt of the Ministry of Highways Consent for Fiberglass Pipeline for the SE 29-09-06-W2 and the SW 28-09-06-W2.

CARRIED

2. Gravel Crushing

418/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 hires JJ Trucking to crush 12,500 yds of gravel at a cost of \$5.90 per yard, \$110.00 per test if required, and \$30,000.00 for over burden.

CARRIED

LUNCH

419/2024 L. Gordon: THAT we do now convene for lunch at 12:10pm.

CARRIED

RECONVENE

420/2024 L. Gordon: THAT we do now reconvene at 12:45pm.

CARRIED

3. Purchase of Gravel

Percyview Farms

Reeve Larry Gordon declared Conflict of Interest and left Council Chambers at 12:45pm.

421/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 purchases 15,000yds of gravel from Percyview Farms at a cost of \$2.35 per yard.

CARRIED

Reeve Larry Gordon returned to Council Chambers at 12:55pm.

4. Peer Solutions

Arcola North 3D 24P031

422/2024 L.Hislop: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to sign the Notice of Completion for Peer Solutions, Program Number 24P031.

CARRIED

5. SaskPower WN Permits

SE 34-08-04-W2

423/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to sign the SaskPower WN Permit Request for the SE 34-08-04-W2 with the condition that high poles are used to cross the roadway.

CARRIED

6. SaskPower

Arcola URD

424/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the agreement with SaskPower for the Town of Arcola URD, Parcel A, Plan 102013399;

AND THAT the Reeve and Administrator sign and seal the Agreement.

CARRIED

7. Appointments

425/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints the following:

| | |
|----------------------|---------------|
| APAS Rep | Randy James |
| Kisbey Fire Dept | Greg Johnston |
| Newhope Golden Years | Tabled |

CARRIED

8. 2025 Draft Budget

2025 Draft Budget was presented to Council for review.

9. By-Election

Division 3

426/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 sets the By-Election date for Division 3 for Wednesday, March 5, 2025, with Nomination Day being Wednesday, January 29, 2025.

CARRIED

10. RO/DRO

Remuneration

427/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 sets the remuneration for the Returning Officer and Deputy Returning Officer at \$300.00 per day, each.

CARRIED

11. Triple AAA

2025 Road work

Triple AAA Paving, Carlyle, Sk., will be contacted regarding repairing areas of the 605 south and any other areas needing attention.

12. Employee Review

Reeve L. Gordon and Councillor L. Hislop conducted Employee Reviews on November 14, 2024.

13. Councillor Appreciation

428/2024 R. James: THAT the Rural Municipality of Brock No. 64 approves the purchase of gift certificates in the amount of \$100.00 each for retiring/outgoing councillors.

CARRIED

14. SGI – Safety

Inspections

429/2024 G. Johnston: THAT the Rural Municipality of Brock No. 64 acknowledges the Safety Inspection sheets for the 2017 Kenworth, 2013 Decap Trailer and 2003 Arnes Trailer, as presented.

CARRIED

15. Estevan Snowmobile

Club

430/2024 G. Johnston: THAT the Rural Municipality of Brock No. 64 approves the Land Use Permission Form for the Estevan Snowmobile Club for the 2024-2025 winter season.

CARRIED

16. Office Christmas

Hours

431/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 closes the Municipal Office from Tuesday, December 24, 2024, to Wednesday, January 1, 2025, re-opening for regular hours on Thursday, January 2, 2025; AND THAT the 2024 year remain open for January 2nd and 3rd, 2025, for those wishing to pay taxes as of December 31, 2024.

CARRIED

17. Holiday Requests

432/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the following holiday requests:

- S. Bertram November 25th – 28th;
- D. Didrick November 22nd, November 27th – 29th,
December 2nd – 6th, December 26th-31st
- S. Rickard November 22nd and 29th, December 6th, 13th, 20th
and 27th
- A. Jackson December 2nd, 9th and 26th.
- T. Niedermayer November 29th – ½ day

CARRIED

18. Office Closure-

Nov. 29th, 12:00 Noon

433/2024 L. Gordon: THAT the Rural Municipality of Brock No. 64 closes the Municipal Office on Friday, November 29, 2024, at 12:00 noon.

CARRIED

19. Cemetery Maint.

Resume

A resume for Cemetery Maintenance was received and will be filed.

20. Safety Lights

Equipment

434/2024

L. Gordon: THAT the Rural Municipality of Brock No. 64 contacts Signal Direct in Estevan, Sk., for quotes on installing all needed safety lighting on the equipment and Fire Trucks.

CARRIED

21. Speed Limits

Grid 605, RR2063

435/2024

K. Brigden: THAT the Rural Municipality of Brock No. 64 sets the speed limits for Grid 605, south of Highway 13, at 60km/hour for vehicles 10 tonnes and over; and 90km for regular traffic; AND THAT the speed limit for RR 2063, north of Highway 13, be set at 60km/hour for traffic 10 tonnes and over; and 80km for regular traffic.

CARRIED

CORRESPONDENCE

436/2024

L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

CARRIED

ROUND TABLE

Council discussed Employee Appreciation, Speed limits, and Signage.

NEXT MEETING

The next regular meeting of Council will be held Wednesday, December 11, 2024, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

437/2024

L. Gordon: THAT we do now adjourn at 2:30pm.

CARRIED

Approved by resolution of Council at the regular meeting held on the 11th day of December, 2024.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator