

**Rural Municipality of Brock No. 64  
Regular Meeting  
December 14, 2022**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, December 14, 2022, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Deputy Reeve Kevin Brigden called the meeting to order at 9:10am with the following Councillors present:  
 Division 1: Lucas Hislop  
 Division 4: Vacant  
 Administrator – Shawna-Lee Bertram  
 Absent: Larry Gordon - Reeve  
 Randy James – Division 2  
 Division 3: Darren Ippolito  
 Division 5: Doug Ilchuk

**AGENDA**

The following items were added to the Agenda:  
 New Business: Letter-NE 36 08 05 W2; Employee Christmas Bonus; R.M. of Moose Mountain No. 63.

**316/2022**

D. Ilchuk: THAT the agenda be approved as amended.

**CARRIED**

**CONFLICT OF INTEREST**

**DECLARATION**

Councillor D. Ippolito declared Conflict of Interest regarding Accounts for Approval, Cheque No. 8164.

**MINUTES**

**317/2022**

D. Ilchuk: THAT the minutes of the last regular meeting held November 9, 2022, be approved as presented.

**CARRIED**

**FINANCIALS**

**318/2022**

D. Ilchuk: THAT the Financial Activities for the month of November, 2022, And the Bank Reconciliation for the month of November, 2022, be approved as presented.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

Councillor D. Ippolito left Council Chambers.

**319/2022**

L. Hislop: THAT the R.M. of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8150-8173	\$82,519.42
No. 8174	Void
No. 8175-8181	\$131,191.66
Online Payments	\$55,630.02
Payroll-November 15 <sup>th</sup> & 30 <sup>th</sup>	\$26,231.68
<b>TOTAL PAYMENTS</b>	<b><u>\$295,572.78</u></b>

**CARRIED**

Councillor D. Ippolito returned to Council Chambers.

**DELEGATES**

1. Finning, Tyler Lakeman

Tyler Lakeman presented Council with information on a new Grader.

Initials:

**RE-OCCURRING BUSINESS**

- 1. Foreman  
Worksheet No projects at this time
- 2. West Public Well  
Councillor D. Ippolito will contact Rebel Drilling about finishing the remaining work. The electrician will be contacted to wire in the Key FOB system.
- 3. Kisbey Fire Department  
**320/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 cancels Invoice No.2020-00161 in the amount of \$10,447.00 and Invoice No. 2020-00162 in the amount of \$1,418.00.  
**CARRIED**
- 321/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the servicing of 10 SCBA’s and the RIT Pack at a cost of \$70.00 per SCBA.  
**CARRIED**
- Arcola - Bylaw  
The Town of Arcola forwarded a draft Bylaw regarding the Fire Department agreement with the Town of Arcola and the Kisbey/Arcola Fire Department. Councils deemed that the current Bylaw in force is still sufficient.

**REPORTS**

- 1.Foreman Councillor L. Hislop is supervising the Operators while the current foreman is on holidays. The Operators are called in when needed; Snow removal routes were discussed; and Grader Blades need to be ordered.
- 2. Administrator Report  
Dr. Residence Funds  
**322/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 deposits the amount of \$108,467.52 from the sale of the Dr. Residence in Arcola, Sk., in Term Deposit #360021000181, as soon as the deposit is possible.  
**CARRIED**
- 323/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the Administrator report as presented.  
**CARRIED**

**OLD BUSINESS**

- 1. Allnorth-Ch# 8034 Tabled
- 2. Subdivision SW 18 08 05 W2  
**324/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the subdivision;  
AND that the subdivision agreement is signed by the Administrator.  
**CARRIED**
- 3. Grader Warranty/ New Grader  
**325/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 does not purchase the extended warranty for the 2017 160 AWD Grader.  
**CARRIED**

**326/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 purchases a new CAT 160 15A AWD Grader from Finning, Regina, Sk., with the following terms:

- Purchase price of \$626,707.65;
- 2017 160 AWD Grader is traded in for a minimum value of \$230,000.00 with a final value assessment done by Finning at the time the new grader is delivered;
- Delivery date for the new grader is anticipated to be 14-18 months;
- No payment is forwarded to Finning, Regina, Sk., until the new grader is delivered.

**CARRIED**

4. SaskPower-  
30293722  
11772247  
**327/2022**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves Saskpower permit #'s 30293722 and 11772247.

**CARRIED**

5. Employee  
Reviews

Councillor D. Ippolito reported on the Employee reviews conducted on November 21, 2022.

**RECESS-  
LUNCH**

**328/2022** K. Brigden: THAT the Rural Municipality of Brock No. 64 recesses for lunch. The meeting was recessed at 12:05pm.

**CARRIED**

**RECONVENE**

Council reconvened the meeting at 12:35pm.

**NEW BUSINESS**

1. MRS  
Declaration

**329/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- The Municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required, and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

2. Bank Accounts  
WellTraxx/Mun  
Reserve

**330/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 opens a bank account for the purpose of collecting Drilling Fees through WellTraxx; AND that a bank account is opened for the purpose of collecting Municipal Reserve Fees; AND that these bank accounts are opened with the Stoughton Credit Union, Kisbey Branch, Kisbey, Sk.

**CARRIED**

3. Arcola Rec  
Board Contr.

**331/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 deposits \$25,000.00 in to Term Deposit # 360021000181 as soon as the deposit is possible.

**CARRIED**

4. Resolution  
No. 263/2022  
Amend

**332/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 amends Resolution No. 263/2022 to read 25 hours instead of 20 hours.

**CARRIED**

5. 50km Signs

**333/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 orders 50km signs to be placed on highway 605 at the north and south boundaries of the Village of Kisbey.

**CARRIED**

6. 604 Speed  
Limit

**334/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 sets the speed limit for Highway 604 at 90km for passenger vehicles and 60km for trucks greater than 3 axles;  
AND that the speed limit will be in effect in the spring of 2023.

**CARRIED**

7. AR Arrears

**335/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to transfer invoice # 2022-00055 in the amount of \$591.36, for custom work, to the tax roll.

**CARRIED**

8. Auditor

**336/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 engages Dudley & Company LLP, Regina, Sk, to conduct the 2022 Audit;  
AND that the engagement letter is signed and returned.

**CARRIED**

9. Project Man.  
Procedure Policy

Council was presented with a draft copy of a Project Management and Procedure Policy for their review.

10. Cemetery  
Policies

Tabled

11. Christmas  
Office Hours

**337/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 closes the office on Monday, December 26, Tuesday, December 27, and Wednesday, December 28;  
AND that regular office hours will resume on Thursday, December 29, 2022.

**CARRIED**

12. Holidays

**338/2022** L. Hislop: THAT the Rural Municipality of Brock No. 64 approve the holidays for David Weightman for the entire month of December, 2022.

**CARRIED**

13. NE 36 8 5  
Letter

**339/2022** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 write a letter to Saskatchewan Lands Branch informing them that there is no land north of Twp Rd 90 that is usable for agriculture, that the Municipality is currently utilizing it, and request that it be removed from the current lease.

**CARRIED**

14. Christmas  
Bonus

**340/2022** K. Brigden: THAT the Rural Municipality of Brock No. 64 purchases Co-op gas cards in the amount of \$250.00 each for all current employees; and for Sheila Sim who assisted the Municipality with Administration.  
**CARRIED**

15. R.M. of  
Moose Mountain

Council discussed matters brought forth by the R.M. of Moose Mountain.

#### **CORRESPONDENCE**

**341/2022** L. Hislop: THAT the R.M. of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.  
**CARRIED**

#### **ROUND TABLE**

No Round Table

#### **NEXT MEETING**

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Thursday, January 12, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

#### **ADJOURNMENT**

**342/2022** K. Brigden: THAT we do now adjourn.  
The meeting was adjourned at 2:35pm.

**CARRIED**

Approved by resolution of Council at the regular meeting held on the 12th day of January, 2023.

---

Larry Gordon – Reeve

---

Shawna-Lee Bertram - Administrator