

**Rural Municipality of Brock No. 64  
Regular Meeting  
December 10th, 2025**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on December 10th, 2025, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 1 – Lucas Hislop
- Division 2 – Randy James
- Division 3 – Douglas Wyatt
- Division 6 - Kevin Brigden
- Administrator: Shawna-Lee Bertram
- Division 5 – Greg Johnston arrived at 9:07am
- Division 4 – Justin McNeil arrived at 9:10am

**CONFLICT OF INTEREST DECLARATION**

- Councillor Randy James declared Conflict of Interest regarding Whitecap Resources and Woodland Developments.
- Councillor J. McNeil declared Conflict of Interest regarding Saturn Oil & Gas Inc.

**AGENDA**

**441/2025** R. James: THAT the agenda be approved as presented.

**CARRIED**

**MINUTES**

**442/2025** D. Wyatt: THAT the minutes of the last regular meeting held November 12th, 2025, be approved as presented.

**CARRIED**

**FINANCIALS**

**Financial Activities and Bank Reconciliation**

**443/2025** L. Hislop: THAT the Financial Activities and the Bank Reconciliation for the month of November, 2025, be accepted as presented.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**444/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	No. 9228 - 9257	\$220,742.67
Online Banking		\$456,947.27
Debit		\$143.90
Payroll: November		\$31,411.48
<b>TOTAL ACCOUNTS</b>		<b>\$709,245.32</b>

**CARRIED**

**DELEGATES**

**1. Tyler Lakeman, Finning Canada - 9:00am – 9:30am**

Mr. Lakeman addressed Council and presented a proposal for a new CAT Grader.

**2. Kevin Lakeman, Brandt Tractor 10:05 am – 11:20am**

Mr. Lakeman addressed Council and presented a proposal for a new JD Grader.

**LUNCH**

**445/2025** L. Gordon: THAT we do now adjourn for lunch at 11:45am.

**CARRIED****RECONVENE**

**446/2025** L. Gordon. THAT we do now reconvene at 12:15pm.

**CARRIED****RE-OCCURRING BUSINESS****1. Fire Department****a. Kisbey FD****Dec/25 Minutes**

**447/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Kisbey Fire Department Minutes for December 5<sup>th</sup>, 2025, as presented.

**CARRIED****b. Arcola –****New Fire Truck**

Councillor L. Hislop reported to Council that he received a quote of \$150,000.00 US to fit a new truck to current standards providing the truck is supplied.

**c. Kisbey Fire****Truck**

The transmission is fine; the pump needs to be tested.

**2. Road Maintenance Maps**

**448/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

**CARRIED****3. Environmental****Services Analysis**

**449/2025** R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for November 12<sup>th</sup>, 2025, and November 27<sup>th</sup>, 2025, as presented.

**CARRIED****4. OCP and****Zoning Bylaw**

Council was presented with a draft Background Report prepared by Scatliff + Miller + Murray for the Rural Municipality of Brock No. 64, Town of Arcola, and Village of Kisbey.

**REPORTS**

**1. Foreman** Foreman Dale Didrick addressed Council at 10:00am. Items discussed include:

- Semi and both trailers had safety's done;
- The bridge removal and culvert installation project is almost complete;
- Grader and loader repairs;
- Dust control (DL 10, 70%)

**450/2026** L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the foreman's verbal report as presented.

**CARRIED****2. Administrator****Report**

**451/2025** G. Johnston: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report for December 10th, 2025 as presented.

**CARRIED**

**3. OH&S****a) Safety Minutes**

**452/2025** G. Johnson: THAT the Rural Municipality of Brock No. 64 approves the OH&S safety minutes for December 10th, 2025, as presented.

**CARRIED****OLD BUSINESS****1. New Office**

**a. Update** Councillor K. Brigden and Administrator S. Bertram met with Darren Swanson, Rococo Construction, for an initial meeting regarding the construction of the new RM office building.

**b. Committee**

**453/2025** L. Gordon: THAT the Rural Municipality of Brock No. 64 appoint Councillor D. Wyatt and Councillor K. Brigden to form the New Office Building Committee along with Reeve Gordon.

**CARRIED****2. Millennium Land Ltd:****Lithium Mineral****Rights**

**454/2025** R. James: THAT the Rural Municipality of Brock No. 64 counter-offers Millennium Land Ltd.'s offer as follows:

Bonus Consideration:	\$14,702.40 (\$40.00 per acre)
Term:	3 years
Royalty	3.00%
Option	No Option to Renew

**CARRIED****3. Budget 2026**

Council was presented with the final draft of the 2026 budget for review.

**NEW BUSINESS****1. Development Permits****a. Millennium Land Ltd.****LiCan Resources****NW 34-08-06 W2**

**455/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development permit for LiCan Resources, for Wellsite and Access – New Approach – Consent.

**CARRIED****b. SGI Building****Move Permit-Job 309**

**456/2025** G. Johnston: THAT the Rural Municipality of Brock No. 64 approves the SGI Building Move Permit for Lucyk Building Movers, valid from December 15<sup>th</sup>, 2025 to December 29<sup>th</sup>, 2025, as presented.

**CARRIED****c. SGI Building****Move Permit-Job 310**

**457/2025** G. Johnston: THAT the Rural Municipality of Brock No. 64 approves the SGI Building Move Permit for Lucyk Building Movers, valid from December 15<sup>th</sup>, 2025 to December 29<sup>th</sup>, 2025, as presented.

**CARRIED****d. WN Permits****NE&NW 34-07-06**

**458/2025** D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves WN Permit, File No. 12072944-ST 20593441, for trenching and installing new underground primary cable from an existing pole to feed the transformer to the north.

**CARRIED**

**2. Government of Sask.  
Comm. Planning  
NE 28-07-04**

**459/2025** L. Hislop: THAT the Rural Municipality of Brock No. 64 has no comments, recommendations, or concerns with the subdivision located on the NE 28-07-04 W2.

**CARRIED**

**3. Grader Repairs  
And Warranty**

**460/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 declines the extended warranty for Grader, Serial number EB700127; AND THAT the machine is evaluated for trade-in value.

**CARRIED**

**4. Bylaw No. 2025-06  
Council And Employee  
Code of Conduct  
1<sup>st</sup> Reading**

**461/2025** R. James: THAT the Rural Municipality of Brock No. 64 has the 1<sup>st</sup> reading of Bylaw No. 2025-06, being a Bylaw to establish a Council and Employee Code of Conduct.

**CARRIED**

**5. SARM-  
Monies &  
Securities**

**462/2025** J. McNeil: THAT the Rural Municipality of Brock No. 64 increases it's Monies and Securities to \$25,000.00 for a premium of \$260.00.

**CARRIED**

**6. Tree  
Mulching**

**463/2025** G. Johnston: THAT the Rural Municipality of Brock No. 64 hires Alpha Mulching, Kipling, Sk., to mulch trees where needed.

**CARRIED**

**7. Gravel Pit-  
Measure**

**464/2025** R. James: THAT the Rural Municipality of Brock No. 64 hires Swayze Concrete Ltd. to measure the Gravel piles at year end.

**CARRIED**

**8. 2026 Wages/  
Salaries**

*\*Administrator S. Bertram left Council Chambers at 2:45pm.\**

*\*Administrator S. Bertram returned to Council Chambers at 3:00pm.\**

**465/2025** K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes a 2.6% increase in wages and salaries for the year 2026; AND THAT the salaries and wages for 2026 are set as follows:

Administrator	\$117,990.00/year
Office Assistant	\$30.78/hour
Foreman	\$97,470.00/year
1 <sup>st</sup> Operator	\$88,236.00/year
2 <sup>nd</sup> Operator	\$82,080.00/year
3 <sup>rd</sup> Operator	\$83,721.60/year
Seasonal Operator	\$30.78/hour
Seasonal Operator	\$25.65/hour

**CARRIED**

**9. Agenda**

**Cut-off date**

**466/2025** D. Wyatt: THAT the Rural Municipality of Brock No. 64 sets the cut off date for agenda items and accounts for payment as the Friday prior to the regularly scheduled monthly meeting.

**CARRIED**

**10. Farm and Food**

**Care Sask.** Tabled

**11. Dudley & Co.**

**2025 Audit**

**467/2025** L. Hislop: THAT the Rural Municipality of Brock No. 64 hires Dudley & Company, Regina, Sk., to conduct the 2025 Audit; AND THAT the Municipality signs and returns the Engagement Letter and Planning Letter to Dudley & Company.

**CARRIED**

**12. Christmas**

**Office Hours**

**468/2025** G. Johnston: THAT the Rural Municipality of Brock No. 64 closes the office from December 24, 2025 to January 5<sup>th</sup>, 2026, inclusive.

**CARRIED**

**13. Employee**

**Christmas Gift**

**469/2025** L. Hislop: THAT the Rural Municipality of Brock No. 64 gives each employee a \$250.00 Co-op Gift Card as a 2025 Christmas Gift.

**CARRIED**

**CORRESPONDENCE**

**470/2025** L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

**CARRIED**

**ROUND TABLE**

- Recreation Committee: Looking at building an addition to the Hall in the future;
- Lake Roy Watershed: the WSA has a Channel Clearing program wherein they will pay for 50% of the costs of clearing a drainage channel on a natural waterway.

**NEXT MEETING**

The next regular meeting of Council will be held Wednesday, January 14th, 2026, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

**CARRIED**

**ADJOURNMENT**

**471/2025** L. Gordon: THAT we do now adjourn at 2:45pm.

**CARRIED**

Approved by resolution of Council at the regular meeting held on the 14th day of January, 2026.

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Larry Gordon – Reeve

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Shawna-Lee Bertram - Administrator