

**Rural Municipality of Brock No. 64  
Regular Meeting  
September 12, 2023**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, September 12, 2023, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 9:05am with the following Councillors present:  
 Division 1: Lucas Hislop      Division 2: Randy James  
 Division 3: Darren Ippolito      Division 4: Justin McNeil  
 Division 5: Douglas Ilchuk      Division 6: Kevin Brigden  
 Administrator – Shawna-Lee Bertram

**CONFLICT OF INTEREST**

**DECLARATION**      No Conflict of Interests were declared.

**AGENDA**

The following items were added to the agenda:  
 Re-Occurring Business  
 5.      Approaches  
 6.      Fire Ban  
 Old Business  
 3.      Weed Spraying  
 New Business  
 16.     Upstairs Suite  
 17.     Employee Cell Phone  
 18.     Holiday Request  
 19.     Notary Fee  
 20.     Grader Operator

**283/2023**      D. Ippolito: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**284/2023**      D. Ilchuk: THAT the minutes of the last regular meeting held August 9th, 2023, be approved as presented.

**CARRIED**

**FINANCIALS**

Financial Activities

**285/2023**      J. McNeil: THAT the Financial Activities for the month of August, 2023, be approved as presented.

**CARRIED**

Bank Rec

**286/2023**      K. Brigden: THAT the Bank Reconciliation for the month of August, 2023, be approved as presented.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**287/2023**      R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8443-8467	\$137,545.79
Online Payments	\$76,005.21
Payroll – July	\$26,174.53

TOTAL PAYMENTS	<b><u>\$239,725.53</u></b>
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**CARRIED**

**DELEGATES**

**RE-OCCURRING BUSINESS**

- 1. Twp Rd 70  
Clay Capping            The Project is 80-85% complete and to date is within budget; RIRG grant requirements were discussed.
- 2. Rd Maint  
Maps  
**288/2023**            K. Brigden: THAT the Rural Municipality of Brock No.64 acknowledges the Road Maintenance maps as generated by ConXWireless, as presented.  
**CARRIED**
- 3.Fire Dept.  
  
The Arcola Fire Department is gathering information on winter training opportunities.
- Kisbey FD  
Minutes  
**289/2023**            L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Kisbey Fire Department September 7, 2023, meeting minutes as presented.  
**CARRIED**
- 4. Water Analysis  
Report  
**290/2023**            D. Ilchuk: THAT the Rural Municipality of Brock No. 64 acknowledges the The Environmental Services Bacterial Test results for August 17th and August 29th, 2023, as presented.  
**CARRIED**
- 5. Approaches  
**291/2023**            R. James: THAT the Rural Municipality of Brock No. 64 constructs an approach at the SW 14-08-05-W2, location to be determined by the division councillor and ratepayer.  
**CARRIED**
- 6. Fire Ban            The Fire Ban will remain in effect.

**REPORTS**

- 1. Foreman            Foreman Dale Didrick attended the Council meeting at 10:00am. Issues discussed include the Twp Rd 70 Clay capping project, drainage projects, new South Well, roads needing grading and gravelling, equipment and shop repairs.
- 2. Administrator  
Report  
**292/2023**            R. James: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report as presented.  
**CARRIED**
- 3. Safety  
Minutes  
**293/2023**            R. James: THAT the Rural Municipality of Brock No. 64 approves the Safety Minutes for September 12, 2023.  
**CARRIED**

**RECESS FOR LUNCH**

- 294/2023**            L. Gordon: THAT Council now recesses for lunch.  
**CARRIED**
- Council recessed for lunch at 12:00 pm.

**RECONVENE**

- 295/2023**            L. Gordon: THAT Council now reconvenes the meeting.  
**CARRIED**
- Council reconvened at 12:35pm.

**OLD BUSINESS**

1. Arcola Culvert  
Replacement  
ICIP Grant

**296/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 regrettably declines the Investing In Canada Infrastructure Program (ICIP) grant due to unforeseen circumstances, additional costs and requirements and unexpected delays with the project.

**CARRIED**

1 (a) Arcola  
Culvert Replacement  
Contractor

**297/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 contracts JJ’s Trucking for the removal and installation of the culvert located between NE 05-08-04-W2 and NW 04-08-04 W2 for a quote of \$24,620.00 plus taxes; AND THAT a 3600mm x 3.5mm Polymer CSP arched culvert is ordered from Armtec, Regina, Sk., for a quote of \$38,602.50 plus freight and GST.

**CARRIED**

2. WSA Channel  
Clearing

**298/2023** R. James: THAT the Rural Municipality of Brock No. 64 contracts JJ’s Trucking to clean out the water run located at the NW 12-08-05 W2.

**CARRIED**

3. Weed  
Spraying

Weed kill was less effective in certain areas. Council discussed using drones for spraying weeds at the gravel pits.

**NEW BUSINESS**

1. MNP Ltd.-  
F&L

**299/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 contacts MNP Ltd., Edmonton, AB., informing them of the total amount [REDACTED] owes the Municipality.

**CARRIED**

2. Bylaw No.  
2023-05  
1<sup>st</sup> Reading

**300/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 1<sup>st</sup> time.

**CARRIED**

2<sup>nd</sup> Reading  
**301/2023**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 2<sup>nd</sup> time.

**CARRIED**

Proceed to  
3<sup>rd</sup> Reading

**302/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 proceeds to the third and final reading of Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw.

**CARRIED UNANIMOUSLY**

3<sup>rd</sup> and Final  
Reading

**303/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 3<sup>rd</sup> and final time; AND THAT Bylaw No. 2023-05 is adopted and now in force.

**CARRIED**

3. Bylaw  
No. 2023-06  
1<sup>st</sup> Reading  
**304/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-06, being a Bylaw To Provide For Setting Speed Limits On Roads Within The Municipality, for the 1<sup>st</sup> time.  
**CARRIED**
4. WSA-Flood  
Mitigation Filed
5. Development  
Permits
- a) SE 18-08-04 W2  
**305/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the development permit for an Agriculture building on the SE 18-08-04 W2.  
**CARRIED**
- b) SE 28-07-05 W2  
**306/2023** R. James: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on the SE 28-07-05 W2.  
**CARRIED**
- c) SW 29-09-06 W2  
**307/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on the SE 29-09-06 W2.  
**CARRIED**
- d) Section  
34-08-04 W2  
**308/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the development permit for Woodland Development Corp. on Section 34-08-04 W2.  
**CARRIED**
- e) Section  
33-07-05 W2  
**309/2023** L. Gordon: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on Section 33-07-05 W2.  
**CARRIED**
- f) NE 01-07-06 W2  
**310/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Ltd. on the NE 01-07-06 W2.  
**CARRIED**
- g) SE 29-07-05 W2  
**311/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Ltd. on the SE 29-07-05 W2.  
**CARRIED**
6. Midwest  
Surveys  
10-08-04 W2  
**312/2023** R. James: THAT the Rural Municipality of Brock No. 64 approves the removal of the ties between Surface parcels 120426331 and 120426342 in accordance with Zoning Bylaw No. 83-40, Part 5A, (5)(ii).  
**CARRIED**
7. CTP-Village  
of Kisbey  
**313/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 drafts a Bylaw to enter into an agreement with the Village of Kisbey for the purpose of transferring all monies paid to the Village of Kisbey through the Clearing The Path Program (CTP) for the maintenance of Grid/Highway 605, to the Rural Municipality of Brock No. 64 as the Rural Municipality incurs all costs of maintenance.  
**CARRIED**

8. Dust Control  
Triple S Trans.  
**314/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 contracts Triple S Transport, Shellbrook, Sk., to apply approximately 29,000 litres of dust control;  
AND THAT the Municipality requests that it be done the third week of May, 2024.  
**CARRIED**
9. JD Filter Sale Filed
10. R.M. of Browning-MRI  
**315/2023** R. James: THAT the Rural Municipality of Brock No. 64 writes a letter to the Minister of Health, Hon. Everett Hindley, in support of the Walkom donation for an MRI Scanner for St. Joseph's Hospital, Estevan, Sk.;  
AND THAT Hon. Tim McLeod, Minister of Rural and Remote Health, the R.M. of Browning No. 34, and MLA Darry Harrison be cc'd in the letter.  
**CARRIED**
11. LGA-Office Assistant  
**316/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 reimburses Administrative Assistant Tawny Niedermayer for the cost of the Local Government Administration classes as offered through the University of Regina;  
AND THAT reimbursement is given upon proof of passing the required courses.  
**CARRIED**
12. 2022 Tax Enf. List  
**317/2023** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Tax Enforcement List for 2022 as presented by the Administrator.  
**CARRIED**
13. SARM Midterm Conv.  
**318/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes Reeve Larry Gordon, Councillor Doug Ilchuk, and Administrator Shawna-Lee Bertram to attend the SARM Midterm Convention to be held November 8 & 9, 2023, Regina, Sk.;  
AND THAT the costs of accommodations, meals and out of pocket expenses are covered by the Municipality.  
**CARRIED**
14. Donation Creative Tables  
**319/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 donates 1 load of gravel to the Creative Tables For Cancer Fundraiser to be held October 12, 2023, Arcola, Sk.  
**CARRIED**
15. RCL Military Rec.  
**320/2024** J. McNeil: THAT the Rural Municipality of Brock No. 64 does not donate to the Royal Canadian Legion Military Recognition Book this year.  
**CARRIED**
16. Office Upstairs Suite  
**321/2024** K. Brigden: THAT the Rural Municipality of Brock No. 64 contacts FSK Construction to look at situation with the roof in the office upstairs suite.  
**CARRIED**

17. Employee

Cell Phone

**322/2024**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 pays each member of the outside road crew \$250.00 per year for cell phone usage beginning January 1<sup>st</sup>, 2024.

**CARRIED**

18. Holiday

Request

**323/2024**

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the holiday request for Dwayne Weightman for October 10-13<sup>th</sup>, 2023.

**CARRIED**

19. Notary

Fee

**324/2023**

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 covers the cost of the Notary Fee for Shawna-Lee Bertram in the amount of \$200.00.

**CARRIED**

20. Grader

Operator

**325/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 advertises for 2 Grader Operators with the following terms:

- Wage will be \$40.00/hour, increased with experience;
- SARM Benefit Plan at Level 2;
- Municipal Employee's Pension Plan enrollment;
- November 30, 2023 deadline for application;
- Start date February 1, 2024.

**CARRIED**

**CORRESPONDENCE**

**326/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.

**CARRIED**

**ROUND TABLE**

-Councillor L. Hislop and D. Ilchuk attended a meeting with MLA Daryl Harrison and the Minister of Health in Arcola on August 1, 2023. General Health Care issues as well as the construction of a Helipad at the Arcola Health Centre were discussed.

-The Arcola Rodeo is giving free advertising to the R.M. of Brock No. 64 as a thank you for assisting with the financing of the pole building on the Arcola Ag grounds.

**NEXT MEETING**

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Wednesday, October 11, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

**ADJOURNMENT**

**327/2023**

L. Gordon: THAT we do now adjourn.

**CARRIED**

The meeting was adjourned at 2:45pm.

Approved by resolution of Council at the regular meeting held on the 11th day of October, 2023.

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Larry Gordon – Reeve

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Shawna-Lee Bertram - Administrator