

The Minutes of the regular meeting of the Council of the R.M. of Brock No. 64 held on January 12th, 2022 commencing at 9:00 a.m. in the R.M. Office at 790 Railway Ave., Kisbey, Saskatchewan.

Present were Reeve: Larry Gordon, Councillors: Lucas Hislop, Randy James, Darren Ippolito, Terry Johnston, Doug Ilchuk, Kevin Brigden and Administrator, Miranda Debusschere.

Reeve Larry Gordon called the meeting to order at 9:00 a.m.

AGENDA

January 12, 2022

- A. Call to Order
- B. Adoption of Agenda
- ~~C. Administrators Report~~
- D. Minutes of the Regular Meeting of December 15th, 2021
- E. Financial Summary Draft for December 2021
- F. Approval of Current Accounts

Delegations:

10:30 a.m. – Ali Al-Mahdawe – Allnorth – Request for Debrief for 604 Road Widening RFP

~~11:30 a.m. – Dave Weightman – R.M. Foreman~~

Re-occurring Business:

- 1. Council Report for Foreman & Worksheet
- 2. Kisbey/Arcola Fire Department - Training
- 3. Capital Projects
 - a. Jr.'s Road (2063)
 - b. 604 Bridge
 - c. 604 Road Widening
 - d. West Public Water Well
- 4. WSA – Town of Arcola Flooding

Old Business:

- 1. Grader Routes
- 2. Human Resource Matters
- 3. Job Description – Operator – Review
- 4. Maintenance Graveling Tender

New Business:

- 1. Gravel Quantities – Doing Annual Quantity Survey
- 2. Annual SARM Convention Changes & Delegates
- 3. Community Calendar – 4-H fundraiser
- 4. SARM –
 - a. Liability Self-Insurance Plan
 - b. Procurement through buying group
- 5. RMAA – Membership fees & Convention
- 6. SaskPower – Proposed Road Construction Plans
- 7. SaskTips – Membership
- 8. Administrator Requested Holidays – February 21-25 & April 15-22
- 9. Scott Land & lease Ltd.
 - a. Spectrum Resource Group Inc. – Wellsite/Existing Approach/Proximity – NW 14-07-04 W2M – File: SPE-0090
- 10. Prairie Land & Investments Services Ltd. –
 - a. Triland Energy Inc. – Wellbore/Existing Approach – SW 21-07-04 W2M File: Triland FLU 167
 - b. Triland Energy Inc. – Flowline Development – SW 21-07-04 W2M – File: Triland #176

Resources to Council:

N/A

Agenda	001/2022 – Ippolito: That we adopt the agenda as presented.	Carried.
Minutes	002/2022 – Ilchuk: That the minutes of the last regular meeting held on December 15 th , 2021 be adopted as presented.	Carried.
Financial Statement	003/2022 – James: That we acknowledge receipt of the Draft Statement of Financial Activities for the month of December 2021.	Carried.
Accounts	004/2022 – Brigden: That the current accounts, Cheque no. 7773 to 7829 and on-line/other payments No. 789 to 802, attached to and forming part of these minutes, be hereby approved for payment for a total of \$352,590.38.	Carried.
Fire Training	005/2022 – Ippolito: That we authorize Kisbey Volunteer Fire Department Chief to send three (3) members to upgrade training at the Stoughton Fire School on January 22 and 23, 2022; Further, be it resolved that we cover the cost of training (\$200/member) as well as travel expenses at the municipal rates.	Carried.
Donation	006/2022 – Hislop: Whereas, the Arcola Volunteer Fire Department members help part-take in volunteering and cooking at the Pancake Breakfast at the Annual Snowmobile Rally by the Optimist Club; and Whereas, all proceeds go to the Carlyle Food Bank as a donation; and Therefore, be it resolved; we purchase all the supplies from Arcola Food Store to be donated for the event on January 29, 2022.	Carried.
Fire Safety Monitors	007/2022 – Ippolito: Whereas, Arcola Volunteer Fire Department went to several calls where there were possible gas leaks; and Whereas, they had no monitor to enter structures safety while awaiting SaskEnergy; and Therefore, be it resolved; that we authorize the department to purchase 5 new monitors that will detect various elements.	Carried.
RGE RD 2044 South HWY 13	008/2022 – Johnston: Whereas, Water Security Agency is working on the drainage issues in and around Town of Arcola, and they were doing culvert assessments in the area when they noticed structural defects in a large diameter culvert located on RGE RD 2044 one (1) and three quarters (3/4) miles south of HWY 13; and Therefore, be it resolved; that we flag the hazard and await further results from Water Security Agency to determine flows and specifics for what will be needed in that location as part of the Drainage Design Project.	Carried.
Full-Time Operator Job Posting	009/2022 – Hislop: Whereas, the Maintenance Staff are short staffed at this time; and Therefore, be it resolved; that we authorize the Administrator to post a job for a Full-Time Operator with the deadline for February 8 th and have duties from Policy listed in description; and Further, be it resolved; that we post a secondary post for a Operator after the next regular meeting.	Carried.

Recess	010/2022 – Johnston: That we recess for lunch and resume meeting in twenty minutes.	Carried.
Gravel Pit Quantities	011/2022 – James: Whereas the gravel piles with the Hall Pit and Bryce Pit had various physical inspection numbers; and Whereas, gravel is a large inventory item and difference in the quantities we have remaining; and Therefore, be it resolved; that we hire Kevin Paton to measure both the Bryce Pit and Hall Pit to get more accurate quantities for inventory.	Carried.
Community Calendar	012/2022 – Johnston: That we authorize the Administrator to purchase business ad space in the community calendar for Sixty Dollars (\$60.00) and to publish meeting dates in the new issue.	Carried.
SARM Buying Group	013/2022 – Ippolito: That the R.M. of Brock No. 64 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2022 to December 31, 2022.	Carried.
RMAA	014/2022 – James: Whereas, the Rural Municipalities Administrator Association (RMAA) has an annual convention; and Whereas, the RMAA require membership fees to help with the functions of the association; and Therefore, be it resolved; that we authorize to pay the membership fee as well as authorize the Administrator to attend the Annual Convention for RMAA in Regina, SK on May 16 th to 19 th 2022.	Carried.
Admin. Holiday	015/2022 – Ilchuk: Whereas the Administrator requested holidays; Therefore, be it resolved; we approve the holidays as follows: February 21-25, 2022 April 15-22, 2022	Carried.
Scott Land & Lease	016/2022 – Hislop: That we approve the request by Spectrum Resource Group Inc. to construct and expand existing well site, utilize existing approach, and be within proximity to our road allowance on NW 14-07-04 W2M (File: SPE-0090), provided that Spectrum Resource Group Inc., their agents and assignees agree to indemnify and save harmless the Rural Municipality from and against all loss costs and charges that may result from their operations upon the subject land.	Carried.
Prairie Land & Investments	017/2022 – Hislop: That we approve the request by Triland Energy Inc. to utilize an existing approach and well bore within the existing lease on SW 21-07-04 W2M (File: FLU 167), provided that Triland Energy Inc., their agents and assignees agree to indemnify and save harmless the Rural Municipality from and against all loss costs and charges that may result from their operations upon the subject land. That we approve the requested by Triland Energy Inc. to development a flowline on SW 21-07-04 W2M (File: Triland #176), provided that Triland Energy Inc., their agents and assignees agree to indemnify and save harmless the Rural Municipality from and against all loss costs and charges that may result from their operations upon the subject land.	Carried.

Correspondence:

1. Gov. of Saskatchewan
 - a. Board of Revision - Training
2. SARM
 - a. 2022 Membership Fee Schedule
3. University of Sask – Fostering Resiliency in Ag
4. Stoughton Credit Union – Notice of Maturity
5. Prairie Land & Investment Services Ltd – Surface Lease – SE 01-07-05 W2M
6. Millennium Land Ltd. – Surface Lease - SW 06-07-06 W2M
7. TRS & M Fabrication and Maintenance Ltd – Mulching Services
8. Resterra – Mulching
9. WellTraxx – 2 new abandoned wells
10. Plant Health Officer Newsletter

Correspondence

018/2022 – Brigden:

That the correspondence, having been dealt with be filed.

Carried.

The next Council Meeting will be Wednesday, February 9th, 2022 at 9:00 a.m.

Adjourn

019/2022 – Gordon:

That the meeting adjourns at 2:30 p.m.

Carried.

Certified Correct

Miranda Debusschere - Administrator

Approved by resolution of the Council at a meeting held on the 9th day of February, 2022.

Larry Gordon - Reeve