

**Rural Municipality of Brock No. 64
Regular Meeting
January 28th, 2026**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on Wednesday, January 28th, 2026, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 1 - Lucas Hislop
- Division 2 - Randy James
- Division 3 – Douglas Wyatt
- Division 4 - Justin McNeil
- Division 6 - Kevin Brigden
- Administrator: Shawna-Lee Bertram
- Absent: Division 5 – Gregory Johnston

CONFLICT OF INTEREST DECLARATION

- Councillor Randy James declared Conflict of Interest regarding Whitecap Resources and Woodland Developments.
- Councillor Justin McNeil declared Conflict of Interest regarding Saturn Oil & Gas Inc.

AGENDA

The following item were added to the agenda:
New Business: No. 26 Floor Sweeper/Washer for Shop

1/2026 D. Wyatt: THAT the agenda be approved as amended.

CARRIED

MINUTES

2/2026 R. James: THAT the minutes of the last regular meeting held December 10th, 2025, be approved as presented.

CARRIED

FINANCIALS

Financial Activities and Bank Reconciliation

3/2026 L. Hislop: THAT the Financial Activities for the month of December, 2025, be accepted as presented, with the understanding that the Auditor may make some year-end adjustments.

CARRIED

4/2026 L. Hislop: THAT the Bank Reconciliation for the month of December, 2025, be accepted as presented, with the understanding that the Auditor may make some year-end adjustments.

CARRIED

ACCOUNTS FOR APPROVAL

5/2026 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	No. 9258 - 9320	\$871,149.63
Online payments		\$40,170.99
Debit		\$195.54
Other (E-Transfer)		\$425.00
Payroll: January		\$13,093.47
TOTAL PAYMENTS		\$925,034.63

CARRIED

DELEGATES**1. Blair Andrew and Brock Andrew – Stabilization, Transfer, and Resus Team (START) – 9:30am – 10:15am**

Blair and Brock Andrew discussed with Council their initiative to bring better healthcare to the area through the START Program. The program would supply an Advanced Care Paramedic and a Nurse Practitioner to cover closures of Emergency Centres due to no Dr. being available. The ACP and Nurse Practitioner would provide Emergency services supported by real-time physician oversight.

6/2026 R. James: THAT the Rural Municipality of Brock No. 64 supports the START Program and sends a Letter of Intent to Mr. Andrews.

CARRIED**RE-OCCURRING BUSINESS****1. Fire Department****a. Kisbey Fire Dept.****Jan. 8/26 Minutes**

7/2026 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the Kisbey Fire Department January 8th, 2026 Minutes.

CARRIED

b. Arcola Fire Department held a training session for the Provincial Radios. Neighbouring Fire Departments attended as well.

2. Road Maintenance**Maps**

8/2026 J. McNeil: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED**5. Environmental****Services Analysis**

9/2026 K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for December 10th, December 22nd, 2025; January 7th and January 21, 2026, as presented.

CARRIED**REPORTS****1. Foreman**

- There have been some issues with the new grader. Finning has been down working on the problem.
- Pressure washer was purchased
- Incident Report was discussed
- Mirror was fixed on the JD Tractor

10/2026 R. James: THAT the Rural Municipality of Brock No. 64 accepts the Foreman's verbal report as presented.

CARRIED**2. Administrator****Report**

11/2026 L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report for January 28th, 2026 as presented.

CARRIED**3. OH&S****a) Safety Minutes**

12/2026 D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves the OH&S Safety Minutes as presented.

CARRIED**b. Incident Report**

13/2026 D. Wyatt: THAT the Rural Municipality of Brock No. 64 acknowledges the Incident Report as presented.

CARRIED

OLD BUSINESS

1. New Office

a. Stoughton Credit Union – Rent

14/2026 D. Wyatt: THAT the Rural Municipality of Brock No. 64 sets the rent for the Stoughton Credit Union at \$1250.00 per month, plus Utilities, for the rental space in the new office;
AND THAT the Stoughton Credit Union will be responsible for flooring, painting, counters, etc., that they need in their rental space.

CARRIED

2. Millennium Land Ltd.

Mineral Rights Lease Tabled until correspondence is received from Millennium Land Ltd.

3. 2026 Budget Administration will amend the budget to include capital purchases.

4. Farm and Food Care-Membership

15/2026 L. Hislop: THAT the Rural Municipality of Brock No. 64 purchases a non-voting membership with Farm and Food Care Saskatchewan in the amount of \$525.00.

CARRIED

5. Complaints and Requests

Councillor L. Hislop abstained from voting

a. December 16, 2025

Email

16/2026 D. Wyatt: THAT the Rural Municipality of Brock No. 64 responds to the complainant as follows:
In response to the email received December 16, 2025, regarding the Complainant’s request for Employment Status Confirmation and Payroll Documentation, the Complainant be informed that Council terminated their Employment August 13, 2025, and that Saskatchewan Employment Standards confirmed their Employment period to be July 2, 2025 to August 13, 2025; that a T4 will be issued as required by Canada Revenue Agency and an ROE will be issued upon receiving the Complainant’s SIN number; and that payroll records were provided to the Complainant at the time of payment, as well as on October 2, 2025, in a package sent from the Municipal office, however, as a courtesy, the Municipality will supply them again.

CARRIED

b. December 22, 2025

Email

17/2026 D. Wyatt: THAT the Rural Municipality of Brock No. 64 responds to the Complainant as follows:
In response to the email received December 22, 2025, regarding request for clarification for Code of Conduct, Complaint process, and Official Communication Channels, the Complainant be informed that the Municipality’s Employee Code of Conduct will be supplied; and that due to the Complainant making repeated complaints and requests over the last few months related to the Municipality’s governance, procedures and policies, the Municipality has concluded that the Complainant has exhibited a pattern of conduct that amounts of an abuse of the available process to make requests for service. As a result, the Municipality is imposing restrictions on the Complainant in accordance with s. 23(i) of the Public Conduct Policy, and that the Municipality will not acknowledge or reply to any further requests from the Complainant regarding the Municipality’s governance, complaint-handling procedures, record-keeping or communication practices.

CARRIED

NEW BUSINESS

1. Development Permits

a. Scott Land&Lease

Whitecap Resources

NE&SE 1-7-6 W2

App 10717

18/2026

D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves the development permit for Whitecap Resources for Pipeline – No Crossing – Consent.

CARRIED

b. Scott Land&Lease

Whitecap Resources

NE 1-7-6;NW&SW

6-7-5 W2

App 10773

19/2026

Doug Wyatt: THAT the Rural Municipality of Brock No. 64 approves the development permit for Whitecap Resources for Pipeline – Road Crossing – Consent.

CARRIED

c. Sun Valley Land

Underground

Powerline

20/2026

R. James: THAT the Rural Municipality of Brock No. 64 approves the request from Sun Valley Land to confirm the Municipality’s facilities are not affected by the proposed underground powerline project.

CARRIED

d. SGI – J Bee’z

Truck&Crane Svc.

21/2026

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the route as per SGI’s Restricted Route Approval: South 4 miles on RR 2065, East 5 miles on Twp Rd 80 to Grid 605 North.

CARRIED

e. Millennium Land

Notice to Municipality

22/2026

K. Brigden: THAT the Rural Municipality of Brock No. 64 acknowledges the “Notice to Municipality” of the intent to apply to the Registrar of Titles to register an interest based on a lease, in favour of LiCan Resource Corp, for the NW 34-8-6 W2.

CARRIED

f. Government Relations

Community Planning

NE 28-07-04 W2

23/2026

L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Certificate of Approval, Community Planning, for the NE 28-07-04.

CARRIED

2. 2026 Committee

Appointments

24/2026

L. Gordon: THAT the Rural Municipality of Brock No. 64 appoints the following as Committee representatives for the year 2026:

- a. Deputy Reeve Lucas Hislop
- b. Returning Officer Shawna-Lee Bertram
- c. Deputy Returning Officer Tawny Niedermayer
- d. Polling Place Municipal Office, 760 Railway Street, Kisbey, Sk.
- e. Human Resources Larry Gordon, Lucas Hislop
- f. Southeast Library Shawna-Lee Bertram
- g. South East Transportation Larry Gordon
- h. Redcoat Mutual Aid Lucas Hislop
- i. APAS Randy James
- j. Percy Cemetery Larry Gordon and Greg Johnston
- k. Road Bans Larry Gordon and Kevin Brigden

- l. Municipal Hail Insurance Justin McNeil
- m. Poundkeeper Weyburn Livestock Exchange
- n. Solicitor Billesberger Law Firm
- o. Auditor Dudley & Company
- p. Golden Years Corp. Larry Gordon
- q. Moose Mountain Healthcare Larry Gordon
- r. Kisbey/Arcola Fire Dept. Greg Johnston
- s. Water Security/Watershed Douglas Wyatt and Justin McNeil
- t. Arcola Recreation Committee Randy James, Lucas Hislop, Justin McNeil

CARRIED

3. 2025 Council Remuneration

25/2026 R. James: THAT the Rural Municipality of Brock No. 64 sets the 2026 Council remuneration as follows:

Regular Meeting	\$250.00
Committee Meeting	
Full day	\$250.00
½ day	\$200.00
Supervision	\$250.00/day
Convention	\$250.00/day with meals, mileage and out of pocket expenses covered by the Municipality.

CARRIED

4. 2025 Mileage Rates

26/2026 R. James: THAT the Rural Municipality of Brock No. 64 sets the 2026 mileage rates as follows:

\$1.50/mile or \$0.98/km

CARRIED

5. 2026 Custom Rates

27/2026 R. James: THAT the Rural Municipality of Brock No. 64 sets the 2026 Custom rates as follows:

Grader	\$250.00/hour
Mower	\$150.00/hour
Snow Blower	\$200.00/hour

AND THAT ratepayers receive 2 free custom services per year.

CARRIED

6. Fire Rangers

28/2026 R. James: THAT the Rural Municipality of Brock No. 64 appoints the entire Council as Fire Rangers for 2026.

CARRIED

7. 2025 Building Inspectors

29/2026 R. James: THAT the Rural Municipality of Brock No. 64 appoints MuniCode Services Ltd., Warman, Sk., as the 2026 Building Inspectors.

CARRIED

8. 2026 Weed Inspector

30/2026 R. James: THAT the Rural Municipality of Brock No. 64 appoints Kylie McCrae as the 2026 Weed Inspector.

CARRIED

9. Pest Control Officer

31/2026 R. James: THAT the Rural Municipality of Brock No. 64 appoints Randy Walbaum as Pest Control Officer for 2026.

CARRIED

10. 2026 Administrator

Bond

32/2026 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Fidelity Bond for 2026 as follows;
Policy Number: SARMBOND2026
Policy Period: January 1, 2026 to January 1, 2027
Fidelity Bond Insurance: \$50,000 coverage
Money & Securities: \$25,000.00 coverage

CARRIED

11. SARM-LSIP/PSIP

Excess Liability

33/2026 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the SARM Liability Self Insurance as follows:
Policy Number: SARMLSIP2017
Term: January 1, 2026 to January 1, 2027
Includes: LSIP Basic Premium, LSIP Assessment Premium, LSIP Population Premium, LSIP Road Length & Class Premium.

CARRIED

34/2026 R. James: THAT the Rural Municipality of Brock No. 64 adds the 2025 160 JOY4 CAT Grader to the PSIP at a value of \$590,000.00 Replacement Cost; AND THAT the 2020 160 AWD-10 CAT Grader be removed from the PSIP.

CARRIED

35/2026 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the Excess Liability Insurance as follows:
Policy Number: SCINT1702489
Term: January 1, 2026 to January 1, 2027
Excess Liability Insurance \$7,000,000
Errors & Omissions \$2,000,000

CARRIED

12. WCB Councillor

Coverage

36/2026 K. Brigden: THAT the Rural Municipality of Brock No. 64 covers Council members for Worker’s Compensation at the 2026 minimum rate of \$43,726.00.

CARRIED

13. Interest/

Discount Rates

37/2026 R. James: THAT the Rural Municipality of Brock No. 64 sets the 2025 Interest and Discount Rates as follows:
Interest charges on overdue taxes: 0.75%
Discount Rates:
January 1 to September 30 5%
October 4%
November 3%
December 0

CARRIED

14. 2025 Tax

Enforcement

List

38/2026 J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Tax Enforcement List as presented; AND THAT Administration writes courtesy letters to those on the list to remind them that they have taxes owing;

AND THAT these letters are sent registered mail.

CARRIED

LUNCH

39/2026

L. Gordon: THAT we do now convene for lunch at 12:10pm.

RECONVENE

40/2026

L. Gordon: THAT we do now reconvene at 12:40pm.

CARRIED

15. Rescind Res.

No. 461/2025

41/2026

J. McNeil: THAT the Rural Municipality of Brock No. 64 rescinds Resolution No. 461/2025.

CARRIED

16. Triple AAA

Paving-Estimate

Council reviewed an estimate from Triple AAA Paving for paving some areas.

17. Impact Tile

Drainage

Administration will contact Impact Tile Drainage and have them attend an upcoming meeting to discuss the potential projects.

18. Loraas/Goliath

Disposal

42/2026

K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes Loraas Disposal and Goliath Disposal to use Municipal Roads during the Spring Road Ban;
AND THAT the Municipality reserves the right to cancel the authorization temporarily, in whole, or in part.

CARRIED

19. SPARKED

Alliance-Letter of

Support

43/2026

K. Brigden: THAT the Rural Municipality of Brock No. 64 sends a letter of support to SPARKED Alliance Inc., for their application to Build Canada Homes.

CARRIED

20. Sask. Lotteries

2027 Grant

44/2026

J. McNeil: THAT the Rural Municipality of Brock No. 64 allocates their 2027 Sask Lotteries Community Grant, in the amount of \$2003.00, to the Town of Arcola.

CARRIED

21. 2025 Taxes-

Jan&Feb/26 Int.

45/2026

L. Hislop: THAT the Rural Municipality of Brock No. 64 forgives the January, 2026, and the February, 2026, interest charges for those on the Tax Enforcement List providing the 2025 taxes are paid by February 10th, 2026.

CARRIED

22. 2026 Seasonal

Employee

46/2026

D. Wyatt: THAT the Rural Municipality of Brock No. 64 advertises for a seasonal Mower/Utility employee for the 2026 season.

CARRIED

**23. Optimist Club
Pancake Breakfast**

47/2026 J. McNeil: THAT the Rural Municipality of Brock No. 64 donates food and supplies for the Optimist Club Pancake Breakfast for the 2026 Snowmobile Rally and the Arcola Fair.

CARRIED

**24. SaskPower-
Construction**

Council has no construction plans at this time.

**25. Holiday
Request**

48/2026 R. James: THAT the Rural Municipality of Brock No. 64 approves the holiday request for February 6th, March 27th, July 31st, August 4th & 5th, 2026.

CARRIED

**26. Floor
Sweeper**

49/2026 L. Gordon: THAT the Rural Municipality of Brock No. 64 purchases a floor sweeper for the shop from Water Blast Manufacturing LP, Regina, Sk., at a cost of \$3995.00 plus taxes.

CARRIED

CORRESPONDENCE

50/2026 L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

CARRIED

ROUND TABLE

Council discussed salt truck units.

NEXT MEETING

The next regular meeting of Council will be held Tuesday, February 11, 2026, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

51/2026 L. Gordon: THAT we do now adjourn at 1:30pm.

CARRIED

Approved by resolution of Council at the regular meeting held on the 11th day of February, 2026.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator