

**Rural Municipality of Brock No. 64
Regular Meeting
November 9th, 2022**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, November 9, 2022, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:
 Division 1: Lucas Hislop
 Division 2: Randy James
 Division 3: Darren Ippolito
 Division 4: Vacant
 Division 5: Doug Ilchuk
 Division 6: Kevin Brigden
 Administrator – Shawna-Lee Bertram

AGENDA

The following items were added to the Agenda:
 New Business: Gravel Crushing, Grader Tires, and Grader Operator On-Call Schedule was added to the Agenda.

281/2022

D. Ippolito: THAT the agenda be approved as amended.

CARRIED

CONFLICT OF INTEREST

DECLARATION No Conflict of Interests were declared.

OATHS OF OFFICE/PUBLIC DISCLOSURE

STATEMENTS Newly elected Councillors Kevin Brigden and Randy James submitted their Public Disclosure Statements and signed their Oaths of Office.

MINUTES

282/2022

D. Ilchuk: THAT the minutes of the last regular meeting held October 12, 2022, be approved as presented.

CARRIED

FINANCIALS

283/2022

K. Brigden: THAT the Financial Activities for the month of October, 2022, be acknowledged as presented.

CARRIED

284/2022

D. Ilchuk: THAT the Bank Reconciliation for the month of October, 2022, be approved as presented.

CARRIED

ACCOUNTS FOR APPROVAL

285/2022

D. Ippolito: THAT the R.M. of Brock No. 64 approves payment of the following accounts, as listed, with the exception of Cheque #8143 in the amount of \$76,546, and cheque #8145 in the amount of \$831.70:

Computer Cheques

No. 8116-8142	\$2,141,177.54
No. 8144	\$14,545.96
No. 8146-8149	\$412,044.77
Online Payments	\$89,745.95
Payroll-October 15 th & 31 th	\$28,816.26
TOTAL PAYMENTS	<u>\$2,686,330.48</u>

CARRIED

DELEGATES

1. Crescent Point Energy Ridgeback Resources

Representatives from Crescent Point Energy attended the meeting at 9:15am; and Representatives from Ridgeback Resources attended the meeting at 9:30am. Council invited the Companies in to discuss snow removal for the 2022-2023 winter season. Discussions included issues with snow removal last year and how to mitigate these issues for the upcoming season. Council asked that snow blowers be used instead of snow blades if possible, and that snow be blown from the main road in and not out towards the main road.

RE-OCCURRING BUSINESS

1. Foreman

Worksheet Council filled out the worksheet indicating any issues within their respective divisions.

2. Capital Road Projects

a. 604 Road Widening

i) WSP Scope

Change #2

286/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves Scope Change No. 2 in the amount of \$13,245.00; AND THAT the charge of \$461.00 for a manhole extension be invoiced to the Town of Arcola.

CARRIED

3. West Public

Well

Electrical has been trenched in and the Key FOB system from ConXWireless has been ordered.

4. Kisbey Fire

Department

287/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 purchases a new textbook (e-book), from the Saskatchewan Volunteer Fire Fighters Association at a cost of \$121.75.

CARRIED

5. Fire Accounts

Receivable

288/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 cancels Invoice Number 2019-104 in the amount of \$14,183.50 and Invoice No.2022-0080 in the amount of \$7,600.00, and that an invoice in the amount of \$21,783.50 be issued to the Town of Arcola; AND THAT Invoice No.2020-00161 in the amount of \$10,447.00 and Invoice No. 2020-00162 in the amount of \$1,418.00 be cancelled and that an invoice in the amount of \$11,865.00 be issued to the Village of Kisbey.

CARRIED

REPORTS

1. Foreman

Foreman Dave Weightman attended the Council meeting at 10:30am. Council discussed snow removal issues and that they had invited representatives from Crescent Point Energy and Ridgeback Resources to discuss snow removal for the winter of 2022-2023; the tractor has been fixed and will be delivered back to the R.M.; the timer or pressure switch on the current water station may need to be replaced; tires are needed for the grader and back tires for the tractor.

289/2022

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 purchases rear tractor tires for the JD 6150 from OK Tire in Carlyle, Sk.

CARRIED

2. Administrator

Report

290/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 accepts the Administrator report as presented.

CARRIED

OLD BUSINESS

1. Allnorth-
Ch# 8034 Reeve L. Gordon will contact Allnorth to discuss further.

2. Building
Inspectors

291/2022 R. James: THAT the Rural Municipality of Brock No. 64 hires Professional Building Inspections Inc. to conduct building inspections in the Municipality; AND that Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, William Hudema, Walter Schroeder, David Kindred, Dustin Masuk, and Joshua Nitz be appointed as the Building Inspectors.

CARRIED

3. Recreation
Board

292/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 budgets \$25,000.00 yearly for the Arcola Recreation Board, beginning in the year 2023, to be used for recreational capital purchases.

CARRIED

293/2022 R. James: THAT the Rural Municipality of Brock No. 64 uses Term Deposit, Account no. [REDACTED], as the Recreation Board savings account.

CARRIED

4. WellTraxx

294/2022 R. James: THAT the Rural Municipality of Brock No. 64 approves the authorization of Oil and Gas Development permits through WellTraxx.

CARRIED

**RECESS-
LUNCH**

295/2022 L. Gordon: THAT the Rural Municipality of Brock No. 64 recesses for lunch at 12:05pm.

CARRIED

RECONVENE

Council reconvened the meeting at 12:40pm.

NEW BUSINESS

1. Bylaw No. 2022-04
1st Reading

296/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-04, a Bylaw respecting Buildings, for the 1st time.

CARRIED

2. Bylaw No. 2022-04
2nd Reading

297/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-04, a Bylaw respecting Buildings, for the 2nd time.

CARRIED

3. Bylaw No. 2022-04
Authorize 3rd
Reading

298/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 has the 3rd and final reading of Bylaw No. 2022-04, A Bylaw respecting Buildings.

CARRIED UNANIMOUSLY

4. Bylaw No. 2022-04
3rd and Final
Reading

299/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-04, a Bylaw respecting Buildings, for the 3rd and final time; AND THAT Bylaw No. 2022-04 be signed, sealed and adopted.

CARRIED

5. Bylaw No. 2022-05
1st Reading
300/2022 R. James: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-05, A Bylaw for the Destruction of Documents, for the 1st time.
CARRIED
6. Bylaw No. 2022-05
2nd Reading
301/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-05, a Bylaw for the Destruction of Documents, for the 2nd time.
CARRIED
7. Bylaw No. 2022-05
Authorize 3rd
Reading
302/2022 L. Hislop: THAT the Rural Municipality of Brock No. 64 has the 3rd and final reading of Bylaw No. 2022-05, a Bylaw for the Destruction of Documents.
CARRIED UNANIMOUSLY
8. Bylaw No. 2022-05
3rd and Final
Reading
303/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2022-05, a Bylaw for the Destruction of Documents, for the 3rd and final time; AND that Bylaw No. 2022-05 be signed, sealed and adopted.
CARRIED
9. Crescent Point
Lease
NW 32 09 06
304/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 signs the lease agreement with Crescent Point Energy for the NW 32 09 06 W2.
CARRIED
10. Development
Permit Requests
- a. SaskPower: 2000m of 3 phase overhead line in road allowance
TABLED
 - b. Saskpower: Install UG cable by boring in Road Allowance
TABLED
 - c. Scott Land & Lease: Consent to use Existing approach-NW 06 08 06 W2
- 305/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the request to use an existing approach on the NW 06 08 06 W2.
CARRIED
- d. Scott Land & Lease: Consent to use existing approach-NE 01 07 06 W2
- 306/2022** D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the request to use an existing approach on the NE 01 07 06 W2.
CARRIED
11. Grader
Warranty
Council reviewed extended warranty information for the 2017 160M CAT Grader.
TABLED
12. Stoughton C.U.
Line of Credit
307/2022 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 renews the line of credit with the Stoughton Credit Union in the amount of \$500,000.00.
CARRIED
13. By-Election
Division 4
308/2022 D. Ippolito: THAT the Rural Municipality of Brock No. 64 sets the Election date for the Division 4 By-Election for Tuesday, February 7, 2022.
CARRIED

14. 1559181
Alberta Ltd. No tax abatements were given in 2022.

15. Weed Management
Plan

309/2022 R. James: THAT the Rural Municipality of Brock No. 64, upon review, renews the current Weed Management Plan for the years 2022 and 2023.
CARRIED

16. Holiday
Request

310/2022 R. James: THAT the Rural Municipality of Brock No. 64 approves the holiday request for Dwayne Weightman for November 10th and November 14th, 2022.
CARRIED

17. Gravel
Crushing

311/2022 K. Brigden: THAT the Rural Municipality of Brock No. 64 contracts JJ's Trucking, Arcola, Sk., to crush 12,500 yards of 7/8" gravel at the Bryce Pit and 12,500 yards of 7/8" gravel at the Hall Pit, at a cost of \$5.45/yard.
CARRIED

18. Grader
Tires

312/2022 R. James: THAT the Rural Municipality of Brock No. 64 purchases 6 new 17.5R25 Michelin Snoplus tires for the 2020 grader through the SARM program at a cost of \$1608.37 per tire.
CARRIED

19. Grader Operator
On-Call Schedule

313/2022 R. James: THAT the Rural Municipality of Brock No. 64 implements an On-Call schedule for the grader operators beginning November 16, 2022, with 2 operators being on-call and 2 operators being off each weekend;
AND that the on-call schedule will rotate giving employees every other weekend off.
CARRIED

CORRESPONDENCE

314/2022 L. Gordon: THAT the R.M. of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.
CARRIED

ROUND TABLE

1. Snowmobile Route: Using the Bennett Lake Road as a snowmobile route was discussed.

ADJOURNMENT

315/2022 L. Gordon: THAT we do now adjourn.
The meeting was adjourned at 3:10pm.
CARRIED

Approved by resolution of Council at the regular meeting held on the 14th day of December, 2022.

Kevin Brigden – Deputy Reeve

Shawna-Lee Bertram - Administrator