

Rural Municipality of Brock No. 64
Regular Meeting
August 13th, 2025

The Council of the Rural Municipality of Brock No.64 held its regular meeting on August 13th, 2025, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 1 - Lucas Hislop
- Division 2 - Randy James
- Division 3 – Douglas Wyatt
- Division 4 - Justin McNeil
- Division 5 - Gregory Johnston
- Division 6 - Kevin Brigden
- Administrator: Shawna-Lee Bertram

CONFLICT OF INTEREST DECLARATION

- Reeve L. Gordon declared Conflict of Interest with List of Accounts For Approval, cheque No. 9141;
- Councillor L. Hislop declared Conflict of Interest with Old Business No. 6 – Assistant Administrator;
- Councillor R. James declared Conflict of Interest regarding Whitecap Resources Inc.;
- Councillor J. McNeil declared Conflict of Interest regarding Saturn Oil & Gas Inc.

AGENDA The following items were added to the agenda:
Re-Occurring Business: No. 1(b): Leaf Blowers
New Business: No. 13: Trucking – Hiring

278/2025 G. Johnston: THAT the agenda be approved as amended. **CARRIED**

MINUTES

279/2025 R. James: THAT the minutes of the last regular meeting held July 9th, 2025, be approved as presented. **CARRIED**

FINANCIALS
Financial Activities and
Bank Reconciliation

280/2025 K. Brigden: THAT the Financial Activities and the Bank Reconciliation for the month of July, 2025, be accepted as presented. **CARRIED**

ACCOUNTS
FOR APPROVAL

281/2025 R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques	No. 9127 - 9140	\$492,663.02
Computer Cheque	No. 9142 - 9150	\$15,265.64
Online Banking		\$114,297.74
Debit		\$182.06
Payroll: July		\$39,290.69
TOTAL ACCOUNTS		\$661,699.15

CARRIED

Reeve L. Gordon declared Conflict of Interest and left Council Chambers at 9:25am. Deputy Reeve L. Hislop took over as Chair of the meeting.

CHEQUE NO. 9141

Percyview Farms

282/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves cheque No. 9141, Percyview Farms, in the amount of \$9,917.00.

CARRIED

Reeve L. Gordon returned to Council Chambers and resumed Chair of the meeting at 9:28am.

DELEGATES

No Delegates

RE-OCCURRING BUSINESS

1. Fire Department

a) Stoughton Credit Union Grant – Councillor G. Johnston will contact the Kisbey Fire Chief for an update on the needed equipment.

b) Leaf Blowers

283/2025 D.Wyatt: THAT the Rural Municipality of Brock No. 64 purchases 2 Leaf Blowers so that both the Kisbey Fire Department and the Arcola Fire Department each have 2 leaf blowers.

CARRIED

2. Road Maintenance Maps

284/2025 J.McNeil: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED

3. Environmental

Services Analysis

285/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for July 10th, July 24th, and August 7th, 2025, as presented.

CARRIED

REPORTS

1. Foreman Foreman Dale Didrick addressed Council at 10:00am. Items discussed include roads needing attention; top cuts are being redone on the pavement; post hole auger; Gravelock product and where to first apply it; and signage.

286/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman’s verbal report as presented.

CARRIED

2. Administrator

Report

287/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report for August 13th, 2025 as presented.

CARRIED

3. OH&S

a) Safety Minutes

288/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 approves the OH& S safety minutes for August 13th, 2025, as presented.

CARRIED

OLD BUSINESS

1. New Office

289/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 builds a new Municipal office in Kisbey, Sk.

Councillor L. Hislop requested a recorded vote.

L. Gordon: In Favour

J. McNeil: Opposed

L. Hislop: Opposed

G. Johnston: In Favour

R. James: Abstained

K. Brigden: In Favour

D. Wyatt: In Favour

CARRIED

2. Scatliff+Miller+Murray**OCP/Zoning Bylaw**

290/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 approves the Agreement from Scatliff+Miller+Murray to prepare a new Official Community Plan and Zoning Bylaw for the Municipality as part of the TSS Grant received in partnership with the R.M. of Golden West No. 94, the R.M. of Coalfields No. 4, the R.M. of Kingsley No. 124, the Village of Kisbey, and the Town of Arcola.

CARRIED**3. Percy Cemetery**

291/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 contacts the Town of Arcola to see if they would like repairs done to the Arcola Cemetery when contractors are in the area;
AND THAT the needed repairs are completed by Prairie Grave Care and B&B Grave Cleaning Service when quotes are received.

CARRIED**4. Gravelock**

292/2025 R. James: THAT the Rural Municipality of Brock No. 64 purchases 2, 55L drums of Gravelock to apply on RR 2052 (Armillia Road), from the Bridge north to the Old Highway, approximately 3 kms, at a cost of \$27,500.00 per barrel;
AND THAT the work is completed by the Municipality's Road crew.

CARRIED**5. Bylaw No. 2025-03****Drainage Bylaw**

293/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2025-03 for the 2nd time.

CARRIED

294/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2025-03 for the 3rd and final time;
AND THAT Bylaw No. 2025-03 is adopted and now in force.

CARRIED**6. Assistant**

Administrator Moved to the last item to be discussed in Old Business.

7. Bridge Replacement/**Culverts-Bridge 206-08-10 N#4**

295/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 tenders the Bridge Removal/Culvert installation project which includes the removal and disposal of the current bridge and the installation of 60" culverts;
AND THAT the Municipality will supply the culverts and aggregate needed for the project.

CARRIED**8. Tender-Office Chairs**

No tenders were received.

6. Assistant Administrator**LGA Classes**

Councillor L. Hislop declared Conflict of Interest and left Council Chambers at 11:30am

296/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 reassesses the Assistant Administrator position and succession plan;
AND THAT the Municipality reimburses [REDACTED] \$1078.75 for the registration costs of the LGA class she is currently completing plus \$40.00 per hour for the time she has spent completing the one course;
AND THAT the Municipality does not pay for any additional LGA courses, or time to complete these courses, at this time.

CARRIED

Councillor L. Hislop returned to Council Chambers at 12:05pm.

LUNCH

297/2025 L. Gordon: THAT we do now adjourn for lunch at 12:05pm.

CARRIED

RECONVENE

298/2025 L. Gordon: THAT we do now reconvene at 12:35pm.

CARRIED

NEW BUSINESS

1. Development Permits

a) Millennum Land-Saturn Oil & Gas

Additional Wells-Access App#10229

299/2025 R. James: THAT the Rural Municipality of Brock No. 64 approves the Development Permit for Saturn Oil & Gas, Additional Wells – Existing Lease – Consent.

CARRIED

b) Millennium Land-Saturn Oil & Gas

Pipeline-Road Crossing

App#10236

300/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Saturn Oil & Gas for Pipeline – Road Crossing – Consent.

CARRIED

c) Scott Land & Lease

Whitecap Res. – Refresh

Wellsite & Access App#10274

301/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Development Application for Whitecap Resources for Refresh of Wellsite and Access-Existing Approach-Proximity to Road Allowance-Consent.

CARRIED

d) Millennium Land-Saturn Oil & Gas

Interest SW 04-08-05 W2

302/2025 R. James: THAT the Rural Municipality of Brock No. 64 acknowledges the notice from Millennium Land Ltd. to apply to the Registrar of Titles to register an Interest based on a Lease in favour of Saturn Oil & Gas Inc., for the SW 04-08-05 W2.

CARRIED

2. Grader Extended

Warranty-160M3

#N9K01069

303/2025 R. James: THAT the Rural Municipality of Brock No. 64 purchases 12 months, 1000 hours, Extended Powertrain & Hydraulics Warranty at a cost of \$12, 788.00;
AND THAT the Municipality purchases 12 months, 1000 hours, Extended Warranty Travel, at a cost of \$4040.00.

CARRIED

3. Impact Tile Drainage

Sec. 23-07-04 W2

304/2025 R. James: THAT the Rural Municipality of Brock No. 64 has no issues with the proposed drainage project for Section 23-07-04 W2.

CARRIED

4. Sparked Alliance-

MOU/Director

305/2025 K. Brigden: THAT the Rural Municipality of Brock No. 64 agrees to the Memorandum of Understanding (MOU) as received from the Sparked Alliance Economic Development Board;
AND THAT the Administrator is authorized to sign the MOU and return it to Sparked Alliance Board.

CARRIED

306/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 appoints Kevin Brigden as the Municipality's representative on the Sparked Alliance Board of Directors.

CARRIED

**5. Municode-
Building Inspectors**

307/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints the following as Building Inspectors for the Municipality: Clayton Meier, Ryan Thiessen, Shenah Cartier, Clint Vargo, Kelsey Rebryna, Matthew Stepp, and Amanda Kaufmann.

CARRIED

**6. Sask. Association
of Fire Chiefs**

308/2025 R. James: THAT the Rural Municipality of Brock No. 64 purchases a membership with the Saskatchewan Association of Fire Chiefs.

CARRIED

**7. Gravel Crushing -
JJ Trucking**

309/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 contracts JJ Trucking to crush 11,000yds of Gravel at the NW 36 08 05 W2 (Bryce Pit), at \$5.90/yd.

CARRIED

8. Tailings-Price

310/2025 G. Johnston: THAT the Rural Municipality of Brock No. 64 sets the sale price for tailings at \$3.00 per yard.

CARRIED

**9. Speed Limits-
Grid 604 and 605**

311/2025 L. Hislop: THAT the Rural Municipality of Brock No. 64 sets the speed limits for Grid 604, and Grid 605 South (South of Highway 13), at 90km per hour for vehicles weighing under 10 tons and 80km per hour for vehicles weighing over 10 tons.

CARRIED

**10. Pressure Washer-
Shop**

Administration will get a quote on a natural gas pressure washer from Hotsy.

**11. WellTraxx-
Ownership Changes**

312/2025 D. Wyatt: THAT the Rural Municipality of Brock No. 64 approves the monthly reporting of Change of Ownerships by WellTraxx at a cost of \$1580.00 per year.

CARRIED

**12. Arcola Curling
Club-64 Team Bons.
Donation**

313/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 donates 10yds of gravel plus delivery to the Arcola Curling Club 64 Team Bonspiel Silent Auction.

CARRIED

**13. Additional Trucking-
Hiring**

314/2025 J. McNeil: THAT the Rural Municipality of Brock No. 64 authorizes the hiring of additional trucking services for projects at the discretion of the Reeve and applicable Division Councillor, in consultation with the Foreman.
CARRIED

CORRESPONDENCE

315/2025 L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.
CARRIED

ROUND TABLE

No discussion.

NEXT MEETING

The next regular meeting of Council will be held Wednesday, September 10th, 2025, 9:00am, in Council Chambers located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

316/2025 L. Gordon: THAT we do now adjourn at 2:10pm.
CARRIED

Approved by resolution of Council at the regular meeting held on the 10th day of September, 2025.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator