

**Rural Municipality of Brock No. 64
Regular Meeting
April 12, 2023**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, April 12, 2023, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:
 Division 1: Lucas Hislop
 Division 2: Kevin Brigden
 Division 3: Darren Ippolito
 Division 4: Vacant
 Division 5: Doug Ilchuk
 Division 6: Kevin Brigden
 Administrator – Shawna-Lee Bertram
 Absent: Randy James, Division 2

AGENDA

The following item was added to the agenda as New Business, No. 11: Development Permit SE 30-08-05-W2.

108/2023 K. Brigden: THAT the agenda be approved as amended.

CARRIED

CONFLICT OF INTEREST

DECLARATION No Conflict of Interests were declared.

MINUTES

109/2023 D. Ilchuk: THAT the minutes of the last regular meeting held March 8, 2023, be approved as presented.

CARRIED

FINANCIALS

110/2023 K. Brigden: THAT the Financial Activities for the month of March, 2023, be approved as presented.

CARRIED

111/2023 L. Hislop: THAT the Bank Reconciliation for the month of March, 2023, be approved as presented.

CARRIED

ACCOUNTS FOR APPROVAL

112/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

| | |
|-----------------------|----------------------------|
| No. 8298-8300 | \$9298.89 |
| No. 8301 | VOID |
| No. 8302-8319 | \$94,860.64 |
| Online Payments | \$20,420.52 |
| Payroll – March | \$17,436.14 |
| TOTAL PAYMENTS | <u>\$142,016.19</u> |

CARRIED

DELEGATES

1. Tayo Adegeye, SARM Plant Health Technical Advisor

Ms. Adegeye addressed Council and informed them of the new Plant Health Technical Advisor position. They offer webinars for Weed Inspectors and Pest

Control Officers and in-field training will be offered this year. Rebate programs for Municipalities and Producers are also available for noxious/prohibited weed control, Beaver control; and they are working on a rebate program for Gopher control.

RE-OCCURRING BUSINESS

1. West Public

Well The Ministry of Agriculture has granted the Municipality an extension to January 22, 2024, to have the new Kisbey well operational.

2. Kisbey Fire Dept.

i. Fire Min. Standards

The Saskatchewan Public Safety Agency has a Fire Service Minimum Standards Guide for Fire Departments.

113/2023

D. Ippolito: THAT the Rural Municipality of Brock No. 64 forwards the Fire Service Minimum Standards Guide for Fire Departments to the Arcola Fire Department and the Kisbey Fire Department;
AND that the guide be completed by November 1, 2023.

CARRIED

ii. Storage Bench

114/2023

L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the quote of \$2,679.00 from TPZ Services Ltd., for building a locker with a storage bench for the Arcola Fire Hall.

CARRIED

iii. Spring Fire School

115/2023

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the request of the Kisbey Fire Department to send one member to the Spring Fire School in Pilot Butte, Sk., at a cost of \$250.00 plus mileage.

CARRIED

3. Recreation Committee

i. Bylaw No. 2022-06

116/2023

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 has the second reading of Bylaw No. 2022-06, a Bylaw to enter into a Partnership with the Town of Arcola to Establish and Set Out the Constitution, Powers and Duties, of the Arcola and District Recreation Committee.

CARRIED

117/2023

D.Ippolito: THAT the Rural Municipality of Brock No. 64 has the third and final reading of Bylaw No. 2022-06, a Bylaw to enter into a Partnership with the Town of Arcola to Establish and Set Out the Constitution, Powers and Duties, of the Arcola and District Recreation Committee;
AND THAT Bylaw No. 2022-06 is adopted and now in force.

CARRIED

ii. Pole Building

118/2023

L. Hislop: THAT the Rural Municipality of Brock No. 64 finances the Arcola Recreation Committee in the amount of \$37,500.00 to go towards the purchase of a Pole Building;
AND THAT the Recreation Committee be given a term of 5 years to repay the loan.

CARRIED

iii. 2022 Deficit

119/2023

D. Ippolito: THAT the Rural Municipality of Brock No. 64 pays the Town of

Arcola \$96,995.12 for ½ of the 2022 deficit from the operation of the Recreation programs.

CARRIED

iv. Kisbey Rec Agreement

120/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 gives \$2000.00 to the Kisbey Legion Hall in lieu of the Recreation Agreement with the Kisbey Parks and Recreation Board.

CARRIED

REPORTS

1. Foreman Report
121/2023 Foreman Dale Didrick attended the Council meeting at 10:00am. Items discussed were equipment repairs, roads/areas requiring attention, and gravelling.

2. Administrator Report

121/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report as presented.

CARRIED

3 OH&S

122/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Incident reports as presented.

CARRIED

RECESS FOR LUNCH

123/2023 L. Gordon: THAT Council now recesses for lunch.

CARRIED

Council recessed for lunch at 12:00 noon.

RECONVENE

124/2023 L. Gordon: That Council now reconvenes the meeting.

CARRIED

Council reconvened at 12:30pm.

OLD BUSINESS

1. 2023 Budget & 2023 Mill Rate

125/2023 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the 2023 Budget with revenues of \$4,080,765.00 and expenses of \$4,080,765.00, for a balanced budget.

CARRIED

2023 Mill Rate

126/2023 K. Brigden: THAT the Rural Municipality of Brock No. 64 sets the 2023 Mill Rate at 8.5;
THAT the Mill Rate Factors be set as Agriculture .50, Residential .55, Commercial and Industrial 2.1;
AND that the Education Mill Rate be set as prescribed by the Province of Saskatchewan at Agriculture 1.42, Residential 4.54, Commercial/Industrial 6.86 and Resource 9.88.

CARRIED

2. Twp Rd 70 Award Tender

Due to the change of scope for the project, revised tenders were received from the 2 short listed candidates:

JJ's Trucking \$757,900.00 plus taxes

Svein Bryeide Construction \$750,000.00 plus taxes

Recorded Vote Council requested a recorded vote.

127/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 awards the Twp Rd 70 Clay Capping Project to Svein Bryeide Construction for a tender amount of \$750,000.00.

L. Gordon: In favour
L. Hislop: Opposed
D. Ippolito: In favour
D. Ilchuk: In favour
K. Brigden: Opposed

CARRIED

NEW BUSINESS

1. 2023 Board
of Revision

128/2023 L. Hislop: That the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans. The chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

2. Board of
Revision Sec.

129/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions, and may appoint a recording secretary for the purposes of any hearing.

CARRIED

3. Development
Appeals Board

130/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023. Remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mjke Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

4. Dev. Appeals
Board Sec.

131/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term January 1, 2023, through to December 31, 2023. Remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary

may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

5. HJR
Holdback Tabled

6. Foreman
Job Desc.
132/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the Foreman Job Description as presented.

CARRIED

7. Coyote
Bounty
133/2023 L. Hislop: THAT the Rural Municipality of Brock No.64 implements a Coyote Bounty to assist with predator control;
AND that the bounty be set at \$20.00 per set of 4 paws.

CARRIED

8. Munisoft-
Cem. Admin
134/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 purchases the Munisoft Cemetery Administration Program at a cost of \$1299.00 plus tax.

CARRIED

9. Sask. Ed
Mill Rate
135/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 acknowledges the Saskatchewan Education Tax Mill Rate as prescribed by the Government of Saskatchewan, Minister of Government Relations, as follows:

| | |
|--------------------------------|------------|
| Agricultural Property | 1.42 Mills |
| Residential Property | 4.54 Mills |
| Commercial/Industrial Property | 6.86 Mills |
| Resource Property | 9.88 Mills |

CARRIED

10. Ag in
Classroom
136/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 donates \$100.00 to Ag in The Classroom.

CARRIED

11. Arcola
Library
137/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 donates an item/product that can be auctioned if the Arcola Library Board decides to have a fundraiser.

CARRIED

12. R.M.
Residence
138/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 hires a contractor to clean the eavestroughs and replace the seals on the bottom of the garage doors.

CARRIED

13. Holiday
Requests
139/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the following holidays:

| | |
|-------------------|---|
| Nancy Marsh | April 11 – 14 th , 2023 |
| Tawny Niedermayer | April 20 & 21 st ; July 12-14 th , 2023 |
| Dwayne Weightman | May 23 – 26 th ; June 28 – 30 th , 2023 |

CARRIED

14. Dev. Permit
SE 30 08 05 W2
140/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the Development request for the SE 30 08 05 W2.

CARRIED

CORRESPONDENCE

141/2023 L. Hislop: THAT the R.M. of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.

CARRIED

ROUND TABLE

- A culvert needs repair on RR 2064
- Council discussed snow removal on roads prior to Spring thaw.

NEXT MEETING

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Wednesday, May 10th, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

142/2023 D. Ilchuk: THAT we do now adjourn.

CARRIED

The meeting was adjourned at 2:27 pm.

Approved by resolution of Council at the regular meeting held on the 10th day of May, 2023.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator