

**Rural Municipality of Brock No. 64
Regular Meeting
September 12, 2023**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, September 12, 2023, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:05am with the following Councillors present:
 Division 1: Lucas Hislop Division 2: Randy James
 Division 3: Darren Ippolito Division 4: Justin McNeil
 Division 5: Douglas Ilchuk Division 6: Kevin Brigden
 Administrator – Shawna-Lee Bertram

CONFLICT OF INTEREST

DECLARATION No Conflict of Interests were declared.

AGENDA

The following items were added to the agenda:
 Re-Occurring Business
 5. Approaches
 6. Fire Ban
 Old Business
 3. Weed Spraying
 New Business
 16. Upstairs Suite
 17. Employee Cell Phone
 18. Holiday Request
 19. Notary Fee
 20. Grader Operator

283/2023 D. Ippolito: THAT the agenda be approved as amended.

CARRIED

MINUTES

284/2023 D. Ilchuk: THAT the minutes of the last regular meeting held August 9th, 2023, be approved as presented.

CARRIED

FINANCIALS

Financial Activities

285/2023 J. McNeil: THAT the Financial Activities for the month of August, 2023, be approved as presented.

CARRIED

Bank Rec

286/2023 K. Brigden: THAT the Bank Reconciliation for the month of August, 2023, be approved as presented.

CARRIED

ACCOUNTS FOR APPROVAL

287/2023 R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8443-8467	\$137,545.79
Online Payments	\$76,005.21
Payroll – July	\$26,174.53

TOTAL PAYMENTS	<u>\$239,725.53</u>
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CARRIED

DELEGATES

RE-OCCURRING BUSINESS

- 1. Twp Rd 70
Clay Capping The Project is 80-85% complete and to date is within budget; RIRG grant requirements were discussed.
- 2. Rd Maint
Maps
288/2023 K. Brigden: THAT the Rural Municipality of Brock No.64 acknowledges the Road Maintenance maps as generated by ConXWireless, as presented.
CARRIED
- 3.Fire Dept.

The Arcola Fire Department is gathering information on winter training opportunities.
- Kisbey FD
Minutes
289/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Kisbey Fire Department September 7, 2023, meeting minutes as presented.
CARRIED
- 4. Water Analysis
Report
290/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 acknowledges the The Environmental Services Bacterial Test results for August 17th and August 29th, 2023, as presented.
CARRIED
- 5. Approaches
291/2023 R. James: THAT the Rural Municipality of Brock No. 64 constructs an approach at the SW 14-08-05-W2, location to be determined by the division councillor and ratepayer.
CARRIED
- 6. Fire Ban The Fire Ban will remain in effect.

REPORTS

- 1. Foreman Foreman Dale Didrick attended the Council meeting at 10:00am. Issues discussed include the Twp Rd 70 Clay capping project, drainage projects, new South Well, roads needing grading and gravelling, equipment and shop repairs.
- 2. Administrator
Report
292/2023 R. James: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report as presented.
CARRIED
- 3. Safety
Minutes
293/2023 R. James: THAT the Rural Municipality of Brock No. 64 approves the Safety Minutes for September 12, 2023.
CARRIED

RECESS FOR LUNCH

- 294/2023** L. Gordon: THAT Council now recesses for lunch.
CARRIED
- Council recessed for lunch at 12:00 pm.

RECONVENE

- 295/2023** L. Gordon: THAT Council now reconvenes the meeting.
CARRIED
- Council reconvened at 12:35pm.

OLD BUSINESS

1. Arcola Culvert
Replacement
ICIP Grant

296/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 regrettably declines the Investing In Canada Infrastructure Program (ICIP) grant due to unforeseen circumstances, additional costs and requirements and unexpected delays with the project.

CARRIED

1 (a) Arcola
Culvert Replacement
Contractor

297/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 contracts JJ’s Trucking for the removal and installation of the culvert located between NE 05-08-04-W2 and NW 04-08-04 W2 for a quote of \$24,620.00 plus taxes; AND THAT a 3600mm x 3.5mm Polymer CSP arched culvert is ordered from Armtec, Regina, Sk., for a quote of \$38,602.50 plus freight and GST.

CARRIED

2. WSA Channel
Clearing

298/2023 R. James: THAT the Rural Municipality of Brock No. 64 contracts JJ’s Trucking to clean out the water run located at the NW 12-08-05 W2.

CARRIED

3. Weed
Spraying

Weed kill was less effective in certain areas. Council discussed using drones for spraying weeds at the gravel pits.

NEW BUSINESS

1. MNP Ltd.-

299/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 contacts MNP Ltd., Edmonton, AB., informing them of the total amount [REDACTED]

CARRIED

2. Bylaw No.
2023-05
1st Reading

300/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 1st time.

CARRIED

2nd Reading
301/2023

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 2nd time.

CARRIED

Proceed to
3rd Reading

302/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 proceeds to the third and final reading of Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw.

CARRIED UNANIMOUSLY

3rd and Final
Reading

303/2023 K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-05, being a Bylaw to Repeal a Bylaw, for the 3rd and final time; AND THAT Bylaw No. 2023-05 is adopted and now in force.

CARRIED

3. Bylaw
No. 2023-06
1st Reading
304/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-06, being a Bylaw To Provide For Setting Speed Limits On Roads Within The Municipality, for the 1st time.
CARRIED
4. WSA-Flood
Mitigation Filed
5. Development
Permits
- a) SE 18-08-04 W2
305/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the development permit for an Agriculture building on the SE 18-08-04 W2.
CARRIED
- b) SE 28-07-05 W2
306/2023 R. James: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on the SE 28-07-05 W2.
CARRIED
- c) SW 29-09-06 W2
307/2023 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on the SE 29-09-06 W2.
CARRIED
- d) Section
34-08-04 W2
308/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves the development permit for Woodland Development Corp. on Section 34-08-04 W2.
CARRIED
- e) Section
33-07-05 W2
309/2023 L. Gordon: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Corp. on Section 33-07-05 W2.
CARRIED
- f) NE 01-07-06 W2
310/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Ltd. on the NE 01-07-06 W2.
CARRIED
- g) SE 29-07-05 W2
311/2023 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development permit for Crescent Point Energy Ltd. on the SE 29-07-05 W2.
CARRIED
6. Midwest
Surveys
10-08-04 W2
312/2023 R. James: THAT the Rural Municipality of Brock No. 64 approves the removal of the ties between Surface parcels 120426331 and 120426342 in accordance with Zoning Bylaw No. 83-40, Part 5A, (5)(ii).
CARRIED
7. CTP-Village
of Kisbey
313/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 drafts a Bylaw to enter into an agreement with the Village of Kisbey for the purpose of transferring all monies paid to the Village of Kisbey through the Clearing The Path Program (CTP) for the maintenance of Grid/Highway 605, to the Rural Municipality of Brock No. 64 as the Rural Municipality incurs all costs of maintenance.
CARRIED

8. Dust Control
Triple S Trans.
314/2023 L. Hislop: THAT the Rural Municipality of Brock No. 64 contracts Triple S Transport, Shellbrook, Sk., to apply approximately 29,000 litres of dust control;
AND THAT the Municipality requests that it be done the third week of May, 2024.
- CARRIED**
9. JD Filter Sale Filed
10. R.M. of
Browning-MRI
315/2023 R. James: THAT the Rural Municipality of Brock No. 64 writes a letter to the Minister of Health, Hon. Everett Hindley, in support of the Walkom donation for an MRI Scanner for St. Joseph's Hospital, Estevan, Sk.;;
AND THAT Hon. Tim McLeod, Minister of Rural and Remote Health, the R.M. of Browning No. 34, and MLA Darry Harrison be cc'd in the letter.
- CARRIED**
11. LGA-Office
Assistant
316/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 reimburses Administrative Assistant Tawny Niedermayer for the cost of the Local Government Administration classes as offered through the University of Regina;
AND THAT reimbursement is given upon proof of passing the required courses.
- CARRIED**
12. 2022 Tax
Enf. List
317/2023 J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Tax Enforcement List for 2022 as presented by the Administrator.
- CARRIED**
13. SARM
Midterm Conv.
318/2023 D. Ippolito: THAT the Rural Municipality of Brock No. 64 authorizes Reeve Larry Gordon, Councillor Doug Ilchuk, and Administrator Shawna-Lee Bertram to attend the SARM Midterm Convention to be held November 8 & 9, 2023, Regina, Sk.;;
AND THAT the costs of accommodations, meals and out of pocket expenses are covered by the Municipality.
- CARRIED**
14. Donation
Creative Tables
319/2023 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 donates 1 load of gravel to the Creative Tables For Cancer Fundraiser to be held October 12, 2023, Arcola, Sk.
- CARRIED**
15. RCL
Military Rec.
320/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 does not donate to the Royal Canadian Legion Military Recognition Book this year.
- CARRIED**
16. Office
Upstairs Suite
321/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 contacts FSK Construction to look at situation with the roof in the office upstairs suite.
- CARRIED**

17. Employee

Cell Phone

322/2024

D. Ippolito: THAT the Rural Municipality of Brock No. 64 pays each member of the outside road crew [REDACTED] per year for cell phone usage beginning January 1st, 2024.

CARRIED

18. Holiday

Request

323/2024

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the holiday request for [REDACTED] for October 10-13th, 2023.

CARRIED

19. Notary

Fee

324/2023

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 covers the cost of the Notary Fee for Shawna-Lee Bertram in the amount of \$200.00.

CARRIED

20. Grader

Operator

325/2023

D. Ippolito: THAT the Rural Municipality of Brock No. 64 advertises for 2 Grader Operators with the following terms:

- Wage will be \$40.00/hour, increased with experience;
- SARM Benefit Plan at Level 2;
- Municipal Employee's Pension Plan enrollment;
- November 30, 2023 deadline for application;
- Start date February 1, 2024.

CARRIED

CORRESPONDENCE

326/2023

K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, having been read, be filed.

CARRIED

ROUND TABLE

- Councillor L. Hislop and D. Ilchuk attended a meeting with MLA Daryl Harrison and the Minister of Health in Arcola on August 1, 2023. General Health Care issues as well as the construction of a Helipad at the Arcola Health Centre were discussed.
- The Arcola Rodeo is giving free advertising to the R.M. of Brock No. 64 as a thank you for assisting with the financing of the pole building on the Arcola Ag grounds.

NEXT MEETING

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Wednesday, October 11, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

ADJOURNMENT

327/2023

L. Gordon: THAT we do now adjourn.

CARRIED

The meeting was adjourned at 2:45pm.

Approved by resolution of Council at the regular meeting held on the 11th day of October, 2023.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator