

**Rural Municipality of Brock No. 64  
Regular Meeting  
October 11, 2023**

The Council of the Rural R.M. of Brock No. 64 of Brock No. 64 held its regular meeting on Wednesday, October 11, 2023, in the Boardroom of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

**CALL TO ORDER**

Reeve Larry Gordon called the meeting to order at 8:57am with the following Councillors present:  
 Division 1: Lucas Hislop      Division 2: Randy James  
 Division 3: Darren Ippolito      Division 4: Justin McNeil  
 Division 5: Douglas Ilchuk      Division 6: Kevin Brigden  
 Administrator – Shawna-Lee Bertram

**CONFLICT OF INTEREST**

**DECLARATION**      R. James declared conflict of interest with New Business, no. 1, Development Permit, Crescent Point Energy, SW 28-7-5 W2.

**AGENDA**

The following items were added to the agenda:  
 Re-Occurring Business  
 5.a.    Fire Ban  
 7.      Recreation Board  
 New Business  
 12.    2024 Pavement Crack Filling  
 13.    Christmas Party/Employee Bonus  
 14.    Donation: Arcola Minor Ball  
 15.    Development Permit Conditions

**328/2023**      D. Ippolito: THAT the agenda be approved as amended.

**CARRIED**

**MINUTES**

**329/2023**      J. McNeil: THAT the minutes of the last regular meeting held September 12, 2023, be approved as presented.

**CARRIED**

**FINANCIALS**

Financial Activities

**330/2023**      D. Ilchuk: THAT the Financial Activities for the month of September, 2023, be approved as presented.

**CARRIED**

Bank Rec

**331/2023**      K. Brigden: THAT the Bank Reconciliation for the month of September, 2023, be approved as presented.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**332/2023**      R. James: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques

No. 8468-8496	\$349,766.04
Online Payments	\$773,095.98
Payroll September	\$26,861.47
<b>TOTAL PAYMENTS</b>	<b><u>\$1,149,723.49</u></b>

**CARRIED**

**DELEGATES**

Erin Harms, Stantec, and Dawn Schmidt, Senior Project Manager, Saskatchewan Ministry of Highways and Infrastructure, addressed Council regarding the progress for the proposed Safety Improvements for Highway 13 at Arcola, Sk. Council expressed their concerns with the proposed approaches as well as the current speed limit.

**RE-OCCURRING BUSINESS**

1. Twp Rd 70

Clay Capping            Project is mostly complete. Still have to do the slopes and other finishing work.

2. Arcola Culvert

Replacement            The culvert has been ordered. Once it arrives JJ's Trucking has been contracted to complete the work.

3. WSA Channel

Clearing Project        R. James is contacting the landowner to discuss the project.

4. Rd Maint

Maps

**333/2023**            K. Brigden: THAT the Rural Municipality of Brock No.64 acknowledges the Road Maintenance maps as generated by ConXWireless, as presented.

**CARRIED**

5. Fire Dept.

The fire department took the fire truck to the Arcola School. Council discussed issues surrounding burning during a Fire Ban.

5. a

Fire Ban

**334/2023**            D. Ippolito: THAT the Rural Municipality of Brock No. removes the Fire Ban.

**CARRIED**

6. Water Analysis

Report

**335/2023**            D. Ilchuk: THAT the Rural Municipality of Brock No. 64 acknowledges the The Environmental Services Bacterial Test results for September 12 and September 26, 2023, as presented.

**CARRIED**

7. Recreation

Board

L. Hislop reported on the Arcola Recreation Board. Advertising is up \$20,000.00 from last year; the rink is booked 5 nights per week with outside teams; Figure Skating is doing a meal every Tuesday as a fundraiser for the facility; and Chase the Ace is also happening once per week.

**REPORTS**

1. Foreman

Foreman Dale Didrick attended the Council meeting at 9:45am. Issues discussed include the Twp Rd 70 Clay capping project, roads needing gravel, mowing, new water well, and culverts needing to be cleaned.

2. Administrator

Report

**336/2023**            D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Administrator's report as presented.

**CARRIED**

3. Safety

Minutes

**337/2023**            L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Safety Minutes for October 11, 2023.

**CARRIED**

**OLD BUSINESS**

1. Bylaw 2023-06

2<sup>nd</sup> Reading

**337/2023**

R. James: That the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-06, being a Bylaw to Provide for Setting Speed Limits On Roads Within The Municipality, for the second (2<sup>nd</sup>) time.

**CARRIED**

3<sup>rd</sup> and Final

Reading

**338/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-06, being a Bylaw to Provide for Setting Speed Limits On Roads Within the Municipality, for the third (3<sup>rd</sup>) and final time;  
AND THAT Bylaw No. 2023-06 is hereby adopted and now in force.

**CARRIED**

**NEW BUSINESS**

1. Development

Permits

-Crescent Point

SW 28 7 5 W2

Councillor R. James declared Conflict of Interest and left the Boardroom at 11:15am.

**339/2023**

L. Hislop: THAT the Rural Municipality of Brock No. 64 approves the Development permit for Crescent Point Energy for the SW 28 7 5 W2.

**CARRIED**

-Crescent Point

SE 31-9-6

**340/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development permit for Crescent Point Energy for the SW 31 9 6 W2.

**CARRIED**

-Crescent Point

SW 29 9 6

**341/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the Development permit for Crescent Point Energy for the SW 29 9 6 W2

**CARRIED**

Councillor R. James returned to the boardroom at 11:25am.

-Anova

Resources

SW 5 7 6

**342/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the Development permit for Anova Resources for the SW 5 7 6 W2.

**CARRIED**

-Anova

Resources

Section 5 7 6

**343/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 approves the Development permit for Anova Resources for the Section 5 7 6 W2

**CARRIED**

2. Min. of

Energy&Res.

**344/2023**

R. James: THAT the Rural Municipality of Brock No. 64 approves the Notice of Intent for Seismic Operations for program 3D-Arcola-I-2023 with the condition that Peer Solutions Inc. contacts the Municipality prior to work commencing.

**CARRIED**

3. Tax Abatement

SW 18 7 4 W2

**345/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 abates the 2023 Municipal tax in the amount of \$18.33 and the 2023 Education Property Tax in the amount of \$17.80 for the SW 18 7 4 W2.

**CARRIED**

4. WCB

Claim

**346/2023** J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the accident report as submitted for October 4, 2023; AND THAT all WCB forms have been completed and submitted and all protocol has been followed.

**CARRIED**

5. Bylaw No.

2023-08

1<sup>st</sup> Reading

**347/2023** D. Ilchuk: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-08, being a Bylaw to Provide for the Regulation and Control of the Percy Cemetery, for the first (1<sup>st</sup>) time.

**CARRIED**

2<sup>nd</sup> Reading

**348/2023**

R. James: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-08, being a Bylaw to Provide for the Regulation and Control of the Percy Cemetery, for the second (2<sup>nd</sup>) time.

**CARRIED**

Proceed to

3<sup>rd</sup> Reading

**349/2023**

D. Ippolito: THAT the Rural Municipality of Brock No. 64 proceeds to the third (3<sup>rd</sup>) and final reading of Bylaw No. 2023-08, being a Bylaw to Provide for the Regulation and Control of the Percy Cemetery.

**CARRIED UNANIMOUSLY**

3<sup>rd</sup> and Final

Reading

**350/2023**

J. McNeil: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-08, being a Bylaw to Provide for the Regulation and Control of the Percy Cemetery, for the third (3<sup>rd</sup>) and final time; AND THAT Bylaw No. 2023-08 is hereby adopted and now in force.

**CARRIED**

6. Bylaw No.

2023-07

1<sup>st</sup> Reading

**351/2023**

L. Hislop: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-07, being a Bylaw to Provide for the Municipality To Enter Into An Agreement With The Village of Kisbey For The Purpose of Receiving Clearing The Path Funding For Grid/Highway 605, for the first (1<sup>st</sup>) time.

**CARRIED**

2<sup>nd</sup> Reading

**352/2023**

K. Brigden: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-07, being a Bylaw to Provide for the Municipality To Enter Into An Agreement With The Village of Kisbey For The Purpose of Receiving Clearing The Path Funding For Grid/Highway 605, for the second (2<sup>nd</sup>) time.

**CARRIED**

Proceed to

3<sup>rd</sup> Reading

**353/2023**

R. James: THAT the Rural Municipality of Brock No. 64 proceeds to the third (3<sup>rd</sup>) and final reading of Bylaw No. 2023-07, being a Bylaw to Provide for the Municipality To Enter Into An Agreement With The Village of Kisbey For The Purpose of Receiving Clearing The Path Funding For Grid/Highway 605.

**CARRIED UNANIMOUSLY**

3<sup>rd</sup> and Final  
Reading

**354/2023** R. James: THAT the Rural Municipality of Brock No. 64 reads Bylaw No. 2023-07, being a Bylaw to Provide for the Municipality To Enter Into An Agreement With The Village of Kisbey For The Purpose of Receiving Clearing The Path Funding For Grid/Highway 605, for the third (3<sup>rd</sup>) and final time;  
AND THAT Bylaw No. 2023-07 is hereby adopted and now in force.

**CARRIED**

7. Kisbey Legion  
Poppy Donation

**355/2023** L. Hislop: THAT the Rural Municipality of Brock No. 64 donates \$50.00 to the Kisbey Legion for the Poppy Fund.

**CARRIED**

8. 2023 Revenue  
Sharing  
Declaration

**356/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  
-Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;  
-The Municipality does not run a Municipal Waterworks System;  
-In good standing with respect to the reporting and remittance of Education Property Taxes;  
-Adoption of a Council Procedures Bylaw;  
-Adoption of an Employee Code of Conduct; and  
-All members of Council have filed and annually updated their Public Disclosure Statements, as required, and  
THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

9. Public Disclosure  
Annual Declaration

Council reviewed and signed their Public Disclosure Annual Declaration.

10. Employee  
Reviews

**357/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 sets the Employee Reviews for Thursday, November 16, 2023, beginning at 9:00am.

**CARRIED**

11. Holiday  
Request

**358/2023** R. James: THAT the Rural Municipality of Brock No.64 approves the Administrator holiday request for October 25<sup>th</sup> and 26<sup>th</sup>; and November 20<sup>th</sup>-23<sup>rd</sup>, 2023.

**CARRIED**

12. Pavement  
Crack Filling

**359/2023** K. Brigden: THAT the Rural Municipality of Brock No. 64 contacts Triple A Paving to discuss filling pavement cracks in 2024 on Grid 605, RR 2063, Twp Rd 80, and Grid 604 by the bridge.

**CARRIED**

13. Christmas  
Party/Bonus

**360/2023** D. Ippolito: THAT the Rural Municipality of Brock No. 64 purchase 1 table for the Prairie Place Fundraiser on November 3, 2023.

**CARRIED**

Employee

Bonus

**361/2023**

R. James: THAT the Rural Municipality of Brock No. 64 purchases a turkey and a ham for each employee as a Christmas Bonus.

**CARRIED**

14. Donation

Minor Ball

**362/2023**

L. Hislop: THAT the Rural Municipality of Brock No. 64 donates \$1500.00 to Arcola Minor Ball.

**CARRIED**

15. Dev. Permit

Conditions

**363/2023**

R. James: THAT the Rural Municipality of Brock No. 64 requires, as a condition of Development approval, that sites be graded and gravelled after a rig is removed;

AND THAT the gravel must come from within the Municipality.

**CARRIED**

### **RECESS FOR**

### **LUNCH**

**364/2023**

L. Gordon: THAT Council now recesses for lunch.

**CARRIED**

Council recessed for lunch at 12:10 pm.

### **RECONVENE**

**365/2023**

L. Gordon: THAT Council now reconvenes the meeting.

Council reconvened at 12:45pm.

### **CORRESPONDENCE**

**367/2023**

L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

**CARRIED**

### **ROUND TABLE**

No Round table.

### **NEXT MEETING**

The next meeting of Council of the Rural Municipality of Brock No. 64 will be held on Wednesday, November 15, 2023, 9:00am, in the Municipal Boardroom located at 760 Railway Avenue, Kisbey, Sk.

### **ADJOURNMENT**

**368/2023**

L. Gordon: THAT we do now adjourn.

**CARRIED**

The meeting was adjourned at 1:40pm.

Approved by resolution of Council at the regular meeting held on the 14th day of November, 2023.

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Larry Gordon – Reeve

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Shawna-Lee Bertram - Administrator